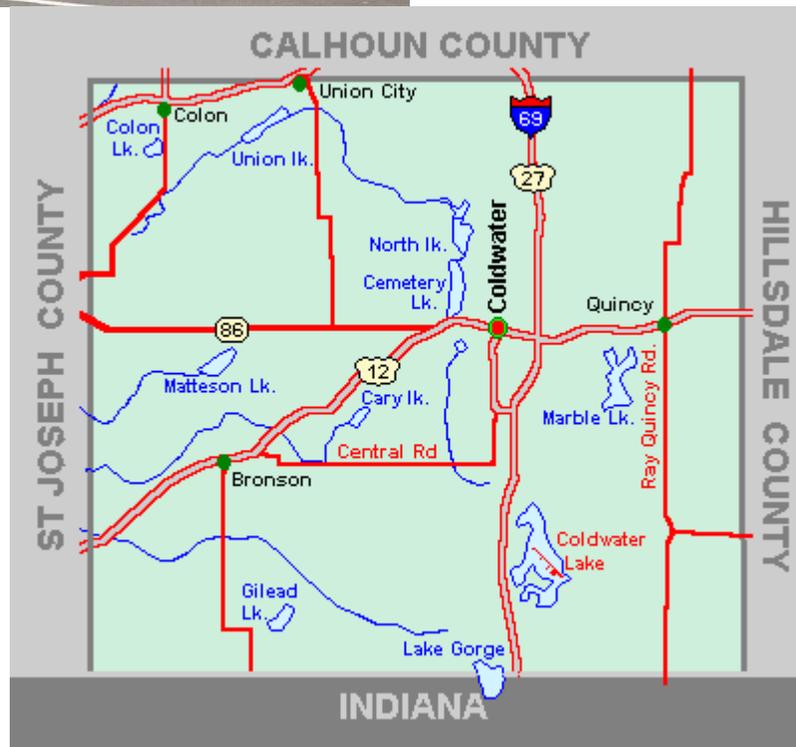


CITY OF COLDWATER PUBLIC SAFETY OVERVIEW POLICE DEPARTMENT REPORT - 2017



**CITY OF COLDWATER
PUBLIC SAFETY OVERVIEW
POLICE DEPARTMENT REPORT - 2017**

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COLDWATER PUBLIC SAFETY

57 Division Street, Coldwater, Michigan 49036

CITY OF COLDWATER PUBLIC SAFETY OVERVIEW - 2017 POLICE DEPARTMENT REPORT -2017

Message from the Director – Mark A. Bartell

On behalf of the members of the Coldwater Police and Fire Departments, I present this Annual Report. I am pleased with the accomplishments and progress summarized within this publication. Our departmental goals are tempered with the overall quest to provide quality customer service to the citizens. The information in these reports are summary in nature and cannot fully explain the complexity of our roles, however we trust that this summary will provide a general understanding of our efforts.

I trust that the members of the City Council and the residents of Coldwater will find this report to be informative and a fair representation of the dedication and commitment to the service that the staff members exhibit on a daily basis.

This annual report contains statistical data and graphs that represent activity tracked throughout the year. In addition, I have added other material that I believe will provide greater insight to our operations and our intent as we seek to serve the citizens and visitors to the City of Coldwater. This document is divided into two reports that I hope will provide a greater understanding of our overall mission.

The first report is the **Public Safety Overview**, which is designed to give a broad view of public safety related items that are processed on behalf of the city. The management team of Fire Chief Richard Sherman, Deputy Director of Public Safety Joe Scheid and Director of Public Safety Mark Bartell seeks to take a comprehensive view of all issues that may affect the good order and well-being of the community as a whole. Please take note that in our Public Safety effort we prioritize involvement and collaboration with area agencies in all matters that may affect the citizens of Coldwater.

The second report is the **Police Department Report** which reflects the criminal complaints, non-criminal complaints and traffic accidents reported to and policed by this department. This report also provides special reports for substance abuse enforcement and complaints taken at local schools. In addition, this report reflects information on additional police functions and duties performed by the Coldwater Police Department. Specialized information listed in this report will assist in understanding where our budgeted funds are used and our effort to keep current with best practices in the law enforcement field.

I believe that all the employees have some common values that move our organization forward every day. Teamwork, integrity, commitment to safety and service to others are just a few of those values. A key to our success is communication, so please contact any of the management team or any of the staff if you have questions or suggestions.

PUBLIC SAFETY OVERVIEW

ADMINISTRATION

Police and Fire:

To remain effective in our service to the community, the management team of Fire Chief Rich Sherman, Deputy Director of Public Safety Joe Scheid, and Director of Public Safety Mark Bartell work together along with the staffs of both departments to insure a culture of professional cooperation. Close interaction on calls for service, training, wellness, shared facilities and policy formation remains essential to our effort. This culture of cooperation moves forward at a positive rate and is enthusiastically supported by the management team and City Manager.

Wellness and Fitness:

Over 20 years ago, recognizing the need for wellness and fitness in the Police and Fire professions, a physical fitness gym was established in the basement of the Public Safety building. In 2016 a new commercial duty elliptical trainer was added to the gym and now sees a lot of use. Police and Fire staff members endorsed our fitness program and provided assistance in the update of the equipment. In 2017 use of the gym was steady and interest in wellness and general health issues has prompted important conversations and activities. This effort is combined with the Health Screening provided by the city, Employee Assistance program, and the walking/jogging track to hopefully improve the overall well-being of the staff.

Public Safety Building:

An ongoing project has been to bring the Public Safety Building up to a positive energy use model and also to create a facility that offers a professional use and look to the employees and citizens. With this in mind several projects were completed in 2017.

Locker Rooms- Two of the three locker rooms on the first and second floors were evaluated for repairs and upgrades. Renovations have been completed and, at this time, all three locker rooms are in priority condition and are in use by the staff.

Painting – CPD maintenance staff updated the paint on trim and doors in the building as well as updating the paint in several areas to freshen the look of the facility.

Traffic Safety:

One aspect of overall public safety is traffic safety. A committed partnership with the Department of Municipal services and the Engineering Department lead to a number of projects to improve long term and temporary traffic safety issues. In cooperation with Coldwater Community schools, a review of traffic flow was completed at Larson and Jefferson Schools with subsequent updated student pickup plans being created by the schools. Parking issues for streets are addressed with assigned studies, updating signage or paint and enforcement. Several traffic surveys were completed on behalf of citizen concerns and directed patrols officered based upon that information.

Branch County 911 Communications:

Both the Police and Fire Departments use the 911 central dispatch, finding it to be an integral part of our operations. The City of Coldwater is represented on the 911 Communications Board with Director of Public Safety Mark Bartell serving as the Chairman of that board. While ongoing operations of central dispatch remain very important, the communications board has also prioritized the update and replacement of communications infrastructure and data delivery systems. A communication / data Consultant firm was approved to develop a strategic plan to analyze the current systems and look at funding for updated or new systems. Communications issues and planning will be a major consideration for Branch County citizens when we attempt to find appropriate funding for the very large estimated cost.

As part of ongoing research, the 911 Board has interacted with private vendors and also the Michigan Public Service Communications System. The Board is has presented information to the agencies that use the system to update on the status of proposed improvements. Stay tuned for important additional information on radios and data delivery systems.

RECORDS SECTION

The records section provides a wide range of services varying from citizen contact to tracking equipment inventories. The staff of two full-time and two part-time track thousands of records and numerous state and federal mandated information systems. It should be noted that technology rules the methodology we use with most of our records now being electronic in nature.

Records / Daily Check List

Phones / Fax
Lobby Window
Court Documents
Warrants (must take place each shift)
FOIA Requests
Daily Records Review
Subpoena Service
Scanning/Filing
Cost Recovery Invoices
Purchase Permits / Gun Registrations / Dealer Purchase - Sales
Insurance Requests
Sex Offender Registry
Reconcile Cash Drawer
Duty Rosters
Ticket / Municipal Ordinance Ticket Entry
Daily Log Entry
Parking Tickets (Monthly)
Block Time Assignments

Selected highlights for this section:

The records section receives customers and answers phones for all the staff in the Public Safety building.

In 2017 we processed **304** requests under the Freedom of Information Act. Many of these requests require electronic redaction and storage to a computer disc which can often take 120 or more minutes per complaint.

Warrant processing is essential to both the Police and the Courts. The records section processes and tracks **670** active warrants.

By Federal and State law we are required to report crime statistics via the Michigan Crime Reporting system. This reporting is done electronically and provides the statistical data for state and federal legislatures to use in crime budgeting and formation of new laws.

Reports of Fire Department incidents are tracked and reported in a similar manner by the administrative assistant.

Sex offender reporting tracks offenders assigned to the sex offender list by the courts. Michigan statutes require us to monitor and record all pertinent data on a sex offender on a quarterly basis. The average number of offenders tracked in 2017 was **63**. This tracking includes participation in a statewide residence check where officers go to the listed residence to verify their reported location. Offenders that are found out of compliance are subject to a report and further actions via the Prosecutor's Office for sanction or arrest.

EVENT PLANNING

Our city is alive with things to do, community projects, charitable events, health runs and parades of celebration. With that we are asked to provide city services and traffic control. As the number of events has grown we have developed an updated system to track and organize these events.

Event Planning Form:

The city web site has a form for gathering initial event information. The Police department takes that information and completes a follow up with the requesting event organizer.

Coordinated Response:

Once the planning process is completed we give a coordinated response with all the applicable city departments and area agencies.

Event Tracking:

We track over **50** events each year that come under the Public Safety umbrella. In this section you will find a sample staff and cost break down for a parade. The cost and staff will vary event to event but this will provide a general breakdown.

Cost for a typical parade: 3 officers on duty, 4 officers on overtime, 3 reserve officers, 2 DMS staff on duty, 2 hours of administrative planning time = approximately \$620.00.

EMERGENCY PLANNING

The City of Coldwater and the Board of Public Utilities maintain all Hazard Emergency Plans. Working with Branch County Emergency Services this plan dovetails into County, State and Federal Planning process.

Emergency Management:

In 2017, in collaboration with Branch County Emergency Management, Coldwater representatives participated in the Branch County Local Area Planning Committee to maintain the appropriate flow of information and planning for future emergency situations. The committee also took a tour of the Clemens Foods facility to review emergency preparation.

2017-18 City Emergency Plan:

The current emergency plan has been changed and updated to follow the same format as the State of Michigan and FEMA plans. An emergency damage assessment team is being coordinated by city officials and Branch County Emergency Management. The emergency plan identifies any specific training needed by city staff to facilitate the plan.

Outdoor Warning Sirens:

The City of Coldwater has 5 outdoor warning sirens. The siren at Farm Lane and Western Avenue was upgraded in 2016 to a new Federal Brand siren at the approximate cost of \$18,000.00 and has an expected life of 25 years. These sirens are tested monthly. The siren testing program is completed with the valuable assistance of the Branch County chapter of the Radio Amateur Civil Emergency Service. We do not see a need for replacement of city sirens for approximately 20 years.

Mobile Command Vehicle:

The Police Department maintains a specific vehicle with associated emergency equipment and radios set up for response to tactical and critical incidents.

Community Emergency Plans:

Local businesses and other public agencies provide additional planning documents and resources to be implemented in times of need.

INTERAGENCY COLLABORATION

Law Enforcement Mutual Aid:

The City of Coldwater joined with the other agencies in Branch County in a formal Law Enforcement mutual aid agreement. This process formalized a procedure to insure appropriate assistance in times of special need. This aid is very important when assisting the Branch County Sheriff's Department with critical incident response to the jail facility. Ongoing discussions with area agency heads are being used to educate staff on the mutual aid process.

Kellogg Community College:

In 2016 the City completed a Memorandum of Understanding with the college to assist their Public Safety Department with police issues at the Coldwater Campus.

Michigan Municipal League – Law Enforcement Action Forum:

This group meets several times a year to identify issues in policing and prepare model policies or operating procedures that try to identify the “best practice” for police officers and departments. This group works hand in hand with the city's risk management partners with the goal of risk reduction and officer safety.

Branch Area Schools Critical Incident Plans:

Coldwater Police continue to discuss security and critical incident situations with school administrators. The department maintains critical incident preplans for each school building and has provided an active shooter training program to the schools that includes a lockdown procedure in case of active weapon in a school.

Housing and Urban Development:

Coldwater Police assisted in the point-in-time count of sheltered and unsheltered homeless.

Community Health:

Coldwater Police and Fire Departments have routine contact with the Community Health Center / Promedica, both in service to citizens and in safety planning. We collaborate on topics of mutual concern such as fire prevention, police involvement at the emergency room, facility safety planning and treatment of persons requesting mental health treatment.

The Police Department collaborates with Pines Behavioral to seek the best interaction with citizens that may need assistance in the area of mental health. We also work with Pines in the area of substance abuse, security, and policy formation.

PEDESTRIAN SAFETY

School Crossings:

Helping children get safely to and from school is tasked to the school crossing staff assigned to the intersections of Grand and Liberty and Liberty and Marshall. These crossings are staffed in all weather and back up staffing is provided by the Special Duties Officer or patrol staff. The crossing staff of Laurel Sedlacek and Rebecca Sloan was on duty for **677** hours in 2017.

ANIMAL CONTROL / KENNEL

Kennel:

The County of Branch built a new animal control center at 580 Marshall Road. CPD staff can take animals directly to that facility. The City of Coldwater also maintains a temporary kennel, which is used to house dogs to be processed to Branch County Animal Control and/or back to the owners.

Animal Related Complaints:

There were **295** incidents related to animals in the city.

SHARED GOALS

Teamwork and collaboration are two important continuing goals for Coldwater Public Safety. This type of effort is steadfastly promoted by the Public Safety Management Team. We find that in this collaborative effort we are able to share resources, ideas, personnel and enthusiasm. Listed next are some of the affiliations we maintain in our effort to stay involved with our broader community.

Professional Affiliations:

Branch County Central Dispatch
Communications Board
Branch County Local Emergency Planning
Branch County Major Crimes Task Force
Branch County Ballistic Vest Pool
Branch County Coalition against Domestic
Violence
Branch County Interagency Firearms Range
Branch County Medical Control
Branch County Relators Association
Branch Area Chief's Association
Branch Area Careers Center Advisory Council
City of Coldwater Safety Committee
Child Death Review Team

Department of Corrections Liaison Committee
Elder Abuse Prevention Coalition
Federal Bureau of Investigation
Local Emergency Planning Council
Law Enforcement Action Forum – Michigan
Municipal League
Michigan Assoc. of Accident Investigators
Michigan Association of Chiefs of Police
Pines Behavioral of Branch County
Sexual Assault Task Force
Sexual Assault Nurse Examiners
Substance Abuse Task Force
Suicide Prevention Coalition
5th District Homeland Security Committee

COMMUNITY EVENTS

Shop with a Cop – This was a great event for area agencies and an opportunity for Police Staff to interact with the community in support of a very positive goal. Kim Hemker of the Branch County Coalition against Domestic Violence stated in her letter on the program.

“The healing that happens the night of Shop with a Cop is really not at all about the presents, although that is pretty wonderful as well; it is about the changing of perceptions, possibly a new insight and to see law enforcement in a friendlier atmosphere.”



COMMUNITY PRESENTATIONS

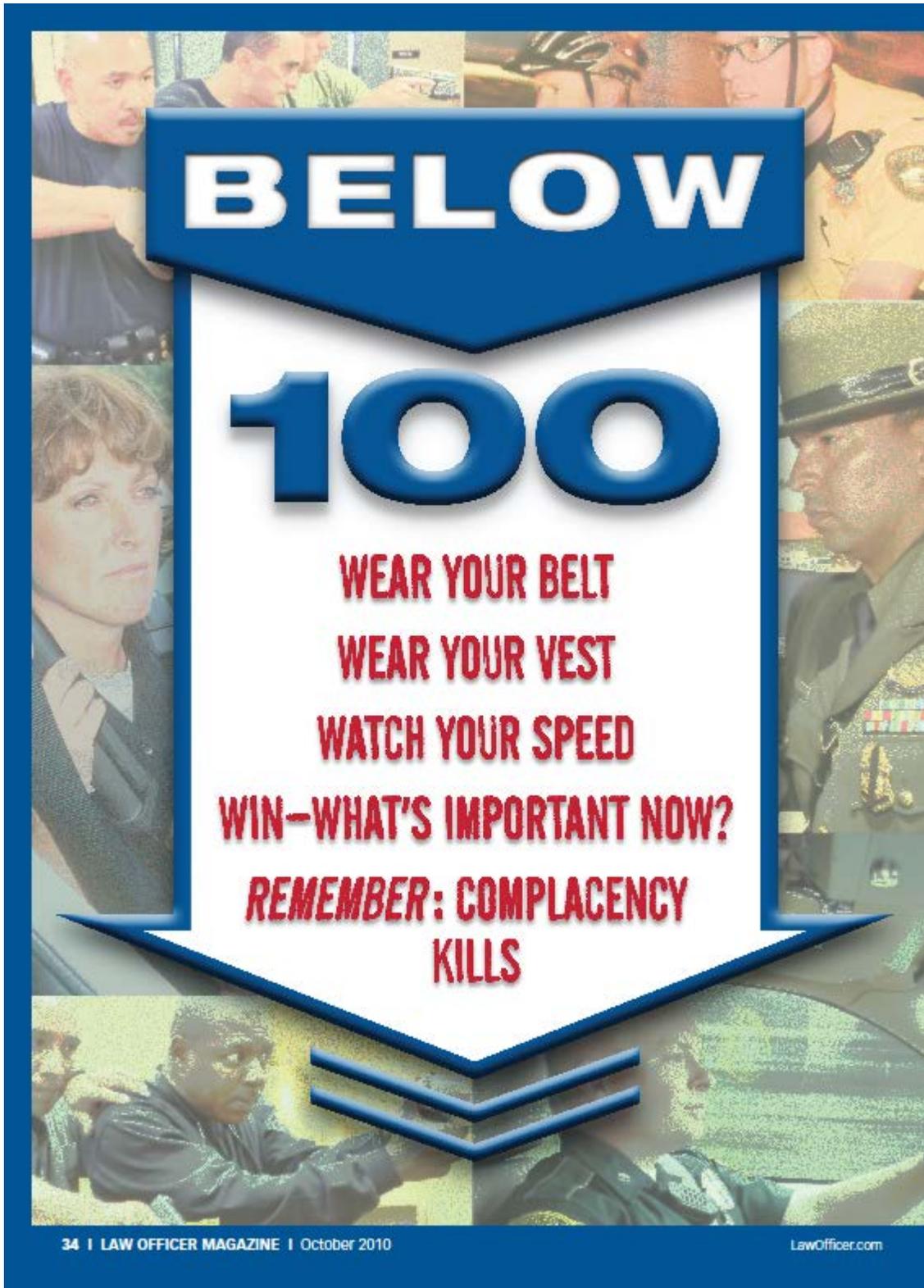
The department offers information and training materials to citizens and groups as related to public safety topics and crime prevention.

Presentations:

Branch County Realtors Association - Personal Safety
Coldwater Community Schools – Sexting
Kids Club – Critical Incident Response – Lockdown
Pines Behavioral - Personal Safety
Sexual Assault Nurse Examiners – Photography and Investigative Process
Women's Health feast – Protecting Yourself in Crisis Situations

COMMUNITY CONNECTION

Citizens can contact the management team (Fire Chief Richard Sherman, Deputy Director of Public Safety Joe Scheid and Director of Public Safety Mark Bartell) to discuss any personal or community topics. If we are not available or if the matter is emergent then matters can be discussed with the on-duty supervisor.



BELOW

100

WEAR YOUR BELT
WEAR YOUR VEST
WATCH YOUR SPEED
WIN—WHAT'S IMPORTANT NOW?
REMEMBER: COMPLACENCY
KILLS

34 | LAW OFFICER MAGAZINE | October 2010

LawOfficer.com

POLICE DEPARTMENT REPORT - 2017

RESPONSE FOR SERVICE

Criminal Complaints:

Criminal Complaints are calls received by this department that are determined to be of a criminal nature. This category reflects the crimes reported to, discovered and policed by Coldwater Police Department that have occurred within the jurisdictional boundaries of the city. Nationwide it is estimated that many crimes are not reported to police. However, the rate of crime reported to police is higher in smaller communities. One of the many variables that influence citizen reported crime to the police is the community perception of their police department and if they believe their reported complaint will be properly investigated.

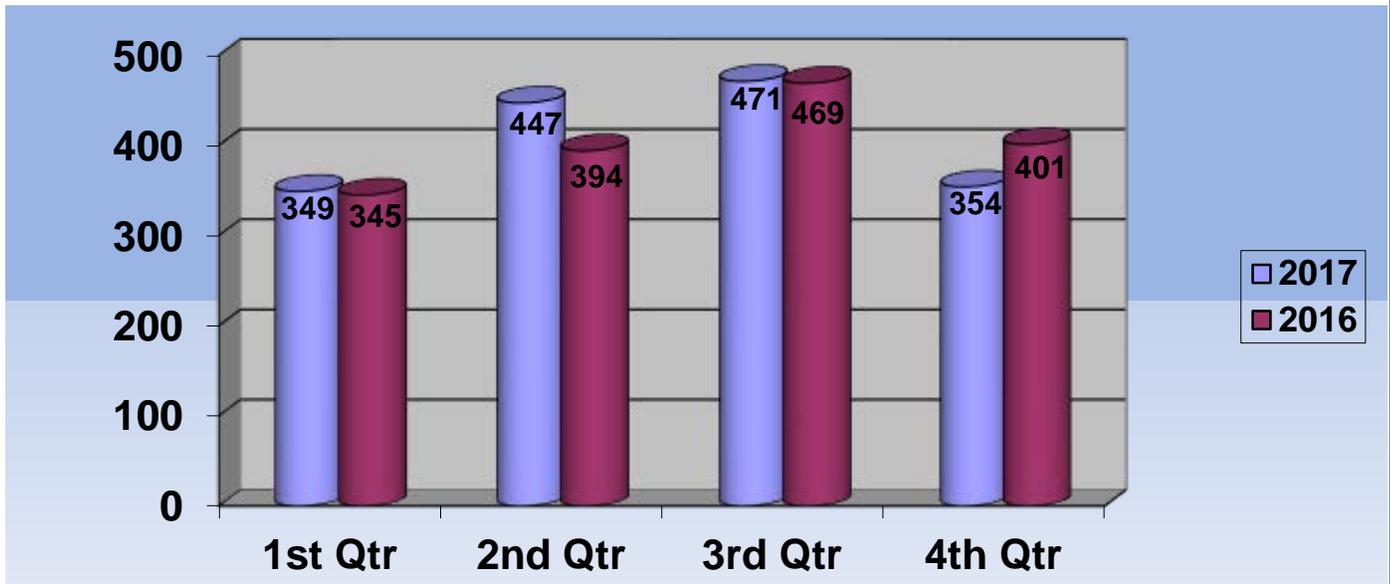
Reported crime in Coldwater increased **.9%** in 2017 compared to 2016 statistics. To analyze the criminal statistics for 2017, Coldwater Police handled **1,633** reported criminal complaints, up from **1,618** in 2016.

This reflects criminal violations that are reported by this department. There are two means of crime reporting to a police agency. There is the reporting of crime by the citizen (**citizen reported**) and crime discovered by the police officer (**officer initiated**). Officer initiated reporting is when criminal behavior is uncovered or discovered by police action. Normally, police initiated crime reporting is based on the experience, ability and initiative of police personnel. Officer initiated crime reporting, typically includes narcotic violations, delinquent minors, liquor violations, drunken driving arrests and traffic offenses.

Crimes showing an **increase in 2017** are CSC (15%), Burglary (10%), Domestic Offenses (27%), Fraudulent Activity (6%), Narcotics (37%), Traffic Offenses (14%) and Miscellaneous (14%).

Crimes showing a **decrease in 2017** were homicide (100%), Robbery (80%), Aggravated Assault (47%), Larceny (29%), Auto Theft (33%), Kidnapping (100%), Assault and Battery (31%), Embezzlement (33%), MDOP (27%), Liquor Laws (37%), Public Peace (10%), OWI (9%) and Delinquent Minors (45%).

Reported Crime in Coldwater
Yearly Comparisons
2017/2016



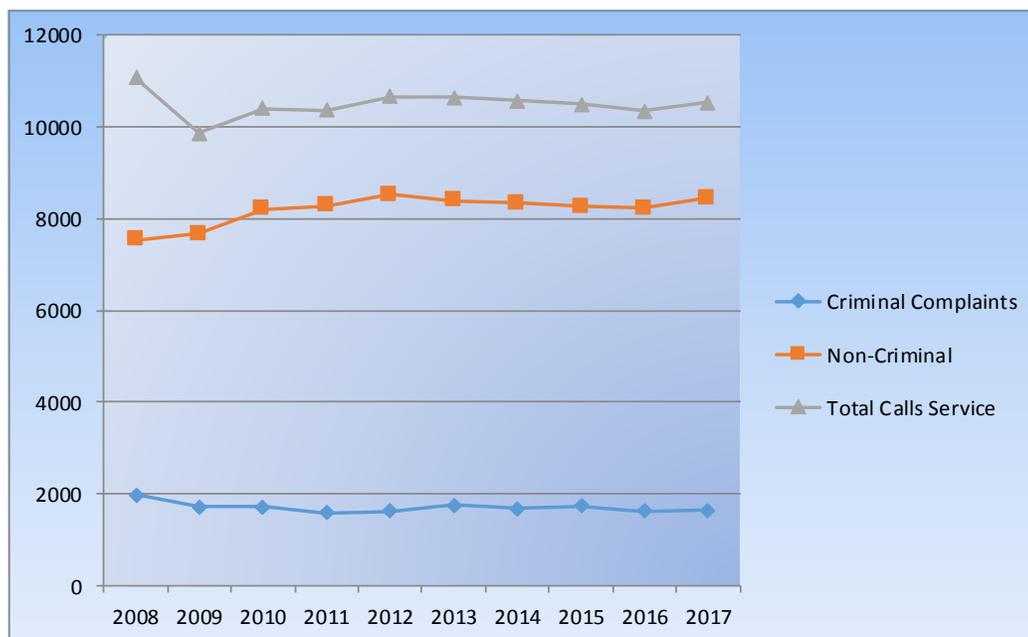
Non-Criminal Complaints:

The non-criminal complaints are calls received by this department that are determined not to be of a criminal nature. This category includes many city ordinance violations that invoke a civil penalty. Non-Criminal complaints are just as important and can be as much of an emergency in nature as the criminal complaints. However, upon arrival and initial investigation, it is found not to be a criminal offense and recorded as non-criminal. These types of complaints vary in nature; suspicious persons, noises and vehicles, neighborhood disputes, false alarms, escorts, reported open doors, assisting motorists and the fallen elderly are only a few types of calls that are categorized as non-criminal. In 2017, officers handled a total of **8,443** non-criminal calls for service. This is a **3% increase** when compared to the 2016 figure of **8,218** calls.

Directed Patrols:

Included in the non-criminal complaints are specialized patrols of specific areas of the community that have by historical perspective been prone to higher or individualized criminal activity. These incidents in 2017 equaled **1,022** and are part of our proactive effort to prevent criminal activity.

**10 Year Analysis
2008-2017
Criminal Complaints/Non-Criminal Complaints
Total Calls for Service**



Traffic Accidents:

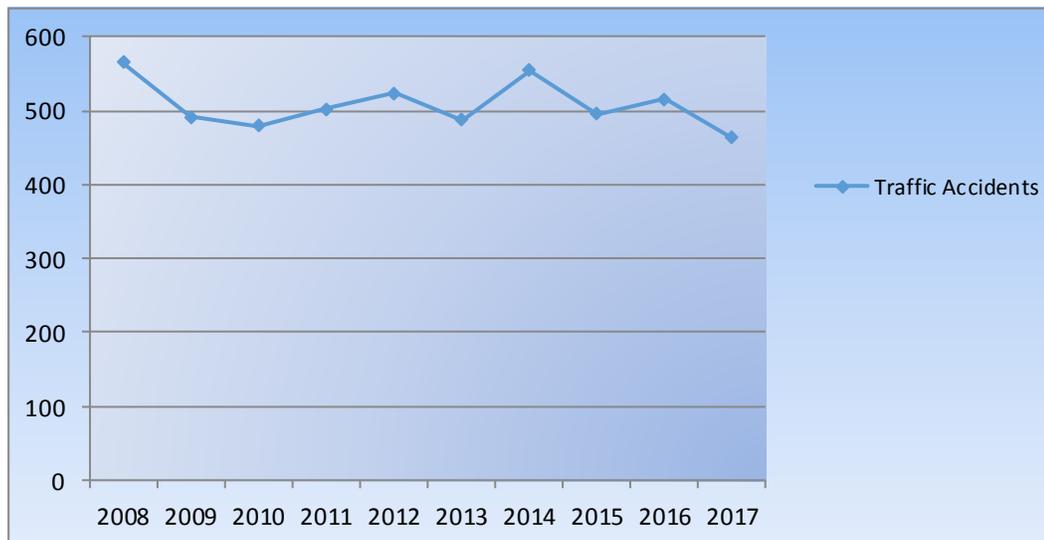
Traffic accidents policed by this department decreased by **10%** in 2017, with **463** accidents investigated in comparison to **516** accidents in 2016.

Accident Rates:

Please note in 2017 that we investigated **142** Private Property Damage Accidents, **272** Property Damage Accidents and **49** Personal Injury Accidents, totaling **463** accidents.

We have experienced a drop in accidents over the last 10 years, which bodes well for the driving public. Three suggested items may lead to this positive change. First, citizens are trying harder and driving better. Second, we have established a culture of awareness. In other words we have had sufficient enforcement and active patrols to convince citizens to slow down and be alert to traffic laws. Third, traffic engineering has improved the roads, and intersections within the community.

**10 Year Analysis
2008-2017
Traffic Accidents**



Traffic and Parking Enforcement:

Traffic enforcement increased **9%** in 2017 compared to 2016. Officers made **3,137** traffic contacts during the past year, compared to **2,893** traffic contacts in 2016.

Parking enforcement reflected an increase of **9%** in 2017 with **437** parking citations issued compared to **401** issued in 2016.

Assist Other Agencies:

Every day other agencies come to the aid of or assist the Police Department. This is part of a safety effort to insure all officers have adequate backup at criminal and traffic incidents. CPD is reciprocal in providing assistance to others as well. In addition to these routine assists, we also tracked **484** incidents where we provided more in-depth assistance to other agencies. For example, emergency message delivery for another agency for a citizen who lives in Coldwater.

Crime Rate and Closure Rates:

The effort placed forth by the members of the department to solve crimes is enormous. In most cases, if we have a lead in the case, the officers will solve it. In **2017**, officers of this department **solved 76%** of the reported crime. Most crime is identified as crime per population. The City has 8.27 square miles of area and an official population of **10,945**. The rate below is based upon the per 1000 inhabitants formula. For 2017, the number of sworn Police Officers is **1.55** per 1000.

The State and Federal Government categorize certain crimes to be used universally for comparison purposes. These are called *Index Crimes*. Index crimes consist of Murder, Criminal Sexual Contact (includes the federal term Rape), Robbery, Aggravated Assault, Arson, Burglary, Larceny, Auto Theft.

2016 Crime rate for Index Crimes is **26** per **1000** inhabitants.

2016 Clearance rate for Index Crimes is **32%**. (Closed by Arrest or Exceptional Clearance)

2017 Crime rate for Index Crimes is **20** per **1000** inhabitants.

2017 Clearance rate for Index Crimes is **41%**. (Closed by Arrest or Exceptional Clearance)

For the Annual report we include index crimes and all other crimes processed under the Michigan Incident Crime Reporting system including traffic offenses.

2016 Crime rate of all reported criminal offenses is **140** per **1000** inhabitants.

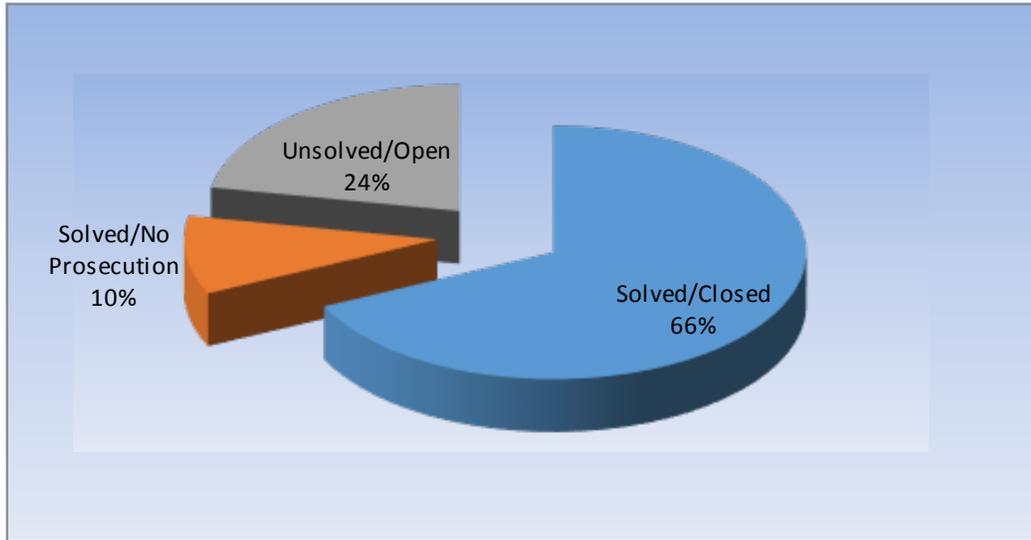
2016 Clearance Rate of all reported criminal offenses including traffic is **75%**.

2017 Crime rate of all reported criminal offenses is **149** per **1000** inhabitants.

2017 Clearance Rate of all reported criminal offenses including traffic is **76%**.

Status of Criminal Complaints

Reported to the Coldwater Police Department
2017



Figures alone fail to reflect the time and labor spent on solving criminal complaints. This area of policing is, by far, the most time consuming and labor intensive. The time spent on initially receiving, responding to and gathering information on criminal complaints is minimal. Time and labor consumption occurs during the investigation and evidence gathering, the interviews and follow-up, the re-interview and the culmination of paperwork required to request prosecution and/or court action on those cases.

Sample: Incident Report / Records Management System

ONESolution™ RMS BARTELL, MARK (MBARTELL CPD) ▾

Modules | Specialized | Reports | Tools | Admin | Help

Search Menu: Search

My Modules: Incident, Daily Bulletin, Daily Records Review

Involvement: 1. Incident / Investigation [Initial]

Incident / Investigation [Initial]

Agency Case #

Report Occ.From At Fnd AsstAgy

Location Apt Flag For Roll Call Agency

City St Zip Premise

Offns Occurred Date Unk Gang Related Security Flag

Domestic

Name Victim RS DOB

Follow Up Unit

Officer Supervisor Assigned

Status Exc Disp

[Check MFR Status of Incident](#)

Previous | Next | Add | Duplicate | Delete | Search | View | Exit

10.6.0.127 | MI | Friday, April 25, 2014 - 10:23:49

CRIMINAL COMPLAINTS	REPORTED		CLOSED		NO PROS		OPEN	
	2017	2016	2017	2016	2017	2016	2017	2016
HOMICIDE*	0	1	0	1	0	0	0	0
CSC*	30	26	22	8	6	13	2	5
ROBBERY*	1	5	1	2	0	0	0	3
AGGRAVATED ASSAULT*	8	15	5	10	1	2	2	3
ARSON*	1	1	1	1	0	0	0	0
BURGLARY*	42	38	13	13	7	2	22	23
LARCENY*	135	190	14	21	18	17	103	152
AUTO THEFT*	6	9	2	4	1	1	3	4
KIDNAPPING	0	1	0	1	0	0	0	0
ASSAULT & BATTERY	51	74	35	49	14	21	2	4
DOMESTIC OFFENSES	98	77	71	52	27	23	0	2
FRAUDULENT ACTIVITY	195	183	104	109	12	26	79	48
EMBEZZLEMENT	6	9	4	6	1	1	1	2
MDOP	57	78	16	18	8	4	33	56
NARCOTICS	167	122	158	110	4	7	5	5
LIQUOR LAWS	19	30	18	30	1	0	0	0
PUBLIC PEACE	94	105	77	95	6	4	11	6
TRAFFIC OFFENSES	225	198	169	146	3	2	53	50
OWI	41	45	40	45	0	0	1	0
DELINQUENT MINORS	11	20	11	20	0	0	0	0
MISCELLANEOUS	446	391	356	321	52	44	38	26
TOTAL CRIMINAL	1633	1618	1117	1061	161	167	355	390
COMPLAINT - NON CRIMINAL	1022	1019						
ORDINANCE VIOLATIONS	0	3						
SERVICE CALLS	7421	7196						
TOTAL / NON CRIMINAL	8443	8218						
TOTAL ACCIDENTS	463	516						
TOTAL CALLS / SERVICE	10539	10352						



*Index crimes as identified by Federal Unit Crime Reporting Standards

TRAFFIC CITATIONS		
	2017	2016
TRAFFIC TICKETS ISSUED		
DISREGARD TRAFFIC CONTROL DEVICE	122	103
INSURANCE VIOLATIONS	476	500
SPEED	367	546
FAIL TO REPORT / LEAVE ACCIDENT	3	6
RECKLESS / CARELESS DRIVING	44	4
OWI	29	33
PBT REFUSAL	8	7
IMPROPER LANE USAGE	7	43
FOLLOW TO CLOSE	0	19
IMPROPER TURN	5	13
STOP SIGN VIOLATION	162	115
FAIL TO YIELD	83	78
IMPROPER BACKING	8	12
SUSPENDED / REVOKED OPPS	68	52
OPPS VIOLATIONS	151	141
REGISTRATION VIOLATIONS	254	259
DEFECTIVE EQUIPMENT	1150	767
SEAT BELT VIOLATION	52	41
ASSURED CLEAR DISTANCE	0	0
FAIL TO STOP FOR SCHOOL BUS	1	1
INTERFERING WITH NORMAL FLOW OF TRAFFIC	36	73
UTC PARKING VIOLATIONS	59	42
OTHER ENFORCEMENT	52	38
TOTAL TRAFFIC CITATIONS	3137	2893
TOTAL LOCAL ORDINANCE PARKING VIOLATIONS	437	401
ACCIDENTS		
	2017	2016
TYPE		
PROPERTY DAMAGE	414	464
PERSONAL INJURY	49	52
FATAL	0	0
TOTAL	463	516
MONIES RECEIVED		
	2017	2016
SOURCE		
PARKING TICKETS (1210)	\$3,530.00	\$3,048.00
COPY SERVICE (1211)	\$2,823.84	\$2,722.71
MISCELLANEOUS (1209)	\$10,245.33	\$7,699.65
TOTAL	\$16,599.17	\$13,470.36

Department Activity:

In the total summation of Criminal, Non-Criminal and Accidents policed by this department, officers handled **10,539** complaints in 2017. This is a **2%** increase over the **10,352** that were handled in 2016.

When we factor in the officer's traffic and parking enforcement efforts, their patrol time, time spent investigating complaints (including follow-up) and crime prevention activities, the demands we place on our officers is apparent. Furthermore, based on this report, it is apparent that the City of Coldwater Police Department continues to put forth great effort to reduce crime and make Coldwater a safe community in which to reside and raise a family.

SUBSTANCE ABUSE

Drug Investigations:

Substance abuse related investigations totaled 167 incidents. Of this number, 160 were violation of controlled substance and 7 were narcotics equipment violations.

Violation of Controlled Substance Act - by type of drug: Marijuana - 86; Cocaine - 2; Methamphetamine, Heroin & Marijuana - 2; Methamphetamine - 20; Alprazolam - 1; Methamphetamine, Marijuana & Xanax - 1; "Crack" Cocaine & Heroin - 1; Methamphetamine, Suboxone, Xanax, Vicodin, Klonopin, "Crack" Cocaine & Marijuana - 1; Computer Duster & Marijuana - 1; Adderall - 2; Adderall & Ritalin - 1; Methamphetamine, "Crack" Cocaine & Marijuana - 2; Marijuana, Xanax & Vicodin - 1; M367 - 1; Suboxone - 1; Methamphetamine & Marijuana - 11; Heroin, Marijuana & Xanax - 1; Heroin - 2; Buspirone - 1; Amphetamine - 2; Clonazepam - 2; Norco - 1; Methamphetamine & Suboxone 1; Khat - 1; Unknown Prescription - 1; Marijuana & Cocaine - 1; Marijuana & Heroin - 1; Norco, Klonopin & Marijuana - 1; Heroin, Suboxone & Marijuana - 1; Heroin & Methamphetamine - 1; Methamphetamine, Marijuana & Schedule IV - 1; Marijuana, Acetamenophen, Hydrocodone & Hydromorphone - 1; Methamphetamine, Marijuana & Schedule II - 1; Unknown Substance - 1; Marijuana, Methadone, Lyrica, Clonazepam - 1; Marijuana & Alprazolam - 1; Methamphetamine, Marijuana & Clonazepam - 1; Heroin & Marijuana - 1; Schedule III & Schedule IV Narcotics - 1

CPD Officers are trained in the administration of NARCAN for treatment of opiate overdose.

Liquor Control / Compliance Checks:

The Police Department provides direct inspections of bars and stores that sell liquor on behalf of the Liquor Control Commission doing **162** inspections in 2017.

Working with the Substance Abuse Task Force compliance checks are completed for alcohol, tobacco and Pseudoephedrine sales to underage subjects, totaling **20** checks in 2017.

Expenses of Emergency Response Services:

This ordinance, commonly referred to as "Cost Recovery", is designed to invoice drivers involved in operating a motor vehicle while under the influence of alcoholic beverages and/or controlled substances for any financial burden placed upon the Police / Fire Departments or any other City services. In 2017, we collected **\$5,082.50** in Cost Recovery fees as prescribed by ordinance. This amount may reflect collections from multiple years.

ADMINISTRATION

12-Hour Shifts:

The Police department patrol staff are currently working 12 hour shifts. This shift is functioning well in providing additional coverage for the times of 4 pm to 4 am. To maintain adequate staffing levels and still provide appropriate vacation time we do modify the schedule and move scheduled days for the patrol staff on a fairly regular basis. While this is an expected process it also demonstrates the good intentions of the staff involved.

Operations:

The Deputy Director of Public Safety proportions his time between both Police and Fire depending on need and training requirements. This position is an essential part of the training and culture of the department. The Deputy Director provides oversight to records, patrol, building and vehicles for the department.

Lieutenant:

Working closely with the Deputy Director, the Lieutenant has oversight of daily operations. This position works with all 4 patrol shifts and coordinates a wide variety of activities. Fleet, facilities and equipment maintenance, training schedules, directed patrols, evidence processing, records oversight, safety officer, case management and event planning are some of the duties assigned to this position.

Special Duties Officer (SDO):

This position was recently created to serve a multidisciplinary approach to ordinance enforcement via the Neighborhood Services department, and the Police Department. Previously these duties were processed by the Community Service Officer, a civilian employee. The SDO is a licensed, sworn patrol officer who can now add criminal enforcement, back up for day shift officers, accident investigation and warrant processing with the court.

Monthly Safety Programs:

The Lieutenant is charged with the publication of the monthly safety program, which acts in concert with the overall goals established by the City/CBPU safety committee. Following is a sample safety program item:

July 2017 Safety Meeting

While hybrid and electric vehicles represent a small portion of the vehicles on the road, they do pose some unique threats when they are involved in a crash. Please go over the following points with your shift before watching the videos.

1. The car may be sitting there, but it may not be off. Hybrids and electrics have systems that may kick on unexpectedly if the vehicle is not properly shut down, or the power cut by the fire department. An example would be a gas engine suddenly starting, or the vehicle beginning to move forward or back silently under electric power.
 - a. Apply the parking brake.
 - b. Remove the key from the ignition (if there is one) and take the key fob at least 25 feet away from the vehicle.
 - c. If there is no traditional ignition, press the power button (like the old Charger) and remove the key fob at least 25 feet away from the vehicle.
 - d. If you are unable to do the above, have the fire department chock the wheels and disconnect the power from the 12-volt battery. These batteries may be up front, or in the trunk.
2. Hybrids and electrics have dangerous electrical systems driving their motors. Do not touch any wires colored bright orange or blue.
3. The battery packs in these vehicles may be damaged due to impact or puncture. If this happens, they may store the vehicle outside and at least 50 feet away from any combustible materials.

PROPERTY AND EVIDENCE CONTROL

Electronic Tracking:

All property and items identified as evidence for criminal cases (**1,665** items and **3,347** evidence photos in 2017) that come under the control of the police department is tracked in the electronic Records Management System. This process is completed by the staff with several secure rooms and vaults in the Public Safety Building dedicated to storage of these items.

Digital Storage:

Five patrol vehicles are equipped with Video Incident Capture Systems that store in a digital format. The Department has secure server storage for all the material from this system as well as hundreds of digital photographs and audio files.

TACTICAL RESPONSE

Deployment Preplans:

Planning for a response to a critical incident at a school, public building or business has become an important part of the overall police function. Ongoing updates are part of collaboration with Sheriff Pollack on the deployment pre-plan for the Branch County Jail and other preplans as buildings are remodeled.

Lockdown:

The Lockdown procedure for use by schools, public buildings and business was put into a power point presentation and given to the schools. CPD staff serve as trainers for this procedure throughout the year. CPD shifts organize routine response drills to check equipment and response locations.

Rapid Rescue:

Rapid Rescue model is a procedure to use if an officer is critically injured and/or unable to care for himself. Each CPD officer carries personal tactical equipment with them each shift.

EVENT OPERATIONS AND LOGISTICS

Operations Planning and Implementation:

In the Public Safety Overview we reported event planning for the city. The Police Department uses the event planning information to formulate operational plans for each event that will require traffic control or city services. Each event, parade or festival is assigned a tracking number and a written plan is developed and later implemented by city departments. The Department of Municipal Services is a direct partner in the logistics and equipment needed for these events. Please see Details / Special Events in the appendix.

Special Events:

Police coverage is often dependent on the nature or size of the population of an event. The Branch County Fair is one special event that draws large crowds and, with that, additional police presence. Working with the Fair Board the police department schedules additional staff during fair week.

STAFF TRAINING / SPECIALTY UNITS

Departmental Training Plan:

A regular process for law enforcement risk reduction is the provision for educating the staff in all aspects of the law enforcement function. Management staff works diligently on a plan that is designed to fit appropriate training needs to staff interest and ability. Some topics such as tactical driving require a 3-year cycle while legal updates and search and seizure is on an annual cycle. CPD officers recorded **1,066** hours of training in 2017.

Contracted Training:

Many training topics are specialized and also offered by other departments of specialized training companies in our field. We also belong to a consortium of regional departments that use Kellogg Community College as a central point for training funds provided by the Michigan Commission on Law Enforcement Standards. Please note the list of training completed by departmental staff in 2017. Total cost of contracted training, including tuition, meals and lodging was **\$13,474**. Of this total, approximately **\$2,320.00** was offset by 302 Funds received from the Michigan Department of Treasury. These funds are distributed to eligible, participating law enforcement agencies and are based on total number of full time law enforcement officers and number of hours worked by those officers.

Internal In-Service Education:

For many topics it is more cost effective and schedule friendly to hold classes at the department. We maintain a cadre of instructors for those classes and this allows us direct access to their expertise on a day to day basis.

Training Classes / Local Instructors:

The average road officer received **43** hours of training in 2017. The following list shows the type of training topics we are providing to the police staff. Also listed are local employee instructors used.

2017 Training Summary

Class Type	Class Name
Accident Investigation	Human Factors in Crash Reconstruction, MATAI conference, Traffic Crash Reporting Systems
Administrative	LEIN and LEIN TAC, Peak Performance, Sex Offender Registry, FOIA, MICR, Computer Security Awareness, Sexual Harassment, SOP review, Enhancing Job Skills, Facility Dude
Crime Scene & Evidence	Luminol / Bluestar Photography
Firearms	MCOLES Qualification, Tactical Shoot, Night Shoot, Munitions
First Aid	NARCAN
Investigations	Datamaster and SFST, OWI investigations, Medicolegal Death Investigation, Homicide and Death Investigation, Facebook, Smartphone Technology and Forensics Recertification, Cell Phone Records Analysis, Human Trafficking, Interview and Interrogation
Legal Update	Search and Seizure
Patrol Techniques	Tactical Response Drills, Emergency Vehicle Operation, Speed Measurement Instructor, High Risk Traffic Stops, Stop Sticks, Bulletproof Mind, Surviving Verbal Conflict
Safety	Transition to New Holster, Bloodborne Pathogens, Fire Ground Safety, Off Duty Encounters, Below 100, Person Searches, Electric Vehicle Safety, Crossing Guard, Scene Threat Assessment, Situational Awareness, Emotional Survival
Supervision	Every Officer a Leader, Management Principals of Public Safety Departments, MACP Conference
Tactical	Mass Casualty Incidents and Event Planning
Use Of Force	Taser, PPCT

Coldwater Police Instructors

Name	Name
LT Beeman	Active Shooter, Photography, Speed Measurement, Evidence Collection, Various Assigned Topics
SGT Crilly	Field Training Officer, Firearms, Less Lethal Munitions
SGT Sergeant	PPCT (Defensive Tactics), Below 100
SGT Thornton	Rapid Rescue, Meth Awareness, Less Lethal Munitions
SGT Pyles	Firearms, Active Shooter
Officer Coats	Taser, Below 100, Field Training Officer
Dispatch/Records Clerk Hoag	LEIN
Records Clerk Hampton	LEIN
Jack Trayling (CFD)	CPR / First Aid



Specialty Units and Teams:

This agency handles all issues and we classify ourselves as a generalist department overall, but specialty units and skills are required to have an in-depth understanding of the investigative and tactical techniques involved.

With this in mind we have established units with these specialties in mind:

- Major and Fatal Accident Investigation and Reconstruction Unit
- Coldwater Drug Enforcement Team - CODE
- Arson Investigation Unit
- Meth Response Unit
- Bike Patrol Unit
- Tactical Rifle Team
- Major Crimes Investigations ad-hoc Units
- FBI / Homeland Security Liaison Officer

RESERVE OFFICER UNIT

Function and Use:

The Reserve Unit is staffed with **11** officers. This unit is made up of civilian part-time employees that are provided with specialized training to assist the full-time sworn patrol staff. The unit is uniformed and works to supplement staffing for patrol hours and most importantly at the numerous events held in the city.

Funding Economy:

The unit was and remains one based upon volunteerism. The minimum wage paid to the officers is designed to cover their basic expenses to attend training and events. It is their desire to be of service that really supports their overall effort. The cost for this unit is covered by the police budget and is an extremely economical cost for the over **1,919** hours of service they provide.

Departmental Thanks:

This annual report is a very good platform from which to offer our sincere gratitude to the Reserve Officers. Unusual hours, contact with the elements and possible exposure to violence are just a few of the things we ask of them to be our partners in service to the community.

EQUIPMENT & TECHNOLOGY / 2017

Duty Gear:

A duty belt, holster, magazine pouch and other related duty gear made of leather weighs about 3 pounds more than the same items made of nylon. With this in mind orders were placed and new nylon duty gear has been purchased. This equipment was distributed this year and is in use.

Ballistic Resistant Vest Grant:

The Police Department has a mandatory wear policy for vest and, as a result, qualifies for the Department of Justice Grant to fund **39%** of vests purchased. Our vests are on a 5-year rotation and we purchase 4 to 5 per year. The Police Department maintains an inventory of tactical ballistic vests, which are worn over the uniform in addition to the body vest worn by officers. These vests are being converted over to a replacement rotation and we will fund (approx. \$1,100.00) one or more each year to maintain vests that meet industry standards.

Chemical Suits:

The department maintains full chemical response suits and gas mask for each Officer. Gas masks and how they fit the employee are tested routinely.

Data Transfer:

In 2017 research was started to look at the status of data delivery and recording systems. A review of in car laptop computers, in car modems and Video Incident Capture Systems (VICS) to update the in car cameras, recorders and data storage was completed. Costs of updated systems are being examined and moved into discussions for budget consideration with the City Manager's Office. Livescan is a fingerprinting system for direct electronic transfer of fingerprints to the Michigan State Police. This system is now on a platform no longer supported by the state. We are researching the cost of a new system so we can continue this electronic data delivery.

Munitions:

The Department maintains an inventory of less lethal and chemical projectiles that are delivered via a 40mm rifle. The department has one 40mm rifle and, in 2017, added a second 40mm rifle that will be carried in an on duty patrol car.

Range Equipment:

The Police department participates with Branch County in a firearms range. As part of our shared effort we updated the target area of the range, altering the landscaping to improve the targeting area.

Patrol vehicles:

One patrol vehicle, a Ford Police Utility vehicle, was purchased and equipped for use by the department. Vehicles are purchased via State pricing, however they are different models than the prior Crown Victoria's and thus require the addition of new interior equipment. Specialized equipment and labor to install same is approximately \$7,000.00.

Software:

Specialized software for investigations involving cell phones and tablets was purchased. The software, Oxygen Forensic Suite and Secure View, gives us an additional investigative tool. Along with the software comes additional specialized training for staff. In 2017 we upgraded the Oxygen software and we also have annual licensing costs associated with this effort. This program has been very beneficial in solving criminal investigations.

SCHOOL SAFETY INFORMATION POLICY

Annual School Report for Year 2017:

By desire and by statute the Police department is tasked with sharing crime data with local school systems. This project is outlined in departmental policy with regular communication of priority information to the schools. In addition, an annual report is prepared and sent to each school operation. Please see this report in the appendix.

SCHOOL SAFETY INFORMATION POLICY - ANNUAL REPORT FOR THE YEAR 2017
January 1st, 2017 to December 31st, 2017

The following incidents were reported to Coldwater Police:

- **Highlighted in Bold Script Print:** On School Property or Traveling to School (Bus/Bus Stop/Walking)
- **Not Highlighted – Normal Script Print:** *Not* on School Property, but may pose threat to school environment.

COLDWATER HIGH SCHOOL (11)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-002741	04/20/2017	Threats	Student "may bring gun to school"	Police Report-Juv. Ct.-School Action
17-007961	10/08/2017	Threats	Student threatening suicide	HS Principal Notified-Police Report-Juv. Ct
17-000239	01/12/2017	Non-Aggravated Assault/Dest. Of Property	Student assaulted	Police Report-Juv. Petition
17-000487	01/23/2017	Investigation	Poss./Distribution of Child Sexually Abusive Material	Police Report-Sent to Pros.-Except. Clear
17-001523	03/06/2017	Larceny from School Parking Lot	Money taken from purse in car	Police Report-School Action
17-003312	05/09/2017	Obstructing Justice	Probation Violation	Police Report-Juv. Ct
17-007185	09/13/2017	VCSA	Student in possession of drugs	Police Report-Sent to Pros.-Except. Clear
17-007275	09/16/2017	Larceny	Bike stolen from school property	Police Report
17-008011	10/10/2017	Obstructing Justice	Probation Violation	Police Report-Circuit Court
17-008496	10/27/2017	Juvenile Problem	Student joking about Columbine School Shooting	Police Report-School Action
17-009558	12/05/2017	Juvenile Problem	Student telling other students he had A gun at home and wasn't afraid to use	Police Report-City Atty's Office

LEGG MIDDLE SCHOOL (4)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-000886	02/09/2017	Sex Offense (Other)	Students sending nude photos	Police Report-Sent to Pros.-Except. Clear
17-001773	03/16/2017	Investigation	Fight on bus between brothers	Police Report-DHS-CPS-Juv. Ct.
17-002053	03/27/2017	Sex Offense (Other)	Students sending nude photos	Police Report-Juv. Petition
17-008034	10/11/2017	Non-Aggravated Assault	Assault between two students	Police Report-Sent to Pros.

BRANCH AREA CAREER CENTER (4)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-003265	05/08/2017	VCSA	Student in possession of marijuana pipe	Police Report-Sent to Pros.
17-003680	05/20/2017	Larceny – Theft from School Grounds	Bike stolen from bike rack	Police Report
17-007387	09/20/2017	Disorderly Conduct	Student making threats to BISD worker	Police Report-Sent to Pros.-ISD
17-009884	12/19/2017	Found Property	Marijuana found in auto class vehicle	Police Report-CPD Evidence

PANSOPHIA ACADEMY (8)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-000859	02/08/2017	Threats	Student making threats against student	Police Report-School Action
17-001215	02/22/2017	VCSA	Student in possession of marijuana	Police Report-Sent to Pros.
17-001721	03/14/2017	VCSA	Student in possession of marijuana	Police Report-Juv. Ct.
17-001792	03/17/2017	Non-Aggravated Assault	Student assaulted grandmother	Police Report-Juv. Ct.
17-002739	04/20/2017	Investigation	Student threatened to blow up school	Police Report-School Action
17-002967	04/27/2017	VCSA	Student in possession of marijuana	Police Report-Sent to Pros.
17-004190	06/07/2017	CSC – 3 rd Degree	Criminal sexual conduct – 2 students	Police Report-Sent to Pros.-School Action-Except. Clear
17-007050	09/09/2017	Non-Aggravated Assault	Student assaulted another student	Police Report-Victim Uncooperative

MAX LARSEN ELEMENTARY (5)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-000117	01/06/2017	Obstructing Justice	Probation Violation	Police Report-Circuit Court
17-000837	02/06/2017	Obstructing Justice	Probation Violation	Police Report
17-002673	04/18/2017	Traffic Offense	High school student hit BATA bus	Police Report-Sent to Pros.
17-006602	08/25/2017	Larceny	Bike stolen from bike rack	Police Report
17-008031	10/11/2017	Larceny – Theft from Building	Bike stolen from bike rack	Police Report-Victim Uncooperative

JEFFERSON ELEMENTARY (2)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-004263	06/09/2017	Larceny – Other	Cell phone & clothes stolen	Police Report
17-006989	09/07/2017	Disorderly Conduct	High school student threatening another High school student in parking lot	Police Report-Sent to City Atty.

LINCOLN ELEMENTARY (0)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
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BISD/ DORTHY LEGG (0)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
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ST. CHARLES ELEMENTARY (0)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
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WALDRON SCHOOL (1)

<u>Incident #</u>	<u>Incident Date</u>	<u>Nature</u>	<u>Details</u>	<u>Status</u>
17-007530	09/25/2017	Non-Aggravated Assault	Student assaulted teacher	Police Report-Sent to Pros.

IN MEMORIAM:

Nationally, in 2017, 129 law enforcement officers and 93 firefighters lost their lives in the line of duty.

CPD Seniority List

Mark A. Bartell, Director of Public Safety*
Joseph A. Scheid, Deputy Director of Public Safety*
Tina M. Taylor, Administrative Assistant
Janet K. Hoag, Dispatch/Clerk
Kathy A. Musser, Dispatch/Clerk
Cassandra M. Hampton, Dispatch/Clerk
Patrick A. Beeman, Lieutenant*
David J. Crilly, Jr., Patrol Sergeant*
Nicholas E. Thornton, Patrol Sergeant*
Scott S. Sergent, Patrol Sergeant*
Frederick G. Pyles, Patrol Sergeant*
Korin N. Bordner, Patrol Officer*
Jason D. Goss, Patrol Officer*
Derek J. Coats, Patrol Officer*
Sean M. Meyer, Patrol Officer*
Matt Schoenauer, Patrol Officer*
Michael Clemons, Patrol Officer*
Suleiman Sumbal, Patrol Officer*
Hannah Salvati, Patrol Officer*
Cody Longrey, Patrol Officer*
Robin Swartz, Patrol Officer*

*Michigan Commission on Law Enforcement
Standards Certified Sworn Personnel

Reserve Officer Unit:

Jonathan Uetrecht, Reserve Officer
William Porter, Reserve Officer
Dennis Butler, Reserve Officer
Marcus Rubley, Reserve Officer
Michael Stroud, Reserve Officer
Jason Dubour, Reserve Officer
Christopher Stevens, Reserve Officer
Jim Emory, Reserve Officer
Kenneth Clayman, Reserve Officer
Matthew Castle, Reserve Officer
Richard Meyer, Reserve Officer

Rebecca Sloan, Crossing Guard
Laurel Sedlacek, Crossing Guard

CFD Seniority List

Richard Sherman, Fire Chief
Paul Dove, Fire Marshal
Tina Taylor, Administrative Assistant
Jeffrey Rhoades, Captain
Gregory Sharp, Captain
Lance Johnson, Lieutenant
Chad Hilton, Lieutenant
John (Jack) Trayling, Lieutenant
Ryan Barle, Driver/Operator
Steven Trall, Driver/Operator
Eric Sherman, Firefighter
Jeffrey Whitehead, Firefighter
Jaclyn Supianoski, Firefighter
Jeremy Jent, Firefighter
Paul Searing, Firefighter

Part-Paid Firefighters:

Jacob Kruszka, Part-Paid Firefighter
Edward Parshall, Part-Paid Firefighter
Patrick Kelley, Part-Paid Firefighter
Douglas Trall, Part-Paid Firefighter
Brent Somerlott, Part-Paid Firefighter
Stewart Edwards, Part-Paid Firefighter
Terry Holroyd, Part-Paid Firefighter
Brian St. Clair, Part-Paid Firefighter
Richard Marske, Part-Paid Firefighter
Tyler Whitehead, Part-Paid Firefighter

DETAILS/SPECIAL EVENTS

Annual Ice Fest
5K – CHS Cupid Chase
Walk Across Branch County
5 on 5 BB Tournaments – Adults
Youth BB Tournament
Max Larsen Learning Fair
Walk a Mile in Her Shoes
5K – BCCADV
Little League Opening Day
Prom/Afterglow
Car Show/Swap Meet Car Cruise
Car Show
Blessing of Bikes
National Police Week
National Peace Officers' Memorial Service
5K – Beginnings Care of Life
Presidential Train Ride
Civil War Re-Enactment
Adult Softball Tournament
AYSO Soccer Tournament
5K – Girls on the Run
Memorial Day Service & Parade
Senior Swing-Out
Hospice Duck Race
Shakespeare in the Park
Art Walk (Spring & Fall)
5K – CHS Fit for Life
CHS Graduation
MIS Race (June & August)
Strawberryfest
Relay for Life Softball Tournament
Relay for Life
Youth Softball Tournament

Kids Triathlon
Entertainment Under the Stars
5K – Independence Day
Fireworks
Men's District Softball Tournament
Jilian Crist Memorial Mud Volleyball
Step Up to Wellness
Dig in to Reading
Remember the Alamo Car Cruise
5K – 4-H Fair
4-H Fair Parade
4-H Fair
Michigan's Longest Garage Sale
Old 27 Motor Tour
5K- Branch County United Way Color Run
5K – CHC Happy Heart Run
Applefest
Homecoming Parade
AFSP Community Walk
Halloween Parade
5K – Scaring for Caring
Trick-or-Treat
Trunk-or-Treat
Dessert on the Downtown
5K – NHS Turkey Trot
Homeless Awareness
Food Pantry (Thanksgiving & Christmas)
Christmasfest & Parade
CHS Basketball Games
CHS Football Games
Law Enforcement Torch Run
Women's Health Fest

CITY OF COLDWATER EVENT PLANNING WORKSHEET INSTRUCTIONS

Our community supports a number of events throughout the year. We might see a parade, participate in a 5K road race or attend a music festival.

All of these events are a positive part of our community life. They also require the use of many city services, equipment and personnel.

In our effort to insure that the events run smoothly and safely, we want to discuss your proposed event and build a plan to help you, as an organizer, and us as a support partner.

The attached form, "City of Coldwater Event Planning", should be used whenever you wish to hold an event that involves roadways, city property or services.

Once you have completed this document, e-mail it to events@coldwater.org or mail it to Coldwater Public Safety, 57 Division Street, Coldwater, MI 49036.

Good luck, good planning and have fun!!

DEFINITIONS FOR STATUS OF CRIMINAL COMPLAINTS

All criminal complaints reported to this department have a current status assigned to them. Criminal complaints fall into two main status areas. A criminal complaint with an **“Open”** status is a complaint that is unsolved at the time of this annual report due to lack of evidence, suspects or information. It can also mean the case is still under investigation.

Unsolved/Open:

Reported crimes without sufficient information or evidence reported to the department for further investigation. It also includes cases where investigative information does not develop to identify a suspect or to prove a case.

Solved:

A **“Solved”** complaint has been investigated and the case has been finalized and concluded. Solved complaints are divided into two categories.

Solved/Closed:

Reported crimes are investigated and enforcement taken against the perpetrator of the crime. Enforcement may consist of a physical arrest, a warrant being sought either through the Prosecutor's Office or City Attorney, a citation issued or the complaint being turned over to another agency for enforcement.

Solved/No Prosecution:

Reported crimes are investigated to a conclusion but without criminal enforcement. This lack of prosecution may be the result of victim's reluctance, a plea agreement, lack of evidence to prove the case, mutual combat, restitution by the perpetrator or the information turned over to another agency for resolution.

DEFINITIONS OF NON-CRIMINAL COMPLAINTS

Complaint – Non-Criminal:

These are reported incidents that are not criminal in nature, which require an investigation and a written report. One example would be inspections of liquor establishments identified by the “Liquor Control Commission. These incidents are recorded to insure the appropriate tracking of information, names and outcomes.

Ordinance Violation:

These are reported incidents of local ordinance violations that are civil and not criminal in nature, which required investigation and resulted in a written report or the issuance of a citation. This category includes decriminalized city ordinances.

Service Calls:

These are all other requests for assistance or service that are tracked by the department.