

OFFICE USE ONLY

Date Received: Intake Person: Fees Paid: \$575 minimum PSE:
Major Residential: Minor Residential: Major Commercial: Minor Commercial:



Kenny Fickle
Engineering Project Coordinator
kfickle@coldwater.org
(517) 279-6937

City of Coldwater
One Grand Street
Coldwater, MI
49036

Soil Erosion Permit Application

Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.

\*\*\*FILL IN ALL AREAS OF THIS APPLICATION OR IT MAY NOT BE ACCEPTED AT TIME OF SUBMITTAL\*\*\*

PROPERTY INFORMATION

Property Tax ID/Parcel # City of Coldwater County of Branch
To find a ID click here

Property Address:

Major Cross Roads: and Total site (lot) size, in acres:

PROJECT INFORMATION

Total size of area cleared or disturbed: Acres Square Feet (check one)

\*Note: Sites disturbing/clearing 1 acre or greater are subject to the State of Michigan Permit-by-Rule (Rule 323.2190) administered by the Michigan Department of Environmental Quality\*

Total size of new impervious surfaces (drives, parking areas, roofs, etc.), in square feet:

Types of surface water within 500 feet (CHECK ALL THAT APPLY):

County Drain Lake Stream/River Pond Wetland Detention area Ditch Catch basin/storm None

Distance to nearest surface water (in feet): Body of water (if named):

Soil type information:

Type(s) of CONSTRUCTION and/or EARTH CHANGE ACTIVITY (check all that apply)

- New Single Family Addition/Alteration Single Family New Commercial/Industrial Add/Alt Commercial/Industrial
Residential Development (Subdivision, Multi Family) Pole Barn Well Culvert Pool (in ground)
Wetland migration Building demo Septic Field Pond Seawall Stump Removal Landscaping berm
Garage (add/detach) Driveway/road (private/public) Fill/land balance/grading Bridge Septic field
Driveway/road (public/private) Golf course Storm water structure Parking lot School/Church
Wastewater structure Gravel pit Utilities Pipeline (gas/sewer) Hospital Detention/retention pond
Recreation development Underground storage tank Other:

ADDITIONAL EARTH CHANGE INFORMATION (CHECK YES OR NO)

- Has earth-moving activity started? YES NO If yes, when did the activity start?
Is the earth-moving activity over 5 acres? YES NO If yes, an NPDES permit may be required from MDEQ
Will work be occurring in a wetland? YES NO If yes, permit(s) may be required from MDEQ
Will de-watering occur? YES NO If yes, special requirements may apply
Will work be occurring in a waterway/floodplain? YES NO If yes, permit(s) may be required from MDEQ
Will a designated county drain be affected? YES NO If yes, contact the BC Resources Cmsr. Office

**PROPOSED CONSTRUCTION SEQUENCE**

(Month/Year)

Project Start Date  
Temporary Erosion Control Measures Installed  
Gravel Drive/Entrance Installed  
Land Cleared or Excavation Started  
Detention/Retention/Sediment Ponds Installed  
Road Constructed

Utilities Installed  
Final Grading/Seeding  
Catch Basins/Ponds Cleaned  
Permanent Erosion Control Measures in Place  
Temporary Erosion Control Measures Removed  
Project End Date

**CONTACT INFORMATION**

Landowner  Designated Agent  Party to be billed

**(REQUIRED)**

Name:

Address:

City: State: ZIP:

Phone: Mobile:

Email:

General Contractor  Designated Agent  Party to be billed

**(REQUIRED)**

Name:

Address:

City: State: ZIP:

Phone: Mobile:

Email:

Onsite Contact  
**(REQUIRED)**

Name:

Soil Erosion

Operator Number:

Mobile:

Excavator  SESC Plan Contact  
**(OPTIONAL)**

Name:

Address:

City: State: ZIP:

Phone: Mobile:

Email:

**PERMIT DELIVERY METHOD**

Pick-Up

Landowner

Mail

Designated Agent

Email

**EROSION CONTROL SITE PLAN**

Per the State of Michigan, Department of Environmental Quality and the City of Coldwater Soil Erosion and Sedimentation Control Ordinance a completed erosion control plan must be turned in with all applications for permit review. Please see the SESC Program Guide for all erosion control plan requirements.

**SOIL EROSION PERMIT FEES**

All fees shall be paid at time of completion of the permit application. For the City of Coldwater the SE permit fee is a \$75 application fee plus a \$500 minimum (includes 6 inspections + plan review fee of 1hr, any additional inspections or plan review needed will be charged accordingly) .

**PERFORMANCE GUARANTEE**

A performance guarantee on top of the permit fee is required for all SE projects. Bonds will be accepted in the form of cash, certified check, or irrevocable bank letter of credit (bond) and shall extend for the duration of the permit (until project completion) Please contact the City of Coldwater for further information, including performance guarantee amounts

**Performance Guarantee Received**

Date:

Amount:

Check#

**SIGNATURE**

I, the **landowner/designated agent**, hereby certify that the above information is accurate to the best of my knowledge, have read/understand the **City of Coldwater Soil and Erosion Ordinance Requirements**, and agree to **pay all required fees and bonds**, and to conform to all applicable laws/requirements of the State of Michigan and the City of Coldwater.

Signature: 

Print Name:

Date:

*\*DESIGNATED AGENT MUST HAVE A WRITTEN STATEMENT OR FORM FROM THE LANDOWNER AUTHORIZING HIM/HER TO SECURE A PERMIT IN THE LANDOWNER'S NAME\**



**Kenny Fickle**  
Engineering Project Coordinator  
kfickle@coldwater.org  
(517) 279-6937

**City of Coldwater**  
One Grand Street  
Coldwater, MI  
49036

## SOIL EROSION & SEDIMENTATION CONTROL DESIGNATED AGENT AUTHORIZATION LETTER

### ***Designated Agent Information***

#### **Designated Agent and/or Authorized Company Representative**

*A person who has written authorization from the landowner to sign the application and secure a permit in the landowner's name*

**Signature:**

**Date:**

**Company Name:**

**Address:**

**City:**            **State:**    **ZIP:**

**Phone Number:**        **Email:**

**Parcel ID #**        -        -        -        -

### ***Landowner Information***

**Signature:**

**Date:**

**Address:**

**City:**            **State:**    **ZIP:**

**Phone Number:**        **Email:**

*Landowner must sign their name for acceptance by this office. Designating an agent to pull the permit on the landowners behalf does not dismiss the landowner of enforcement of the City of Coldwater Soil Erosion and Sedimentation Ordinance; including but not limited to fees, penalties, fines and civil infractions that are a result of the earth moving activities on the permitted parcel.*

**OFFICE USE ONLY**

Address: PSE: -

**1<sup>st</sup> Review:** Initials: Date: **2<sup>nd</sup> Review:** Initials: Date:

**3<sup>rd</sup> Review:** Initials: Date: **4<sup>th</sup> Review:** Initials: Date:

## SITE PLAN CHECKLIST FOR THE CITY OF COLDWATER SOIL EROSION PERMITS

An Application and two sets of plans prepared as described below will be required for each project requesting a Soil Erosion Permit. The SESC Program shall perform a review and the applicant shall be subject to fees as determined by the City of Coldwater. According to conditions set forth in Rule 1703.323, as amended, the following information will be required:

Have	Requirement	Need
<input type="checkbox"/>	Legal Description of the affected parcel(s), submit on the plan or as an attached document.	<input type="checkbox"/>
<input type="checkbox"/>	Site location map showing the site and all adjacent properties and proximity to all surface water within 500 feet at a scale not more than 1 inch = 200 feet. If not within 500 feet of surface water, a statement of such must be provided. Comments:	<input type="checkbox"/>
1.	Site plan including the following:	
<input type="checkbox"/> A	Location of predominant features, including all proposed and existing structures and vegetation on site and extending 50 feet beyond property lines. Comments:	<input type="checkbox"/>
<input type="checkbox"/> B	A soil survey or written description of the soil types of the exposed land areas contemplated for the earth change. Comments:	<input type="checkbox"/>
<input type="checkbox"/> C	Existing and proposed topography at a minimum of two (2) foot contour intervals extending 50 feet beyond the property lines for commercial projects. General slope information for residential projects.	<input type="checkbox"/>
2.	Details for the proposed earth changes, including the following:	
<input type="checkbox"/> A	A description and the location of the physical limits of each proposed earth change (outline & label on the plan) Comments:	<input type="checkbox"/>
<input type="checkbox"/> B	A description and location of all existing and proposed on-site drainage, including structure rim elevations and dewatering facilities, if applicable. Comments:	<input type="checkbox"/>
<input type="checkbox"/> C	The timing sequence of each proposed activity included but not limited to: <ul style="list-style-type: none"> <li>• Temporary control measures installed</li> <li>• Gravel construction access installed</li> <li>• Land clearing</li> <li>• Detention/retention/sediment pond installation and stabilization</li> <li>• Road construction</li> <li>• Utility installation</li> <li>• Final grade/seed</li> <li>• Catch basins/ponds cleaned</li> <li>• Permanent control measures installed and functioning</li> <li>• Remove temporary control measures</li> </ul> Comments:	<input type="checkbox"/>
<input type="checkbox"/> D	The location and description (details) of procedures for installing, maintaining and removing all proposed temporary SESC measures (silt fence, stone drive, check dam, etc.,) Comments:	<input type="checkbox"/>
<input type="checkbox"/> E	A location and description (details) of all proposed permanent soil erosion control measures (seed/mulch, sod, hydroseed) Comments:	<input type="checkbox"/>
<input type="checkbox"/> F	Program proposal for the continued maintenance of all permanent SESC measures that remain after project completion, including the designation of the person responsible for the maintenance. Comments:	<input type="checkbox"/>
<input type="checkbox"/>	Designated Agent Letter: Comments:	<input type="checkbox"/>
<input type="checkbox"/>	Completed Application, Fees, and Performance Guarantee Comments:	<input type="checkbox"/>