

# STRAWBERRY FEST & APPLE FEST - COLDWATER, MI

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## FOOD & DRINK VENDOR REGISTRATION INFORMATION

### Which Festival are you applying for? (Check One)

- Strawberry Fest | June 18, 2022 | 9:00 AM - 3:00 PM  
 Apple Fest | September 17, 2022 | 9:00 AM - 3:00 PM

Registration fees cover one 10' x 10' space.  
How many spaces are you requesting?

\_\_\_\_\_

### Registration Fees

- Strawberry Fest Fee - before June 1st - \$50.00   
- after June 1st - \$75.00   
Apple Fest Fee - before Sept. 1st - \$50.00   
- after Sept. 1st - \$75.00

### Check One

### Will you be using a tent or awning?

- Yes  No

*Please note that only 10 x 10 tents will be accepted.*

Please describe the booth and products/services that will be featured. What booth/stand requirements do you have? Be sure to include electrical needs here.

\_\_\_\_\_

Special Requests: \_\_\_\_\_

*Registration fees are non-refundable upon acceptance. Due to the limited space for food vendors, registration fees will be returned to those not confirmed for the event.*

## RULES & REGULATIONS

Food & Beverage vendors must apply for a Food License with the Branch County Health Department two weeks before the event. The Branch County Health Department is located at 570 N. Marshall Rd. Coldwater, MI 49036. They can be reached at (517) 279-9561 ext. 109. Food and Drink vendors must provide sufficient trash receptacles for their waste. Vendors must provide separate and proper disposal methods of grease. The City will provide picnic tables and trash receptacles in the general eating areas. Set up time is 6:30 - 9:00 AM. All vehicles must be moved by 9:00 am. Stakes are not permitted for tents or awnings. Must include a picture of booth(s) with registration form. Vendors are responsible for any and all necessary licensing (if required) for their products offered. The festival is held rain or shine. Vendors may not begin to tear down until 3:00 PM and all booths must be tore down by 5:00 PM. Treat all City event staff and volunteers with respect. The City reserves the right to ask a vendor to remove themselves from the festival and/or not return to a Coldwater festival if these rules and regulations are not followed.

I have read and understand the rules and regulations **Signature:** \_\_\_\_\_

## NEXT STEPS

Attach a menu to this application. Attach a photo of your booth.  
Mail completed registration form with check or credit card information payable to: City of Coldwater, 1 Grand Street, Coldwater, MI 49036 ATTN: Recreation Department

Card Type (Circle One): Visa | Discover | Mastercard  
Card Number: \_\_\_\_\_

Cardholder First & Last Name: \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_ CVC 3-Digit on Back: \_\_\_\_\_

Cardholder Address: \_\_\_\_\_

Cardholder City: \_\_\_\_\_

Cardholder State/Providence: \_\_\_\_\_

Cardholder Zip: \_\_\_\_\_ Cardholder Country: \_\_\_\_\_

**QUESTIONS?** Contact the Event Coordinator  
Mariah Welke | [mwelke@coldwater.org](mailto:mwelke@coldwater.org)

## INTERNAL PURPOSES ONLY

Date Rec'vd: \_\_\_\_\_ Date Entered: \_\_\_\_\_

Payment Rec'vd (Date): \_\_\_\_\_

Payment Type (Circle One): Cash | Card | Check

Credit Card Confirmed: \_\_\_\_\_

Check Number: \_\_\_\_\_

Payment Amount (\$): \_\_\_\_\_

Paid? Y N NOTES: \_\_\_\_\_

Approved? Y N \_\_\_\_\_

Photo of Y N \_\_\_\_\_

Booth? \_\_\_\_\_

Menu? Y N \_\_\_\_\_

Emailed: \_\_\_\_\_

