

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



September 12, 2022
5:30 p.m.
(517) 279-9501
www.coldwater.org

**CITY COUNCIL MINUTES
REGULAR MEETING**

This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmember John Petzko, representing the 3rd Ward; and Councilmember Scott Houtz representing the 4th ward.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to excuse the absence of Councilmembers Chad Johnson, Michael Beckwith and Randall Hazelbaker, as presented.

Ayes: 6

Nays: 0

Motion carried.

OTHERS PRESENT: Keith Baker, Megan Angell, Dean Walrack, Joe Scheid, Sheila Puffenberger, Bryan Torres-Alcantar, Katie Higgs, Shauna Chávez, Harold Jenkins, Jesse Smith; Don Reid, Erguen Oezcan plus three others.

PUBLIC COMMENTS

- Sheila Puffenberger introduced our newest OJT student Bryan Torres-Alcantar.

CONSENT AGENDA (Item Numbers 1-10):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these

items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of August 22, 2022.
2. Downtown Development Authority Regular Minutes of July 27, 2022.
3. Planning Commission Regular Minutes of August 15, 2022.
4. Recreation Board Regular Minutes of July 13, 2022.
5. Board of Public Utilities' Regular Minutes of August 3, 2022.
6. Michigan South Central Power Agency Board Regular Minutes of July 7, 2022.
7. Board of Public Utilities' Reports and Financial Statements for July, 2022.
8. City of Coldwater monthly Financial Report for July, 2022.
9. Police Department Activity Report for 2nd Quarter, 2022.
10. Cultivating Community month Proclamation.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to approve Consent Agenda Items 1-10, as presented.

Ayes: 6

Nays: 0

Motion carried.

END OF CONSENT AGENDA

11. Bills and Accounts: \$173,296.63.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$173,296.63, as presented.

Ayes: 6

Nays: 0

Motion carried.

12. City Manager's Report.

- **November Election** – Applications for absentee ballots for the November election are now available through the City Clerk's office. You may contact City Clerk Susan Heath at 279-6928 if you would like to apply to vote via absentee. The election date is Tuesday, November 8, 2022.
- **Downtown Clean Up** – Volunteers are being sought next Friday September 16, 2022 from 3 to 5 p.m. to help clean up downtown in anticipation of Apple Fest and Hoptober Fest. Gloves, tools and garbage bags are provided but volunteers are encouraged to bring additional brooms, shovels or their own gloves as well. Volunteers will be working on cleaning up parking lots, pulling weeds and sweeping curbs and sidewalks. Businesses are encouraged to wash windows and clean up in front and behind their buildings as well! Meet behind the SMB&T Loan Center.
- **City Projects** – S. Michigan/Perkins/Washington reconstruction work continues on this extensive project. S. Michigan Ave. is 98% complete with only pavement markings and some touch up left to finish. Utility work is complete on Perkins St. Sidewalks, curb and gutter construction are ongoing. The water main is complete on Washington St. Sanitary sewer will begin the week of September 12, 2022. The project is scheduled to be completed by the end of October.
- **Apple Fest & Craft Show** – Apple Fest is almost here! The event will kick off fall next Saturday September 17, 2022 from 9 am to 3 pm in downtown Coldwater. Entertainment, food and craft vendors, a kid's zone, artwork and of course apple related items will be featured. An open house is being offered at the former Putnam building and a ribbon cutting and rededication will be held for the newly renovated 4 Corners Park at 10 a.m.
- **Hoptober Fest** – Mark Friday September 30, 2022 on your calendar for the third annual Hoptober Fest. Broadway Grille will be serving up Michigan Craft Beer from local breweries including Two Bandits, Upper Hand, Atwater, Bell's and Grand Armory Breweries. Misty Blues Band, a German Band out of West Bloomfield will provide entertainment. Food trucks including Lazy Man BBQ will be serving polish sausages, brats and sauerkraut, as well as EZ Eats serving pretzels, Dirt Road Donuts serving donuts, and Tya's Tasty Treats serving German and Fall themed desserts. The event runs from 5 to 10 p.m. on S. Monroe Street in

downtown Coldwater.

- **Haunted Forest** – Mark your calendars for the City’s annual Haunted Forest (\$5/person) to be held Friday October 14 and Saturday October 15, 2022 at Rotary Park. An early “less scary” session will be held each night from 5 to 7:30 p.m. with the scarier version running from 7:30 to 9 p.m.
- **Household Hazardous Waste** – The CBPU’s annual Household Hazardous Waste collection event will be held on Saturday, September 24, 2022 from 9 a.m. to 2 p.m. at the Branch County Fairgrounds. A list of items that will be accepted and participating communities and townships can be found on the City’s website at www.coldwater.org.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Rissman, to approve and place on file the City Manager’s Report, as presented.

Ayes: 6

Nays: 0

Motion carried.

*Councilmember Chad Johnson arrived at 5:41 p.m.

13. Letter from Megan Angell, City Attorney, regarding proposed sale of vacant land on Treat Ave. to Schmitz Foam – Consider introduction of sales Agreement No. A22-20.

Erguen Oezcan, a representative of Schmitz Foam was on hand to answer questions.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to introduce for first reading sales Agreement No. A22-20, as presented.

Ayes: 7

Nays: 0

Motion carried.

14. Letter from Keith Baker, City Manager, regarding proposed farm lease for vacant land on Butters Avenue – Consider introduction of lease Agreement No. A22-33.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Knaack, to introduce for first reading lease Agreement No. A22-33, as presented.

Ayes: 7

Nays: 0

Motion carried.

15. Letter from Keith Baker, City Manager, regarding proposed change order for additional sidewalk repair project – Consider adoption of Resolution No. 22-81.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 22-81 (attached in Addendum C), as presented.

Ayes: 7

Nays: 0

Motion carried.

16. Letter from Keith Baker, City Manager, regarding proposed bid to replace ground sign and lights – Consider adoption of Resolution No. 22-84.

Council Action: None – Item removed from agenda.

17. Presentation by Jesse Smith, GIS Technician, regarding GIS services.

Council Action: None – Presentation only.

18. Presentation by Katie Higgs, Community Development Fellow, regarding RRC certification update.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

19. John Petzko thanked the City, BPU and Coldwater Fire Department on behalf of the Coldwater High School Interact Club for a successful ABC Challenge. The Interact Club will donate back to various communities and organizations that help young people.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:14 p.m.



Shauna Chávez
Deputy City Clerk