

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



September 11, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL

Regular Meeting

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan representing the 1st Ward; Councilmember Jim Knaack representing the 2nd Ward Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to excuse the absence of, Councilmember Chad Johnson, as presented.

Ayes: 8

Nays: 0

Motion carried.

OTHERS PRESENT: Keith Baker, Megan Angell, Joe Scheid, Tom Eldridge, Paul Jakubczak, Dean Walrack, Nicki Luce, Haylee Richards, Audrey Tappenden, Scott Mischke, Shauna Chávez; John Wellet, Terry Whelan, Don Reid, Bill Flickinger plus six others.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-8):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of August 28, 2023.
2. Recreation Board Regular Minutes of July 12, 2023.

3. Board of Public Utilities' Regular Minutes of August 2, 2023.
4. Michigan South Central Power Agency Board Regular Minutes of July 6, 2023.
5. Board of Public Utilities' Reports and Financial Statements for July, 2023.
6. City of Coldwater monthly Financial Report for July, 2023.
7. Memo from City Manager Baker regarding board appointment.
8. Proclamation for Lisa Miller celebrating her retirement.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to approve Consent Agenda Items 1-8, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

9. Bills and Accounts: \$260,528.42.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$260,528.42, as presented.

Ayes: 8

Nays: 0

Motion carried.

10. City Manager's Report.

November Election

Applications for absentee ballots for the November election are now available through the City Clerk's office. You may contact City Clerk Shauna Chavez at 279-6928 if you would like to apply to vote via absentee. The election date is **Tuesday, November 7th**.

City Projects

Butters Avenue Reconstruction – The project is scheduled to be completed by the end of next week.

Downtown Restrooms – Doors are in and being painted. Door hardware and final items are being completed and should be available for visitors to Apple Fest.

S. Monroe Street Arch – The arch is nearing completion and is scheduled to be installed **Wednesday September 20th**. S. Monroe Street will be closed off on that day to accommodate the crane and installation process.

Oak Grove Cemetery – The last gravel roads in the south section of Oak Grove Cemetery were paved with the help of the Branch County Road Commission. In addition, bats are being removed and clean up underway on the interior of the Oak Grove chapel building.

Apple Fest & Craft Show

Apple Fest is almost here! The event will kick off fall next **Saturday September 16th from 9:00 a.m. to 3:00 p.m.** in downtown Coldwater. Entertainment, food and craft vendors, a kid's zone, artwork and of course apple related items will be featured.

Hoptober Fest

Mark **Saturday September 30th** on your calendar for the fourth annual Hoptober Fest. Broadway Grille will be serving up Michigan Craft Beer from local breweries. Jay Fox and the "Jammin' Germans" Band and Tänzer Dance Troupe out of Fort Wayne will provide entertainment. Food trucks will be providing a range of German and standard fare with Fall themed desserts. The event runs from 5:00 p.m. to 10:00 p.m. on S. Monroe Street in downtown Coldwater.

Haunted Forest

Mark your calendars for the city's Haunted Forest (\$5/person) to be held **Friday October 13th and Saturday October 14th** at Rotary Park. The less scary tour runs from 5:00 p.m. to 7:30 p.m. with the scary version beginning at 7:30 p.m. to 9:00 p.m. MDOT says that the US-12 bridge project will be open by then!

Household Hazardous Waste

The CBPU's annual Household Hazardous Waste collection event will be held on **Saturday, September 30th** from 9:00 a.m. until 2:00 p.m. at the Branch County Fairgrounds. A list of items that will be accepted and participating communities can be found on the City's website.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to approve and place on file the City Manager's Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

11. PRESENTATION: Haylee Richards, Economic Development Summer Internship.

Council Action: None – Presentation only.

12. Letter from Keith Baker, City Manager, regarding proposed sale of 71-73 W. Chicago Street – Consider introduction of Resolution No. 23-70 and Agreement No. A23-16.

Council Action: No action taken.

13. Letter from Keith Baker, City Manager, regarding Brownfield Redevelopment Grant Agreement and Easements – Consider adoption of Resolution No. 23-73 and approval of Agreement No. A23-13.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Petzko, to adopt Resolution No. 23-73 (attached in Addendum A) and approval of Agreement No. A23-13, as presented.

Ayes: 8

Nays: 0

Motion carried.

14. Letter from Keith Baker, City Manager, regarding Church Street repaving project – Consider adoption of Resolution No. 23-71.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Houtz, to adopt Resolution No. 23-71 (attached in Addendum B), as presented.

Ayes: 8

Nays: 0

Motion carried.

15. Letter from Keith Baker, City Manager, regarding proposed updated policy for outerwear, footwear and safety glasses – Consider adoption of Resolution No. 23-72 and Policy No. P23-03.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 23-72 and Policy No. P23-03 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:20 p.m.



Shauna Chávez
City Clerk, CMC, MiPMC

COUNCIL/BOARD WORKSHOP: WAGE AND COMPENSATION STUDY; and RULES, RATES & REGULATIONS.

Council will adjourn in place for the Wage and Compensation Study workshop, and the Rules, Rates & Regulations workshop.

MEMBERS PRESENT:

Mayor Kramer and Councilmembers Rissman, Machan, Knaack, Beckwith, Petzko, Hazelbaker and Houtz, Terry Whelan, Chris Stevens and John Wellet.

*Councilmember Johnson Arrived at 6:37 p.m.

Also present: Keith Baker, Megan Angell, Joe Scheid, Tom Eldridge, Paul Jakubczak, Dean Walrack, Nicki Luce, Haylee Richards, Audrey Tappenden, Scott Mischke, Shauna Chávez and Don Reid.



Shauna Chávez
City Clerk, CMC, MiPMC