

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



August 31, 2022
8:00 a.m.
(517) 279-9501
www.coldwater.org

COLDWATER DOWNTOWN DEVELOPMENT AUTHORITY
Special Meeting

MEMBERS PRESENT: Brad Rockey, John Rucker, Michael Caywood, Chris Howell, Matt Biolchini, Makayla Bendele and Courtney Dirschell.

MEMBERS ABSENT: Mayor Kramer and One vacancy.

OTHERS PRESENT: Audrey Tappenden, Dean Walrack, Katie Higgs, Lisa Miller, Shauna Chávez; Mariah Welke and Christine Delaney.

CALL TO ORDER: President Brad Rockey called the meeting to order at 8:00 a.m.

PUBLIC COMMENTS (unrelated to items on the agenda)

- None.

CONSENT AGENDA (Items 1-6)

1. DDA Regular Meeting Minutes of July 27, 2022.
2. June 2022 Bills and Accounts: \$2,412.91.
3. Economic Vitality Committee Minutes 8-2-22.
4. Promotion Committee Minutes 8-3-22.
5. Design Committee Minutes 8-9-22.
6. Organization Committee Minutes 8-17-22.

Item number one was removed from the consent agenda.

Board Action: Motion by Member Michael Caywood, and approved by Member John Rucker to remove item number one from the consent agenda to make the following correction: to include the votes; ayes: 6, nays: 0, motion carried to item number eight in the regular DDA Meeting Minutes of July 27, 2022, as presented.

Ayes: 7

Nays: 0

Motion Carried

Board Action: Motion by Member John Rucker, and seconded by Member Michael, to approve consent agenda items 2-6, as presented.

Ayes: 7

Nays: 0

Motion Carried.

END OF CONSENT AGENDA

7. Apple Fest Report – Mariah Welke, Recreation Coordinator.

- 175 spaces have been reserved. More spaces are available.

Board Action: None, presentation only.

8. Repayment Agreement A22-13 – Audrey Tappenden.

Board Action: Motion by Member Michael Caywood, and seconded by Member Makayla Bendele, to approve the DDA Repayment Agreement A22-13, as presented.

Ayes: 7

Nays: 0

Motion Carried

9. Lease Agreement DDA A22-01 – Audrey Tappenden.

Board Action: Motion by Member Makayla Bendele, and seconded by Member Michael Caywood, to approve the Lease Agreement DDA A22-01 and to designate Member Michael Caywood as the secondary signer, as presented.

Ayes: 7

Nays: 0

Motion Carried

10. Tibbits Update – Christine Delaney, Director

- Several upcoming festivals/events over the next couple of months.
- Tibbits will receive some building upgrades with hopes of full restoration in the future.
- Tibbits Auction will be held November 5, 2022 (James Bond theme).

11. Director's Report – Audrey Tappenden

Board Action: None, presentation only.

12. Accreditation Standards V and VI Self-Assessment – Audrey Tappenden.

- Board conducted a self-assessment covering Accreditation Standards V and VI of the Main Street Program.

Board Action: None, discussion only.

OLD BUSINESS

- None.

NEW BUSINESS

- September 1, 2022 will be the last day for Hops on Monroe.
- Two weeks left of the Farmers Market.
- Hoptoberfest will be held downtown September 30, 2022.

ADJOURNMENT – Next meeting September 28, 2022.

Noting no further business to come before the DDA Board, President Rockey adjourned the meeting at 9:07 a.m.



Deputy City Clerk
City of Coldwater