

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



August 28, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

**CITY COUNCIL
REGULAR MEETING**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmember Travis Machan representing the 1st Ward; Councilmember Jim Knaack representing the 2nd Ward Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to excuse the absence of, Councilmembers Emily Rissman and Chad Johnson, as presented.

Ayes: 7

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Joe Scheid, Tom Eldridge, Paul Jakubczak, Bob Granger, Joe Thornburg, Scott Mischke, Jake VanBoxel, Shauna Chávez; Bill Flickinger plus one more.

PUBLIC COMMENTS

- Director Scheid spoke about the new Cops on the Corner Community Outreach program.

CONSENT AGENDA (Item Numbers 1-3):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of August 14, 2023.
2. Downtown Development Authority Regular Minutes of July 26, 2023.

3. Consider adoption of Resolution No. 23-68 (attached in Addendum A) regarding proposed closure of S. Monroe Street for Hoptoberfest on September 30, 2023.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to approve Consent Agenda Items 1-3, as presented.

Ayes: 7

Nays: 0

Motion carried.

END OF CONSENT AGENDA

4. Bills and Accounts: \$159,830.33.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$159,830.33, as presented.

Ayes: 7

Nays: 0

Motion carried.

5. City Manager's Report.

Hops on Monroe

With this week's event canceled due to the excessive heat, there is one more opportunity to enjoy Hops on Monroe. Come down on Thursday night from 5:00 p.m. to 9:00 p.m. to enjoy music, beverages, food and games under the lights of S. Monroe Street. Mark your calendars for the grand finale of Hoptoberfest which is scheduled for Saturday September 30th from 5:00 p.m. to 10:00 p.m.

Apple Fest

Pumpkin spice is already in stores and the City's annual Apple Fest is only one month away. With last year's success and the success of this spring's Strawberry Fest, the event will extend from Four Corners Park, south along US-12, down S. Monroe Street and along S. Hanchett Street and the Tibbits Plaza parking lot. The event will be held downtown on Saturday September 16, 2023 from 9:00 a.m. to 3:00 p.m.

Labor Day Office Closure

City and CBPU offices will be closed in observance of Labor Day on Monday September 4, 2023. Offices will reopen with normal business hours on Tuesday September 5, 2023.

Household Hazardous Waste

The CBPU's annual Household Hazardous Waste collection event will be held on Saturday, September 30th from 9:00 a.m. until 2:00 p.m. at the Branch County Fairgrounds. A list of items that will be accepted and participating communities and townships can be found on the City's website at www.coldwater.org.

City Projects

Street Repaving

City staff understand that frustration is mounting with the unfished roads. The City is attempting to work with the contractor to complete the work by the current deadline of September 15th.

Butters Avenue Reconstruction

Construction is underway on Butters Ave. Work is scheduled to be substantially completed by Labor Day with final striping and official reopening scheduled for September 15th.

Downtown Restrooms

Doors are still on back order. Floors are completed. Plumbing fixtures and final touches are scheduled to be completed by the end of the month.

Monroe Street Arch

Installation of the decorative arch is currently scheduled to take place before Apple Fest.

Old Downtown Building Lights & Wires

The old holiday lights, sound system speakers, wires and an old banner wire were removed from above downtown buildings and US-12 last week.

*Councilmember Johnson arrived at 5:40 p.m.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to approve and place on file the City Manager's Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

6. Letter from Keith Baker, City Manager, regarding proposed sale of vacant land at 29 Lawton Ave. to Let Logic, LLC – Consider adoption of Resolution No. 23-63 and approval of Agreement No. A23-15.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 23-63 (attached in Addendum B) and approve Agreement No. A23-15, as presented.

ROLL CALL VOTE:

Ayes: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: None.

Motion carried.

7. Memo from Joe Thornburg, Deputy DMS Director, regarding proposed policy for child warning signs – Consider adoption of Resolution No. 23-69 and Policy No. P23-02.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Houtz, to adopt Resolution No. 23-69 and Policy No. P23-02 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

8. PRESENTATION: Bob Granger and Joseph Thornburg, DMS Director and Deputy Director, regarding brush pickup.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- Councilmember Beckwith thanked the City and CBPU for helping with the ABC Challenge.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:19 p.m.



Shauna Chávez

City Clerk, CMC, MiPMC