

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



August 23, 2023
8:00 a.m.
(517) 279-9501
www.coldwater.org

COLDWATER DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting

MEMBERS PRESENT: Michael Caywood, Brad Rockey, John Rucker, Courtney Dirschell and Patrick Kelley.

Board Action: Motion by Member Rockey, seconded by Member Dirschell, to excuse the absence of board members, Makayla Bendele, Chris Howell and Mayor Kramer, as presented.

Ayes: 5

Nays: 0

Motion carried.

Unexcused Absence: Matt Biolchini.

OTHERS PRESENT: Audrey Tappenden, Shana Grife, Shauna Chávez.

CALL TO ORDER: President Michael Caywood called the meeting to order at 8:00 a.m.

PUBLIC COMMENTS (unrelated to items on the agenda)

- None.

CONSENT AGENDA (Items 1-2)

1. Regular Meeting Minutes of July 26, 2023 (Item removed from Consent Agenda for separate action).
2. Design Committee meeting minutes of August 18, 2023.

Board Action: Motion by Member Rucker, and seconded by Member Rockey, to approve consent agenda item 2, as presented.

Ayes: 5

Nays: 0

Motion Carried.

END OF CONSENT AGENDA

1. Regular Meeting Minutes of July 26, 2023.

Board Action: Motion by Member Rockey, and seconded by Member Kelley, to approve the Regular Minutes of July 26, 2023 with the following corrections: Change Council Action to Board Action and the adjournment of the meeting should reflect President Caywood instead of Rockey, as presented.

Ayes: 5

Nays: 0

Motion Carried.

3. June 2023 Bills and Accounts: \$1,887.85.

Board Action: Motion by Member Dirschell, and seconded by Member Rucker, to approve the Bills and Accounts in the amount of \$1,887.85 as presented.

Ayes: 5

Nays: 0

Motion Carried.

5. Tibbits Update – Christine Delaney, Director (Not present).

6. Director’s Report – Audrey Tappenden

Board Action: None – Presentation only.

OLD BUSINESS

- None.

NEW BUSINESS

- None.

PUBLIC COMMENTS

- Shana Grife – Children’s Museum Update
 - July 2023 was the busiest month since initially opening in 2014.
 - Museum staff currently working on sound issues in the building.

- Retail has been successful.

- Keith Baker – Port Huron City Manager coming to Coldwater to look at the Children’s Museum to get ideas of something similar Port Huron would like to do.

- Matt Biolchini arrived at 8:38 a.m. with a Tibbits Update
 - Recent excavation leak corrected.
 - Tibbits is in the process of updating the rigging pulley system for the curtain.
 - Smith memorial concert coming soon. The concert benefits the Community Center.
 - Monster Fest will be Friday October 13, 2023 followed by Friday the 13th movie and a Ghost Hunter Tour.

ADJOURNMENT – Next meeting September 27, 2023.

Noting no further business to come before the DDA Board, President Caywood adjourned the meeting at 9:05 a.m.



Shauna Chávez
City Clerk/CMC/MiPMC
City of Coldwater