

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



**August 22, 2022**  
5:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

## **CITY COUNCIL MINUTES REGULAR MEETING**

This meeting is also live-streamed on YouTube at, [bit.ly/ColdwaterVideo](https://bit.ly/ColdwaterVideo) or on Skitter channel 61.

### **CALL MEETING TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**MEMBERS PRESENT:** Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to excuse the absence of Councilmembers Chad Johnson, Randall Hazelbaker and Scott Houtz, as presented.

Ayes: 6

Nays: 0

Motion carried.

**OTHERS PRESENT:** Keith Baker, Tom Eldridge, Megan Angell, Dean Walrack, Paul and Kerri Jakubczak, Joe Scheid, Pat Pool, Sheila Puffenberger, Julie Santure, Susan Heath; and Don Reid, Danny Corwin, Kim and Ricky Glowe.

### **PUBLIC COMMENTS**

- Danny Corwin, 22 Lilly St., demanded the public be informed regarding lead pipes and dangerous buildings; expressed dissatisfaction with survey questions regarding housing in the downtown area, found in the Downtown Coldwater Pulse Poll.
- Kim and Ricky Glowe, 260 E. Garfield, expressed dissatisfaction with the City water quality, and requested something be done to correct their issue.

\*Councilmember Chad Johnson arrived at 5:35 p.m.

**CONSENT AGENDA (Item Numbers 1-6):**

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of August 8, 2022.
2. Coldwater Public Library Advisory Board Regular Minutes of July 11, 2022.
3. Coldwater Housing Commission Regular Minutes of July 12, 2022.
4. Planning Commission Regular Minutes of June 6, 2022.
5. Zoning Board of Appeals' Regular Minutes of April 20, 2022.
6. Recreation Department Fall Activity Guide 2022.

**ACTION ON CONSENT AGENDA**

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Johnson, to approve Consent Agenda Items 1-6, as presented.

Ayes: 7

Nays: 0

Motion carried.

**END OF CONSENT AGENDA**

7. Bills and Accounts: \$173,673.09.

**Council Action:** Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to approve Bills and Accounts in the amount of \$173,673.09, as presented.

Ayes: 7

Nays: 0

Motion carried.

8. City Manager's Report.

- **Downtown Coldwater "Pulse Poll"** – The DDA is conducting a Downtown "Pulse Poll" in partnership with the Michigan Main Street program. The poll is live and everyone is encouraged to submit your responses! The poll will be a great resource to help tell us precisely what kind of events, activities, restaurants and retail experiences you want for the downtown. This is a more in-depth survey than the one circulated earlier this year. It should take about five minutes to complete. Direct link to poll: <https://getfoureyes.com/s/7ucSf/>. The Facebook post describing the project can be found at: <https://www.facebook.com/coldwaterdowntown/photos/a.811113522594076/1679662645739155>. Nearly 500 responses have been received to date!
- **City Projects:**
  - N. Michigan/Seeley/Carlyle/Ridgemoor/Scott/Douglas/Linda/Rumsey/CherylAnn/Alandale** – Paving completed and the streets have been reopened.
  - Four Corners Park** – Work is nearly complete on the SW corner leaving only the NW corner to complete. Rededication of the parks will take place Saturday, September 17, 2022.
  - S. Michigan Ave.** – Paving remains to be completed on S. Michigan Ave. Utility, street and sidewalk work continues on Perkins and Washington streets. S. Sprague will be milled and paved at the very end.
  - The new Public Safety Building parking lot** was completed this week.
- **Household Hazardous Waste** – The CBPU's annual Household Hazardous Waste collection event will be held on Saturday, September 24, 2022 from 9 a.m. to 2 p.m. at the Branch County Fairgrounds. A list of items that will be accepted and participating communities and townships can be found on the City's website at [www.coldwater.org](http://www.coldwater.org).
- **Hops on Monroe** – The popular weekly event continues for two more weeks until September 1, 2022. Come down on Thursday nights from 5 to 9 p.m. to enjoy music, beverages, food and games under the lights of S. Monroe Street.
- **Apple Fest** – Apple Fest is fast approaching but will look different this year. With the work nearing completion at the 4 Corners Park the festival will be spread out for three blocks on US-12 between Division Street and Clay Street, extend down S. Hanchett Street and S. Monroe St. as well as in the Tibbits Plaza parking lot. The event will be held downtown on Saturday September 17, 2022 from 9 a.m. to 3 p.m.
- **Haunted Forest** – Mark your calendars for the City's annual Haunted Forest (\$5/person) to be held Friday October 14 and Saturday October 15, 2022 at Rotary Park. An early "less scary" session will be held each night from 5 to 7:30 p.m. with the scarier version running from 7:30 to 9 p.m.

- **Labor Day Office Closure** – City and CBPU offices will be closed in observance of Labor Day on Monday September 5, 2022. Offices will reopen with normal business hours on Tuesday September 6, 2022.
- **Donations** – The City would like to thank Gundrum Construction for their donation of concrete for a project at the Public Safety Building.
- **Entertainment Under the Stars** – CBPU is sponsoring the last Entertainment Under the Stars Concert 7 p.m. Tuesday, August 23, 2022 in Heritage Park with music provided by Island Vibe, a band dedicated to being “Your Key West Connection.”

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Rissman, to approve and place on file the City Manager’s Report, as presented.

Ayes: 7

Nays: 0

Motion carried.

9. Letter from Keith Baker, City Manager, regarding updated PNC Bank signatories – Consider adoption of Resolution No. 22-79.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Johnson, to adopt Resolution No. 22-79 (attached in Addendum A), as presented.

Ayes: 7

Nays: 0

Motion carried.

10. Letter from Keith Baker, City Manager, regarding request from Jim’s Place Billiards LLC for approval of amended application for an On-Premises Banquet Facility Permit – Consider adoption of Resolution No. 22-80.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 22-80 (attached in Addendum B), as presented.

Ayes: 7

Nays: 0

Motion carried.

**PUBLIC COMMENTS**

- Danny Corwin, 22 Lilly St., complained about odors from the Waste Water Treatment Plant and asked for staff to investigate.

**UNFINISHED BUSINESS**

- None.

**NEW BUSINESS**

- Councilmember John Petzko invited all to the Awesome Branch County (ABC) Challenge, beginning at 9 a.m. Saturday August 27, 2022 at the Branch County Fairgrounds.

**ADJOURNMENT**

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 5:49 p.m.

A handwritten signature in blue ink that reads "SEHeath". The signature is written in a cursive, flowing style.

Susan E. Heath, CMC, MiPMC  
City Clerk