

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



August 14, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

**CITY COUNCIL
REGULAR MEETING**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmember Travis Machan representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to excuse the absence of, Councilmember Emily Rissman, as presented.

Ayes: 8

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Joe Scheid, Tom Eldridge, Paul Jakubczak, Joe Thornburg, Bob Granger, Scott Mischke, Shauna Chávez; Don Reid, Brian VanZee, Tim Hart and Bill Flickinger.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-15):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of July 24, 2023.
2. Coldwater Housing Commission Regular Minutes of June 2, 2023

3. Downtown Development Authority Regular Minutes of May 24, 2023.
4. Downtown Development Authority Regular Minutes of June 28, 2023.
5. Planning Commission Regular Minutes of June 5, 2023.
6. Board of Public Utilities' Regular Minutes of July 5, 2023.
7. Michigan South Central Power Agency Board Regular Minutes of June 1, 2023.
8. Board of Public Utilities' Reports and Financial Statements for June, 2023.
9. City of Coldwater monthly Financial Report for June, 2023.
10. City of Coldwater Investment Report for June 30, 2023.
11. City of Coldwater quarterly 2023 MERS DB Statement.
12. Police Department Activity Report for 2nd Quarter, 2023.
13. Memo from Mayor Kramer regarding board appointment.
14. Proclamation for McDonald's and the Maynard Family celebrating 50 years.
15. Recreation Department Fall Activity Guide 2023.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to approve Consent Agenda Items 1-15, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

16. Bills and Accounts: \$\$442,918.71.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Hazelbaker, to approve Bills and Accounts in the amount of \$442,918.71, as presented.

Ayes: 8

Nays: 0

Motion carried.

17. City Manager's Report.

Congratulations Fire Chief David Schmaltz

The City would like to recognize and congratulate Coldwater Fire Chief David Schmaltz on his five-year anniversary as Chief of the Coldwater Fire Department. Thank you for your continued service and dedication to the Coldwater community.

Hops on Monroe

The popular weekly event continues for three more weeks until Thursday August 31, 2023. Come down on Thursday nights from 5-9 p.m. to enjoy music, beverages, food and games under the lights of S. Monroe Street.

Apple Fest

Pumpkin spice is already in stores and the City's annual Apple Fest is only one month away. With last year's success and the success of this spring's Strawberry Fest, the event will extend from Four Corners Park, south along US-12, down S. Monroe Street and along S. Hanchett Street and the Tibbits Plaza parking lot. The event will be held downtown on **Saturday September 16, 2023 from 9 a.m. to 3 p.m.**

Labor Day Office Closure

City and CBPU offices will be closed in observance of Labor Day on Monday September 4, 2023. Offices will reopen with normal business hours on Tuesday September 5, 2023.

Household Hazardous Waste

The CBPU's annual Household Hazardous Waste collection event will be held on **Saturday, September 30th** from 9:00 a.m. until 2:00 p.m. at the Branch County Fairgrounds. A list of items that will be accepted and participating communities and townships can be found on the City's website at www.coldwater.org.

City Projects

2023 Street Milling and Paving

Paving continues with Western Avenue scheduled to be completed on Saturday August 12th and the Northshore and Arrowhead neighborhoods next to be completed.

Parkhurst Park Restroom Renovation

Work continues on the update to the Parkhurst restroom building. The exterior has been painted. Siding is being repaired. The interior will be painted, fixtures repaired and floors stripped and polished to make the facilities more useful and inviting. The adjacent storage building has been demolished as well.

Downtown Restrooms

The roof is nearly completed. Doors are still on back order and scheduled for delivery August 16th. Plumbing fixtures and final painting and installation is scheduled to be completed by the end of the month.

Monroe Street Arch

Installation of the decorative arch is currently scheduled to take place the last week of August.

Old Building Holiday Lights

The old holiday light strings and a banner wire hanging from downtown buildings will be removed by CBPU staff during the week of August 14th. There will be temporary lane closures on US-12 in downtown Coldwater and motorists are asked to drive with caution while the project is being completed.

Butters Ave. Construction Underway

The Butters Ave. reconstruction from US-12 to Race St. will begin next week. Alternate routes will be US-12 to Jay and Race St.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to approve and place on file the City Manager’s Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

18. Letter from Keith Baker, City Manager, regarding proposed closure of Harrison St. for St. Charles Parish Picnic special event – Consider adoption of Resolution No. 23-67.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to adopt Resolution No. 23-67 (attach in Addendum A), as presented.

Ayes: 8

Nays: 0

Motion carried.

19. PRESENTATION: Paul Jakubczak PE, Utility Director, regarding CBPU – Value to the City.

Council Action: None – Presentation only.

20. PRESENTATION: Joseph Thornburg, Deputy Director of Municipal Services, regarding special street signs.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

21. Councilmember Petzko invited everyone to the Awesome Branch County Challenge August 26th.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:11 p.m.



Shauna Chávez
City Clerk, CMC, MiPMC