

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



August 8, 2022
5:30 p.m.
(517) 279-9501
www.coldwater.org

**CITY COUNCIL MINUTES
REGULAR MEETING**

This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmember Travis Machan, representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to excuse the absence of Councilmember Emily Rissman, as presented.

Ayes: 8

Nays: 0

Motion carried.

OTHERS PRESENT: Keith Baker, Tom Eldridge, Megan Angell, Dean Walrack, Paul and Kerri Jakubczak, Joe Scheid, Pat Pool, Brian Musselman, Andrew Cameron, Jesse Smith, Hal Jenkins, Susan Heath; and Don Reid and Bill Flickinger.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-11):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these

items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of July 25, 2022.
2. Downtown Development Authority Special Work Session Minutes of June 21, 2022.
3. Downtown Development Authority Regular Minutes of June 22, 2022.
4. Board of Public Utilities' Regular Minutes of July 6, 2022.
5. Michigan South Central Power Agency Board Regular Minutes of May 5, 2022.
6. Michigan South Central Power Agency Board Work Session Minutes of May 24, 2022.
7. Michigan South Central Power Agency Board Special Minutes of May 24, 2022.
8. Board of Public Utilities' Reports and Financial Statements for June, 2022.
9. City of Coldwater monthly Financial Report for June, 2022.
10. City of Coldwater quarterly 2022 MERS DB Statement.
11. Letter from Karen Kiss, Student Council Advisor at Coldwater High School, requesting permission to hold the annual Homecoming Parade on September 30, 2022 at 5 p.m.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to approve Consent Agenda Items 1-11, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

PUBLIC HEARING

12. Letter from Megan Angell, City Attorney, regarding proposed vacation of the southwesterly portion of Thompson Blvd. – Consider adoption of Resolution No. 22-76.

City Attorney Megan Angell presented information and answered questions.

Mayor Kramer opened the Public Hearing at 5:33 p.m.

Public Comment:

- None.

Mayor Kramer closed the Public Hearing at 5:34 p.m.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to adopt Resolution No. 22-76 (attached in Addendum A), as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF PUBLIC HEARING

13. Bills and Accounts: \$335,934.90.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to approve Bills and Accounts in the amount of \$335,934.90, as presented.

Ayes: 8

Nays: 0

Motion carried.

14. City Manager's Report.

- **Fire Dept. Grant** – The Coldwater Fire Department received a \$1,000.00 grant from Michigan Gas Utilities for the purchase of five portable carbon monoxide detectors that will be utilized when staff responds to medical calls inside homes and businesses. The City of Coldwater would like to extend our appreciation to Michigan Gas Utilities for continuing to support our local public safety efforts.
- **Summer Tax Bills** – Summer tax bills were mailed as of August 1, 2022 as required by the City Charter. Please find attached an updated flier that will be going out in the next

round of utility bills that helps explain what a property owner's taxes go toward.

- **November Election** – With the primary election now behind us, applications for absentee ballots for the November general election are available through the City Clerk's office. You may contact City Clerk Susan Heath at 279-6928 or Deputy City Clerk Shauna Chavez at 279-6929 if you would like to apply to vote via absentee. The election date is Tuesday, November 8, 2022.
- **City Projects:**
 - N. Michigan Ave., Seeley Street, Ridgemoor, Douglas, Scott, Carlyle, Alandale, Cheryl Ann, Linda Lane and Rumsey Court** will be milled and paved Monday August 1 through Monday August 8, 2022.
The renovation of the railroad infrastructure through Branch County continues with ballast (stone) installation and leveling of the rail lines. The project is expected to be completed by October.
 - The 4 Corners Park** renovation continues on schedule and is moving right along. New sidewalk, brick pavers, irrigation and electrical are underway. The clock will soon be reinstalled. The project is expected to be completed by the middle of September.
- **Coldwater Noon Club Anniversary** – Join the Coldwater Noon Club as they celebrate their 101st anniversary of fellowship and serving the community this Saturday August 6, 2022 from 5 to 10 p.m. Admission is \$3 per person or \$5 per couple. Live music, food trucks and beverages from local establishments will be available. The event will be held on S. Monroe Street.
- **Branch County Music and Theater Festival** – Continuing the festive atmosphere downtown, there will be a music and theater festival held on Saturday September 10, 2022 on S. Hanchett Street and the Tibbits Plaza parking lot. A pancake breakfast, live music and performances outdoors and inside of Tibbits Opera House, food and beverages will fill the day downtown.
- **Household Hazardous Waste** – The CBPU's annual Household Hazardous Waste collection event will be held next month on Saturday, September 24, 2022 from 9 a.m. until 2 p.m. at the Branch County Fairgrounds. A list of items that will be accepted and participating communities and townships can be found on the City's website at www.coldwater.org.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to approve and place on file the City Manager's Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

15. Letter from Megan Angell, City Attorney, regarding proposed conveyance of contiguous vacant land on Thompson Blvd. – Consider adoption of Resolution No. 22-77 and approval of sales Agreement No. A22-25.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to adopt Resolution No. 22-77 and approve sales Agreement No. A22-25 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmembers: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmembers: None.

Motion carried.

16. Letter from Megan Angell, City Attorney, regarding proposed vacation of the southerly portion of Allen Avenue and setting a public hearing for October 10, 2022.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Petzko, to set a public hearing for October 10, 2022 regarding the proposed vacation of the southerly portion of Allen Avenue, as presented.

Ayes: 8

Nays: 0

Motion carried.

17. Letter from Keith Baker, City Manager, regarding MERS Defined Benefit Plan Adoption Agreement for the City of Coldwater – Consider adoption of Resolution No. 22-75 and approval of Agreement No. A22-28.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 22-75 and approve Agreement No. A22-28 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

18. Letter from Keith Baker, City Manager, regarding partial street closure on S. Hanchett St. for special event – Consider adoption of Resolution No. 22-78.

Council Action: None – Item removed from agenda.

19. Presentation by Brian Musselman, Water Superintendent, regarding lead/water line replacement.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:22 p.m.



Susan E. Heath, CMC, MiPMC
City Clerk