

Minutes of the Regular Meeting of the
Coldwater Board of Public Utilities

Coldwater Board of Public Utilities
Coldwater, Michigan

August 3, 2022
5:00 p.m.
Council Chamber

Regular Meeting

PRESENT: Members:
President Stevens, Vice President Ohm, John Wellet, Terry Whelan

Others:
Director Jakubczak, Nicki Luce, John Springhall, Brian Musselman, Jodi Beckhusen, Pat Pool, Tom Eldridge, Andrew Cameron, Bob Worley, Harold Jenkins, Jesse Smith, Don Reid

ABSENT: Travis Machan

CALL TO ORDER:

Meeting called to order by President Stevens

NOTICE OF MEETING:

A notice of the meeting was posted in accordance with Michigan Public Act No. 267.

PUBLIC COMMENT:

None

It was noted that there were no public comment emails received as of 3:30 p.m. prior to the meeting.

CONSENT AGENDA

NOTE: The items listed in the Consent Agenda are considered to be routine by the Board and its Director and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen. In this event, the item will be removed from the Consent Agenda and Board action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held July 6, 2022.
2. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held May 5, 2022.
3. Work Session of the Michigan South Central Power Agency Board of Commissioners held May 24, 2022.
4. Special Meeting of the Michigan South Central Power Agency Board of Commissioners held May 24, 2022.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for June 2022.
2. Bills and Accounts for period ending July 31, 2022.
3. Power Supply Cost Projections.

MOTION: Member Ohm moved that the Consent Agenda items be approved as presented.

Member Wellet seconded the motion.

Motion carried unanimously.

REGULAR AGENDA

LEAD SERVICE LINE REPLACEMENT PRESENTATION:

Brian Musselman, Water/WRRF/Telecommunications Superintendent, shared a presentation in anticipation of the upcoming lead service line replacement project mandated by EGLE.

NETWORK SECURITY UPGRADES:

To better protect our municipal and SCADA networks of future threats, quotes were solicited for a network redesign and security improvements. Based upon specifications, staff recommended the Board approve the quote from American Municipal Power (AMP) to implement the new network design in the amount of \$50,875 as well as the quotes from Aspen Wireless for network switches in the amount of \$81,600 and next-generation firewalls in the amount of \$98,640 for a total of \$231,115. The City's share would be \$103,661.84 and the CBPU share would be \$127,453.16.

MOTION: Member Wellet moved to approve the implementation services of a network design from American Municipal Power (AMP) in the amount of \$50,875 and the purchase of network switches and next-generation firewalls from Aspen Wireless in the amounts of \$81,600 and \$98,640 respectively for a total of \$231,115.

Member Whelan seconded the motion.

Motion carried unanimously.

STOCK OVERHEAD TRANSFORMERS:

Because delivery of transformers has suffered a significant impact from global supply chain shortages, quotes were solicited for the purchase of 37 overhead transformers to make certain adequate quantities are available for future stock. Staff recommended the low bid from Stuart Irby in the amount of \$109,249.

MOTION: Member Ohm moved to approve the low bid from Stuart Irby in the amount of \$109,249 for purchase of 37 overhead transformers.

Member Wellet seconded the motion.

Motion carried unanimously.

PUBLIC COMMENT:

None

NEW BUSINESS:

DIRECTOR'S REPORT:

- This month's Power Cost Adjustment is \$0.01569. PCA for secondary meters is \$0.01616.
- Brandon Heiney has accepted the open Network Technician position in the Telecommunications Department. Brandon resides in Coldwater and enjoys hunting, fishing and camping. His first day will be August 8. We want to welcome Brandon to the Coldwater Board of Public Utilities team.

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- The 2022 Michigan Municipal Electric Association (MMEA) Fall Conference will be held October 5-7. This year, all conference activities will be held at the Firekeepers Casino Hotel which is much closer than in year's past. If any Board Members have interest in attending, please let Nicki Luce know.
- The 2022 American Municipal Power, Inc. (AMP) annual conference will be held September 26-28 in Columbus, OH. If any Board Members have interest in attending, please let Nicki Luce know.
- Water main and sewer work have been completed on South Michigan Avenue. Hard surface restoration work will continue through next week. Perkins Street has been pulverized and water main work commenced on July 25. Curb and driveway repairs will be made on Perkins Street, east of Sprague, beginning August 1.
- Entertainment Under The Stars is Tuesday evenings through August 23 at Heritage Park. CBPU will be sponsoring the last concert with a performance by Island Vibe. Bring your lawn chairs and blankets for a night of music!
- Hops on Monroe continues every Thursday through September 1. This successful downtown event offers food trucks, craft beers, musical entertainment and outdoor games on South Monroe Street. Hours are from 5:00 p.m. to 9:00 p.m.
- The Farmer's Market is happening Saturday mornings through September 10 from 9:00 a.m. to 1:00 p.m. This year, the market is located between the Henry L. Brown Municipal Building and the Randall parking lot.
- In observance of Labor Day, the City/CBPU offices will be closed on September 5.

A thank you note was received from the Children's Museum of Branch County for sponsorship of their 2022 Royal Meet & Greet Ball.

DATE OF NEXT MEETING:

The date of the next regular meeting is **Wednesday, September 7, 2022 at 5:00 p.m.**

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ADJOURNMENT:

Noting no other business to come before the Board, President Stevens adjourned the meeting at 5:28 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Nicki Luce". The signature is written in black ink and is positioned above the typed name.

Nicki Luce, Secretary
Coldwater Board of Public Utilities