

Minutes of the Regular Meeting of the
Coldwater Board of Public Utilities

Coldwater Board of Public Utilities
Coldwater, Michigan

August 2, 2023
5:00 p.m.
Council Chamber

Regular Meeting

PRESENT: Members:
President Stevens, Vice President Ohm, Travis Machan, Terry Whelan

Others:
Director Jakubczak, Nicki Luce, Brian Musselman, Bryan Massey, Andrew Cameron, Tom Eldridge, Dean Walrack, Harold Jenkins, Jesse Smith, Abbey Hoffman, Audree Steel, Breyton Franklin, Frank Monnig, Bob Steel, Don Reid

ABSENT: John Wellet

CALL TO ORDER:

Meeting called to order by President Stevens

NOTICE OF MEETING:

A notice of the meeting was posted in accordance with Michigan Public Act No. 267.

PUBLIC COMMENT:

None

It was noted that there were no public comment emails received as of 3:30 p.m. prior to the meeting.

CONSENT AGENDA

NOTE: The items listed in the Consent Agenda are considered to be routine by the Board and its Director and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen. In this event, the item will be removed from the Consent Agenda and Board action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held July 5, 2023.
2. Closed Session of the Board of Directors held July 5, 2023.
3. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held June 1, 2023.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for June 2023.
2. Bills and Accounts for period ending July 31, 2023.
3. Power Supply Cost Projections.

MOTION: Member Machan moved that the Consent Agenda items be approved as presented.

Member Ohm seconded the motion.

Motion carried unanimously.

REGULAR AGENDA

INTERN PRESENTATIONS:

Breyton Franklin, GIS Intern; Frank Monnig, Engineering Intern; and Audree Steel, Marketing Intern shared presentations on their summer internships.

LEAD / COPPER SERVICE LINE REPLACEMENTS:

Bryan Massey, Water/Sewer Manager, updated the Board on the lead/copper service line replacement project.

CUSTOMER SATISFACTION SURVEY RESULTS:

Abbey Hoffman, Community Engagement Coordinator, updated the Board on the results of the Customer Satisfaction Survey completed by GreatBlue Research, Inc.

ELECTRIC RELIABILITY PRESENTATION:

Andrew Cameron, Engineering Manager, provided the Board with a comparison of past and current electric reliability statistics illustrating the leading causes of outages and showcasing improvements through key performance indices.

PUBLIC COMMENT:

None

NEW BUSINESS:

DIRECTOR'S REPORT:

- This month's Power Cost Adjustment is \$0.01099 and the PCA for secondary meters is \$0.01132.
- Allan Wojack has accepted the open Help Desk Technician position in the Telecommunications Department. His first day will be August 7. We want to welcome Allan to the Coldwater Board of Public Utilities team.
- All five of the City/CBPU summer interns will be leaving us soon. Audree, Breyton, Frank, Eli and Haylee all added value to the City/CBPU by supporting our employees on special projects and bringing us fresh new ideas. I truly hope they in turn gained valuable knowledge from us and their experience here at CBPU was enjoyable. We wish them all much success as they return to college in the fall.
- The AMP Board meeting scheduled for October 18 and 19 will be held in Bowling Green, Ohio. A tour of the AMP Fremont Energy Center (AFEC) will be offered. If any Board Member is interested in attending, please let Nicki Luce know.
- The 2023 American Municipal Power, Inc. (AMP) Annual Conference will be held September 25-27 in Columbus, OH. If any Board Members have interest in attending, please let Nicki Luce know.
- CBPU will be having a booth at the Branch County Fair August 6-12. If attending, make sure to stop by and say hello.

Coldwater Board of Public Utilities
Regular Meeting Continued
August 2, 2023

- The City submitted the Children’s Museum relocation and expansion project to MML for consideration for this year’s Community Excellence Award. We are one of four finalists selected out of approximately a dozen entries. City staff will be giving a presentation and staffing a booth at the MML Convention in Traverse City in October to campaign for selection of first place. Attendees to the convention vote to select the winner. Stay tuned for more details!
- In observance of Labor Day, the City/CBPU offices will be closed on September 4.

A thank you note was received from Ken Smoker, Coldwater High School Girls Varsity Basketball Coach, for support of their 2023 Lady Cardinal Basketball Camp.

DATE OF NEXT MEETING:

The date of the next regular meeting has been scheduled for **Wednesday, September 6, 2023 at 5:00 p.m.**

ADJOURNMENT:

Noting no other business to come before the Board, President Stevens adjourned the meeting at 5:53 p.m.

Respectfully Submitted,



Nicki Luce, Secretary
Coldwater Board of Public Utilities