

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



July 27, 2022
8:00 a.m.
(517) 279-9501
www.coldwater.org

COLDWATER DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting

MEMBERS PRESENT: John Rucker, Michael Caywood, Chris Howell, Matt Biolchini, Mayor Kramer and Courtney Dirschell.

MEMBERS ABSENT: Brad Rockey, Makayla Bendele and one vacancy.

OTHERS PRESENT: Audrey Tappenden, Dean Walrack, Katie Higgs, Lisa Miller (via Zoom), Tom Eldridge, Shauna Chávez; Christine Delaney, Lori Hunt and Don Reid.

CALL TO ORDER: Member Michael Caywood called the meeting to order at 8:00 a.m.

PUBLIC COMMENTS (unrelated to items on the agenda)

- None.

CONSENT AGENDA

1. DDA Special Work Session Meeting Minutes of June 21, 2022.
2. DDA Regular Meeting Minutes of June 22, 2022.
3. June 2022 Bills and Accounts in the amount of \$1,682.96.

Board Action: Motion by Member John Rucker, and seconded by Member Chris Howell, to approve consent agenda items 1-3, as presented.

Ayes: 6

Nays: 0

Motion carried.

4. Tibbits Update – Christine Delaney, Director.
 - Summer Theatre has been successful.
 - Multiple Multi-Cultural Events coming up – watch for dates and more information on Tibbits Facebook page.

5. Chamber of Commerce Update – Lori Hunt, Director.

- Golf outing and the Polish Festival were a success.
- Quincy Kid’s Day in the Park will be July 29, 2022.
- Chamber Membership is growing.
- Chamber Career Day will be held in October, 2022.

6. Director’s Report – Audrey Tappenden.

Board Action: None, presentation only.

7. Accreditation Standards III and IV Self-Assessment – Audrey Tappenden.

- Board conducted a self-assessment covering the third and fourth Accreditation Standards of the Main Street Program.

Board Action: None, discussion only.

8. Updated Cost and Financing Options: 60 W. Chicago Street Renovation and Children’s Museum Relocation – Audrey Tappenden and Lisa Miller

Board Action: Motion by Member John Rucker, and seconded by Member Chris Howell, to move forward with the renovation and relocation project based on the current cost estimates and financing plan to include pursuing the Patronicity grant program and committing up to \$50,000 additional funding from DDA cash reserves and/or operating budget, as presented.

Ayes: 6

Nays: 0

Motion carried.

OLD BUSINESS

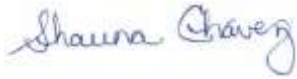
- None.

NEW BUSINESS

9. Hoptoberfest will be held September 30, 2022 from 4 -10 p.m. on South Monroe Street.

ADJOURNMENT – Next meeting August 24, 2022.

Noting no further business to come before the DDA Board, President Rockey adjourned the meeting at 9:18 a.m.

A handwritten signature in blue ink that reads "Shauna Chavez". The signature is written in a cursive style.

Deputy City Clerk
City of Coldwater