

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



July 25, 2022
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Knaack, to excuse the absence of Councilmember Chad Johnson, as presented.

Ayes: 8

Nays: 0

Motion carried.

OTHERS PRESENT: Keith Baker, Tom Eldridge, Megan Angell, Dean Walrack, Paul Jakubczak, Joe Scheid, Pat Pool, Susan Heath; and Don Reid.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-5):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed

from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of July 11, 2022.
 - Closed session Minutes of July 11, 2022.
2. Coldwater Housing Commission Regular Minutes of June 14, 2022.
3. Coldwater Public Library Advisory Board Regular Minutes of June 6, 2022.
4. Recreation Board Minutes of May 4, 2022.
5. Memo from Mayor Kramer regarding board reappointments.
 - Board of Review – Linda Shaffer – term expires July, 2025.
 - Coldwater Housing Commission – Dean Walrack – term expires July, 2027.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Knaack, to approve Consent Agenda Items 1-5, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

6. Bills and Accounts: \$173,653.82.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$173,653.82, as presented.

Ayes: 8

Nays: 0

Motion carried.

7. City Manager's Report.

- **Employee Appreciation** – As in many industries and professions, the employees of the City of Coldwater and CBPU have taken on more responsibilities and continue to seek improved efficiencies. Fire and Police calls continue to rise. The utility systems continue to expand and improve. New programs are introduced by the Recreation department. The Municipal Services Department continues to take on more projects and properties in which to maintain. Regulations at the state and national level continue to change or increase for elections, tax collection, assessing, communications and financial operations. Neighborhood and Administrative Services departments continue providing excellent customer service on a daily basis. I wanted to take a moment to recognize and thank the 130 employees of the City of Coldwater and CBPU for their continued high level of service to the community.
- **Recreation Update:**
 - Bass Tournament** – The 2nd Annual Coldwater Recreation Bass Tournament will be held on Sunday July 31, 2022 from 7 a.m. to 1 p.m. with sign-in beginning at 6 a.m. An \$80 per two-person team entry fee is required and the registration deadline is Tuesday July 26, 2022. There are lots of prizes, and proceeds go to support youth fishing programs. Lake Drive Marine, Sunset Cove and Marsh Brothers are prize sponsors for the event. Jimmy Johns is providing lunch for participants. Other leagues and activities coming up include Applefest Saturday September 17, 2022, fall 6 on 6 volleyball, men’s basketball and Disc Golf leagues. Teams can register on-line at coldwater.recdesk.com. Questions can be answered by calling the Coldwater Recreation Department at 278-8566 or via email at recreation@coldwater.org.
 - Entertainment Under the Stars** – The City’s annual summer concert series kicked off this past Tuesday in Heritage Park with over 200 persons in attendance and will run for another five weeks. Bring a blanket or lawn chair and enjoy a night of music in a beautiful outdoor setting. The Coldwater Board of Public Utilities is sponsoring the August 23, 2022 performance of Island Vibe that evening.
- **City Project Updates:**
 - S. Michigan Ave./Perkins/Washington Project** – Water main and sewer work is completed on S. Michigan Avenue. Hard surface restoration work will continue through next week. Perkins has been pulverized and water main will commence on Monday, July 24, 2022. Curb and driveway repairs to be made on Perkins, east of Sprague next week.
 - Seeley/N. Michigan Ave./Cheryl Ann/Alandale/Linda Ln./Douglas/Scott/Carlyle/Ridgemoor Paving** – Milling of the top two inches of asphalt will begin on Monday August 1, 2022 with paving beginning on Thursday August 4, 2022 (weather permitting) and continuing into the week of August 8, 2022 until completion. N. Michigan Ave. and Seeley Street are scheduled to be milled on Wednesday August 3, 2022 and paved on August 4 and 5, 2022 to minimize traffic disruption in this area. Please be on the lookout for temporary road closures.
 - 4 Corners Park** – Parrish Excavating is on schedule for an early fall completion of this exciting project. Sidewalks are starting to be installed and preparations are underway to

begin laying the brick pavers. You can watch the progress on the City's YouTube channel via the downtown library camera.

Thompson Blvd. Neighborhood – The City will soon close on the seventh lot sale to Allen Edwin Homes. A number of homes have been sold and construction is scheduled to start yet this year. There are three lots left that Allen Edwin Homes has optioned from the City.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to approve and place on file the City Manager's Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

8. Letter from Megan Angell, City Attorney, regarding proposed vacation of the southwesterly portion of Thompson Blvd. and setting a public hearing for August 8, 2022.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to set a public hearing for August 8, 2022 regarding the proposed vacation of the southwesterly portion of Thompson Blvd., as presented.

Ayes: 8

Nays: 0

Motion carried.

9. Letter from Dean Walrack, Planning & Zoning Administrator, regarding amending Landscape Ordinance – Consider adoption of Ordinance No. 849.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Ordinance No. 849 (attached in Addendum A), as presented.

Ayes: 8

Nays: 0

Motion carried.

10. Letter from Keith Baker, City Manager, regarding proposed change order for S. Michigan Avenue reconstruction project – Consider adoption of Resolution No. 22-73.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Rissman, to adopt Resolution No. 22-73 (attached in Addendum B), as presented.

Ayes: 8

Nays: 0

Motion carried.

11. Memo from Patrick Pool, Information Technology Director, regarding proposed purchase of network security upgrades – Consider adoption of Resolution No. 22-71.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Rissman, to adopt Resolution No. 22-71 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

12. Letter from Keith Baker, City Manager, regarding proposed purchase and replacement of four heat pumps at the Henry L. Brown facility – Consider adoption of Resolution No. 22-72.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Rissman, to adopt Resolution No. 22-72 (attached in Addendum D), as presented.

Ayes: 8

Nays: 0

Motion carried.

13. Presentation on Energy Efficiency by Bob Granger, Energy Waste Reduction Manager.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:18 p.m.



Susan E. Heath, CMC, MiPMC
City Clerk