

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



July 24, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

**CITY COUNCIL
REGULAR MEETING**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan representing the 1st Ward; Councilmember Michael Beckwith, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Beckwith, to excuse the absence of, Councilmembers Chad Johnson, Jim Knaack and John Petzko, as presented.

Ayes: 6

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Joe Scheid, Tom Eldridge, Paul Jakubczak, Elijah Quinn, Shauna Chávez; Don Reid and Bill Flickinger.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-5):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of July 10, 2023.
 - Closed Session Minutes of July 10, 2023.

2. Recreation Board Regular Minutes of May 3, 2023.
3. Consider adoption of Resolution No. 23-61 (attached in Addendum A) to set the 2024 meeting dates of the City Council.
4. Proclamation for Tyre Lodge #18-Coldwater Masonic Temple celebrating 175 years.
5. Memo from Mayor Kramer regarding board appointment/reappointment.
 - Helen Guisinger – term expires July, 2026.
 - Samantha Gripman – term expires July, 2028.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Houtz, to approve Consent Agenda Items 1-5, as presented.

Ayes: 6

Nays: 0

Motion carried.

END OF CONSENT AGENDA

6. Bills and Accounts: \$397,069.92.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to approve Bills and Accounts in the amount of \$397,069.92, as presented.

Ayes: 6

Nays: 0

Motion carried.

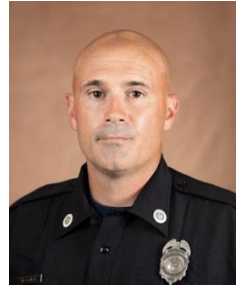
7. City Manager's Report.

City Clerk Certification

Congratulations to City Clerk Shauna Chávez for becoming certified through the Michigan Professional Municipal Clerk Program (MiPMC) and has been awarded her MiPMC designation. We appreciate her dedication to the City of Coldwater and the effort it took to obtain the MiPMC designation.

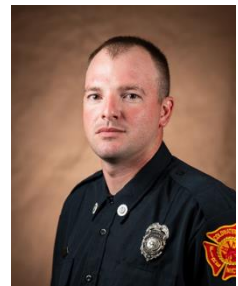
New Firefighters

In anticipation of a pending retirement and another recently announced departure, the City has hired two new full-time firefighters, both of whom were part-paid firefighters for the department and promoted to full-time. The City would like to welcome Firefighters Richard Marske and Adam Force to the ranks of the Coldwater Fire Department.



FF Force started with the Coldwater Fire Department as a Part-Paid Firefighter in January of 2021. He was promoted to full-time status on June 25, 2023. Adam brings 23 years of firefighting experience to the department. He is a certified Fire Instructor and a licensed EMT.

FF Marske began his fire service career with the Coldwater Fire Department as a Part-Paid Firefighter in February of 2017. He will start as a full-time firefighter on August 20, 2023. FF Marske is an Ice Rescue Technician and a certified EMT.



The City is currently seeking applicants for part-paid firefighter positions if anyone has an interest in joining.

Community Events

Downtown Farmers Market – The Farmers Market continues Saturday mornings 9 a.m. to 1 p.m. through September. The market is located on the NW corner of the Four Corners Park. Parking is available in the adjacent Randall Plaza parking lot. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other products.

Hops on Monroe – Hops on Monroe continues Thursday nights through August 31, 2023. Come downtown for food trucks, craft beers, musical entertainment and outdoor games on South Monroe Street. The hours are from 5 p.m. to 9 p.m.

Entertainment Under the Stars – Come out and enjoy musical entertainment every Tuesday evening from now through August. The concerts are held in Heritage Park and begin at 7 p.m. Heritage Park provides plenty of shade, room to spread out, public restrooms and beautiful surroundings. Come down and enjoy a night of great (and free!) music. We want to thank our numerous sponsors who help present EUTS.

Construction Updates

2023 Street Milling and Paving Project

Work is scheduled to continue into early August. Milling has been completed. Concrete repairs are underway. Sauk River Drive and S. Sprague Street should be paved by the end of this week.

Downtown Restrooms

Work continues (albeit slowly) on the new downtown restrooms in the alley located between S. Monroe Street and Tibbits Plaza parking lot. Roofing and doors are on back order and their delivery delayed. The sidewalk and ADA ramps are next to be completed as well as the base for the light post in the alley.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Rissman, to approve and place on file the City Manager's Report, as presented.

Ayes: 6

Nays: 0

Motion carried.

8. **PRESENTATION:** Paul Jakubczak PE, Utility Director, regarding CBPU – Value to the City.

Council Action: None — Item postponed for a future meeting.

9. Memo from Paul Jakubczak PE, Utility Director, regarding proposed Lease to American Municipal Power, Inc. of a portion of land inside the Michigan Ave. Substation – Consider adoption of Resolution No. 23-45 and approval of Agreement No. A23-12.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Resolution No. 23-45 (attached in Addendum B) and approval of Agreement No. A23-12, as presented.

ROLL CALL VOTE:

Ayes: Rissman, Machan, Beckwith, Hazelbaker, Houtz and Mayor Kramer.

Nays: None.

Motion carried.

10. Letter from Keith Baker, City Manager, regarding proposed Resolution to Amend the City of Coldwater Rates for Residential Garbage and Refuse Collection and Disposal – Consider adoption of Resolution No. 23-65.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Beckwith, to adopt Resolution No. 23-65 (attached in Addendum C), as presented.

Ayes: 6

Nays: 0

Motion carried.

11. Letter from Keith Baker, City Manager, regarding proposed sale of vacant land at 29 Lawton Ave. to Tefft – Consider introduction of Resolution No. 23-63 and Agreement No. A23-15.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Rissman, to introduce Resolution No. 23-63 and Agreement No. A23-15 with the following stipulation of five years to build a residential home or sell the property back to the city for the original purchase price, as presented.

ROLL CALL VOTE:

Ayes: Rissman, Machan, Beckwith, Hazelbaker, Houtz and Mayor Kramer.

Nays: None.

Motion carried.

12. Memo from Joe Scheid, Director of Public Safety, requesting approval for the purchase of a new police patrol vehicle – Consider adoption of Resolution No. 23-66.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Rissman, to adopt Resolution No. 23-66 (attached in Addendum D), as presented.

Ayes: 6

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

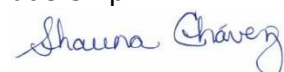
- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 5:52 p.m.



Shauna Chávez
City Clerk, CMC