

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



June 26, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL
Regular Meeting

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan representing the 1st Ward; Councilmember Jim Knaack representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to excuse the absence of, Councilmember Chad Johnson, as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC COMMENTS

- Pam Peck – Expressed concerns regarding traffic and other issues on the corner of Hudson and Perkins St.
- Courtney Dirschell – Gave Farmers Market update and thanked all of the sponsors.
- Casey Swinson – Field Representative for Congressman Tim Walberg introduced himself.

CONSENT AGENDA (Item Numbers 1-4):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of June 12, 2023 (item removed from the Consent Agenda for separate action).
 - Closed session Minutes of June 12, 2023.
2. Historic District Commission Regular Minutes of May 10, 2023.
3. Zoning Board of Appeals' Regular Minutes of March 15, 2023.
4. Letter from Karen Kiss, Student Council Advisor at Coldwater High School, requesting permission to hold the annual Homecoming Parade on October 6, 2023 at 5:00 p.m.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to approve Consent Agenda Items 2-4, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

1. City Council Regular Minutes of June 12, 2023.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to approve the City Council Regular Minutes of June 12, 2023 with the following correction: Change the number of aye votes to reconvene the regular meeting under item number 20 to 7 instead of 8 to reflect the correct number of councilmembers present, as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC HEARING

Mayor Kramer opened the public hearing at 5:38 p.m.

5. Memo from Samantha Albright, Assessor, regarding proposed Application for ASAMA Coldwater Mfg., Inc., for Industrial Facilities Tax Abatement Agreement, 180 ASAMA Parkway – Consider adoption of Resolution No. 23-50.

Public Comments:

- None.

Mayor Kramer closed the public hearing at 5:39 p.m.

END OF PUBLIC HEARING

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 23-50 (attached in Addendum A), as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC HEARING

Mayor Kramer opened the public hearing at 5:40 p.m.

6. Letter from Keith Baker, City Manager, regarding proposed CDBG Revolving Loan Fund application for Jungle Pets, LLC – Consider adoption of Resolution No. 23-58.

Public Comments:

- None.

Mayor Kramer closed the public hearing at 5:45 p.m.

END OF PUBLIC HEARING

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to adopt Resolution No. 23-58 (attached in Addendum B), as presented.

Ayes: 8

Nays: 0

Motion carried.

7. Bills and Accounts: \$537,537.68.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$537,537.68, as presented.

Ayes: 8

Nays: 0

Motion carried.

8. City Manager's Report.

Community Events

Downtown Farmers Market – The Farmers Market kicks off its new season this Saturday June 24, 2023 from 9 a.m. to 1 p.m. The market will return to its historic location on the NW corner of the Four Corners Park. Parking is available in the Randall Plaza parking lot. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other products.

Hops on Monroe – Hops on Monroe will be kicking off June 29, 2023 and will continue through August 31, 2023. Now entering its fourth season, this successful downtown event will once again offer food trucks, craft beers, musical entertainment and outdoor games on South Monroe Street. The hours will be from 5:00 p.m. to 9:00 p.m.

4th of July Fireworks – We get the question every year, “what day are the fireworks?” In the City of Coldwater, they are always on July 4, 2023 (this year on a Tuesday) at Heritage Park. We would like to thank the Coldwater Noon Club, Coldwater Township Sunrise Rotary Club, Coldwater Board of Public Utilities and the City of Coldwater for sponsoring the annual fireworks display. The City's Police, Fire and Municipal Services departments are extensively involved in the coordinating and executing the logistics of the event as well.

Entertainment Under the Stars – Come out and enjoy musical entertainment Tuesday evenings beginning July 18, 2023 and continuing through August. For the fourth year, the concerts will be held in Heritage Park and begin at 7 p.m. Heritage Park provides plenty of shade, room to spread out, public restrooms and beautiful surroundings. Come down and enjoy a night of great (and free!) music. We want to thank our numerous sponsors who help present EUTS.

Construction Updates

2023 Street Milling and Paving Project – Work is scheduled to begin on Tuesday July 5, 2023. Chestnut, Northshore, Candlewood, Arapaho, Appaloosa, Shoshoni Pass, Western Ave., S. Sprague, W. Pearl St. (US-12 to Jay) and Sauk River Drive are all planned to be milled and paved over the course of two to three weeks.

Butters Avenue Reconstruction – This project is scheduled to begin in early August. There will be detours on Jay, Garfield and Race Streets to provide access to the industrial park on the south side of the City.

Downtown Restrooms – Work continues on the new downtown restrooms in the alley located between S. Monroe Street and Tibbits Plaza parking lot. The roof is going on and concrete work is underway. The project is targeted for an early July completion.

Tennis Courts – The City's tennis courts will be out of service the week of June 26, 2023 for resurfacing. The eight tennis courts will be completely resurfaced.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to approve and place on file the City Manager's Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

9. Memo from Samantha Albright, Assessor, regarding amendment to OPRA application for Coldwater Executive Suites, LLC, 32 Tibbits Plaza/50 W. Pearl Street – Consider adoption of Resolution No. 23-56.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to adopt Resolution No. 23-56 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

10. Memo from Joe Scheid, Director of Public Safety, regarding proposed School Resource Officer Agreement for Legg Middle School – Consider adoption of Resolution No. 23-53 and approval of Agreement No. 23-04.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 23-53 (attached in Addendum D) and approve Agreement No. 23-04, as presented.

Ayes: 8

Nays: 0

Motion carried.

11. Letter from Megan Angell, City Attorney, regarding rescission of Sales Agreement for 71-73 W. Chicago St. development project – Consider adoption of Resolution No. 23-54 (Attached in Addendum E) and approval of Agreement No. A23-14.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to adopt Resolution No. 23-54 (attached in Addendum E) and approve Agreement No. 23-14, as presented.

Ayes: 8

Nays: 0

Motion carried.

12. Letter from Megan Angell, City Attorney, regarding proposed vacation of a portion of Washington Street and setting a public hearing for July 10, 2023 – Consider introduction of Resolution No. 23-55.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to introduce Resolution No. 23-55, as presented.

Ayes: 8

Nays: 0

Motion carried.

13. Letter from Keith Baker, City Manager, regarding proposed Branch County Hazard Mitigation Plan – Consider adoption of Resolution No. 23-57.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 23-57 (attached in Addendum F), as presented.

Ayes: 8

Nays: 0

Motion carried.

14. Letter from Keith Baker, City Manager, regarding request to submit MEDC Revitalization and Placemaking (RAP) 2.0 Grant Application for US-12 Corridor – Consider adoption of Resolution No. 23-59.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to adopt Resolution No. 23-59 (attached in Addendum G), as presented.

Ayes: 8

Nays: 0

Motion carried.

15. Letter from Audrey Tappenden, Economic Development Coordinator, regarding amendment to Historic District Ordinance – Consider introduction of Ordinance No. 860.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to introduce for first reading Ordinance No. 860, as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

16. Motion by Councilmember Machan, and Seconded by Councilmember Knaack, to approve an economic increase for Keith and Megan of five percent beginning July 1, 2023, as presented.

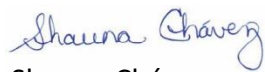
Ayes: 8

Nays: 0

Motion carried.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 7:28 p.m.


Shauna Chávez
City Clerk, CMC