

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



**June 13, 2022**  
5:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

## **CITY COUNCIL MINUTES REGULAR MEETING**

This meeting will be an in-person meeting for all Councilmembers and members of the public except that Councilmember Rissman may attend by telephone or video conferencing due to current military duty. She may be contacted regarding any business that will come before the Council at the meeting by email at [erissman@coldwater.org](mailto:erissman@coldwater.org) up to 3:30 p.m. on the day of the meeting or by contacting City Manager Keith Baker at [kbaker@coldwater.org](mailto:kbaker@coldwater.org). This meeting is also live-streamed on YouTube at, [bit.ly/ColdwaterVideo](http://bit.ly/ColdwaterVideo) or on Skitter channel 61.

### **CALL MEETING TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**MEMBERS PRESENT:** Mayor Pro Tem Hazelbaker called the meeting to order with the following Councilmembers present: Councilmember Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmember Scott Houtz, representing the 4th Ward.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to excuse the absence of Councilmembers Emily Rissman, Chad Johnson and Mayor Kramer, as presented.

Ayes: 6

Nays: 0

Motion carried.

**OTHERS PRESENT:** Keith Baker, Tom Eldridge, Megan Angell, Dean Walrack, Paul Jakubczak, Joe Scheid, Deb Sikorski-Bernath, Samantha Albright, Elijah Quinn, Sheila Puffenberger, Susan Heath; Don Reid, Julie Yoder Elmore and five others.

### **PUBLIC COMMENTS**

- Rev. Julie Yoder Elmore read a statement to the Councilmembers, which was signed by

multiple clergy from around the area (attached in Addendum A).

**CONSENT AGENDA (Item Numbers 1-10):**

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of May 23, 2022.
2. Downtown Development Authority Regular Minutes of April 27, 2022.
3. Planning Commission Regular Minutes of April 18, 2022.
4. Coldwater Public Library Advisory Board Regular Minutes of March 7, 2022.
5. Coldwater Public Library Advisory Board Regular Minutes of April 4, 2022.
6. Board of Public Utilities' Regular Minutes of May 4, 2022.
7. Board of Public Utilities' Workshop Minutes of May 4, 2022.
8. Michigan South Central Power Agency Board Regular Minutes of April 7, 2022.
9. Board of Public Utilities' Reports and Financial Statements for April, 2022.
10. City of Coldwater monthly Financial Report for April, 2022.

**ACTION ON CONSENT AGENDA**

**Council Action:** Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to approve Consent Agenda Items 1-10, as presented.

Ayes: 6

Nays: 0

Motion carried.

**END OF CONSENT AGENDA**

**PUBLIC HEARING**

11. Memo from Debra Sikorski-Bernath, NSD Director/Assessor, regarding Application for Obsolete Property Rehabilitation Act (OPRA) tax exemption certificate for KevKor Enterprises LLC, 398 Marshall St. – Consider adoption of Resolution No. 22-57.

Mayor Pro Tem Hazelbaker opened the Public Hearing at 5:38 p.m.

Assessor Debra Sikorski-Bernath presented information regarding the application for Obsolete Property Rehabilitation Act (OPRA) tax exemption certificate for KevKor Enterprises LLC, 398 Marshall St., and answered Councilmembers' questions.

Public Comments:

- None.

Mayor Pro Tem Hazelbaker closed the Public Hearing at 5:40 p.m.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Knaack, to adopt Resolution No. 22-57 (attached in Addendum B), as presented.

Ayes: 6

Nays: 0

Motion carried.

**END OF PUBLIC HEARING**

**PRESENTATION:** Elijah Quinn, OJT student in the IT Dept.

**Council Action:** None – Presentation only.

12. Bills and Accounts: \$338,138.61.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Knaack, to approve Bills and Accounts in the amount of \$338,138.61, as presented.

Ayes: 6

Nays: 0

Motion carried.

13. City Manager's Report.

- **Officer Fry Anniversary** – The City of Coldwater would like to recognize and congratulate Officer Joshua Fry for completing his probationary period and one-year anniversary with the Coldwater Police Department. Congratulations and keep up the great work!



- **Community Events:**

**Strawberry Fest** – The annual festival is only one week away! The fun starts at 9 a.m. and runs until 3 p.m. on Saturday June 18, 2022 with craft vendors, food, kids' activities, music and hopefully lots of Strawberries. Come downtown to experience the fun!

**4th of July Fireworks** – We get the question every year, what day are the fireworks on? In the City of Coldwater, they are always on July 4th (this year on a Monday) at Heritage Park. We would like to thank the Coldwater Noon Rotary and Coldwater Township Sunrise Rotary clubs for sponsoring the annual fireworks display. The City's Police, Fire and Municipal Services departments are extensively involved in coordinating and executing the logistics of the event as well.

**Downtown Farmers Market** – The Farmers Market kicks off its new season on Saturday June 25, 2022 from 9 a.m. to 1 p.m. The market will be located in the Randall Plaza parking lot between the Henry L. Brown Municipal Building (City Hall) and the former Gillespie funeral home building just north of its normal location in the 4 Corners Park. The location change is necessitated by the renovation of the west quadrants of the 4 Corners Park this summer. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other products.

- **Construction Updates:**

**4 Corners Park** – Work will begin on the west quadrants of 4 Corners Park the week after Strawberry Fest. It is hoped that work will be completed by Applefest in September and give a better opportunity to establish grass this fall. Touch ups are ongoing on the first two (east) quadrants.

**Michigan Ave./Perkins/Washington/Sprague** – Work is scheduled to begin the week of June 13, 2022. South Michigan Ave. will be closed to through traffic but residents and customers for local businesses will be able to access their properties and destinations. Work is expected to be completed in October.

**Seeley/N. Michigan/Northside Neighborhoods Mill & Pave Project** – This project is scheduled to start on August 1, 2022 and take approximately one week to complete.

**Upson Plaza** – Sealcoating and restriping is scheduled to begin this Sunday June 12, 2022. Residents and customers are asked to find alternate parking in the City's other public parking lots and utilize on street parking until the project is completed.

**Railroad Rehabilitation Project** – The contractor is working its way west from Quincy on the rehabilitation of the railroad running through town. Removing the old ties and installing new ties (nearly 8,500!) is the first step. Work will be ongoing throughout the

Summer.

**Bishop Ave. Patch** – The now infamous Bishop Ave. street-opening is scheduled to be patched on Monday June 20, 2022 pending no further delays or weather.

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Houtz, to approve and place on file the City Manager’s Report, as presented.

Ayes: 6

Nays: 0

Motion carried.

14. Memo from Paul Jakubczak, CBPU Director, regarding amendment to Assignment and Assumption Agreement of Union City Fremont Energy Center Shares to correct typographical error and approval of Assignment and Assumption Agreement of Union City Shares in AMP Generating Station - Consider adoption of Resolution No. 22-59, and approval of amended Agreement No. A22-18, and Agreement No. A22-24.

City Attorney Megan Angell presented information and answered Councilmembers’ questions.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 22-59 and approve amended Agreement No. A22-18 and Agreement No. A22-24 (attached in Addendum C), as presented.

Ayes: 6

Nays: 0

Motion carried.

15. Memo from Paul Jakubczak, CBPU Director, regarding approval of MSCPA Amended and Restated Bylaws and Articles of Incorporation – Consider adoption of Resolution No. 22-60.

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Resolution No. 22-60 (attached in Addendum D), as presented.

Ayes: 6

Nays: 0

Motion carried.

16. FY 2022-23 Budget.

- a. Consider adoption of Resolution No. 22-53 – Budget for Fiscal Year 2022-23.

**Council Action:** Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to adopt Resolution No. 22-53 (attached in Addendum E), as presented.

Ayes: 6

Nays: 0

Motion carried.

- b. Consider adoption of Resolution No. 22-54 – Special and Operating Funds Budget.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Houtz, to adopt Resolution No. 22-54 (attached in Addendum F), as presented.

Ayes: 6

Nays: 0

Motion carried.

- c. Consider adoption of Resolution No. 22-55 – 2015 Unlimited Tax General Obligation Bond.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 22-55 (attached in Addendum G), as presented.

Ayes: 6

Nays: 0

Motion carried.

- d. Set millage rate and consider adoption of Resolution No. 22-56 – City Employee Retirement Fund.

**Council Action:** Motion by Councilmember Houtz, seconded by Councilmember Beckwith, to adopt Resolution No. 22-56 (attached in Addendum H), as presented.

Ayes: 6

Nays: 0

Motion carried.

17. Letter from Keith Baker, City Manager, regarding approval of bid to renovate the soccer/rocket football field on Northshore Dr./Heritage Park – Consider adoption of Resolution No. 22-58.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Machan, to adopt Resolution No. 22-58 (attached in Addendum I), as presented.

Ayes: 6

Nays: 0

Motion carried.

#### **PUBLIC COMMENTS**

- None.

#### **UNFINISHED BUSINESS**

- None.

#### **NEW BUSINESS**

18. Councilmember Knaack asked staff to take a look at and bring a presentation back to Council regarding on-street parking in residential areas.

#### **ADJOURNMENT**

Noting no other business to come before Council, Mayor Pro Tem Hazelbaker adjourned the regular meeting at 6:30 p.m.



Susan E. Heath, CMC, MiPMC  
City Clerk