

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



June 12, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL
Regular Meeting

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmember Travis Machan representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmember Randall Hazelbaker representing the 4th Ward.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to excuse the absence of, Councilmember Emily Rissman and Scott Houtz, as presented.

Ayes: 7

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Joe Scheid, Tom Eldridge, Samantha Albright, SueAnn Aldinger, Lisa Miller, Paul Jakubczak, Elijah Quinn, Shauna Chávez; Don Reid, Bill Flickinger Gertrude Longrey, JP Buckingham, Tim Hart, Carmen Case, Wayne Case plus two others.

PUBLIC COMMENTS

- Gertrude Longrey expressed parking concerns on S. Polk St.

CONSENT AGENDA (Item Numbers 1-8):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of May 22, 2023.

- Closed session Minutes of May 22, 2023.
- 2. Downtown Development Authority Regular Minutes of April 26, 2023.
- 3. Coldwater Public Library Advisory Board Regular Minutes of May 1, 2023.
- 4. Planning Commission Regular Minutes of April 3, 2023.
- 5. Board of Public Utilities' Regular Minutes of May 3, 2023.
- 6. Michigan South Central Power Agency Board Regular Minutes of April 6, 2023.
- 7. Board of Public Utilities' Reports and Financial Statements for April, 2023.
- 8. City of Coldwater monthly Financial Report for April, 2023.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to approve Consent Agenda Items 1-8, as presented.

Ayes: 7

Nays: 0

Motion carried.

END OF CONSENT AGENDA

- 9. Bills and Accounts: \$265,239.84.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to approve Bills and Accounts in the amount of \$265,239.84, as presented.

Ayes: 7

Nays: 0

Motion carried.

- 10. City Manager's Report.

Community Events

Strawberry Fest & Craft Show – The annual festival is only one week away! The fun starts at 9 am and runs until 3 p.m. on Saturday June 17, 2023 with craft vendors, food, kids' activities, music and hopefully lots of Strawberries. The event will extend from the SW corner of Four Corners Park, down US-12, S. Monroe Street, S. Hanchett Street and the Tibbits Plaza parking

lot. Come downtown to experience the fun! We have reached a record 188 vendors (some with two or three spaces) and time remains for vendors to register to participate.

Downtown Farmers Market – The Farmers Market kicks off its new season on Saturday June 24, 2023 from 9 a.m. to 1 p.m. The market will return to its historic location on the NW corner of the Four Corners Park. Parking is available in the Randall Plaza parking lot. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other products.

Hops on Monroe – Hops on Monroe will be kicking off June 29, 2023 and will continue through August 31, 2023. Now entering its fourth season, this successful downtown event will once again offer food trucks, craft beers, musical entertainment and outdoor games on South Monroe Street. The hours will be from 5:00 p.m. to 9:00 p.m.

4th of July Fireworks – We get the question every year, “what day are the fireworks?” In the City of Coldwater, they are always on July 4, 2023 (this year on a Tuesday) at Heritage Park. We would like to thank the Coldwater Noon Club, Coldwater Township Sunrise Rotary Club, Coldwater Board of Public Utilities and the City of Coldwater for sponsoring the annual fireworks display. The City’s Police, Fire and Municipal Services departments are extensively involved in the coordinating and executing the logistics of the event as well.

Construction Updates

Downtown Restrooms – Work continues on the new downtown restrooms in the alley located between S. Monroe Street and Tibbits Plaza parking lot. The walls are up and work will soon begin on the roof and internal finishes. The approximately \$180,000 project is targeted for an early July completion. The project is being supported, in part, by a \$20,000 grant from the Michigan Arts & Culture Council.

Tennis Courts – The City’s tennis courts will be out of service the week of June 26, 2023 for resurfacing. The eight tennis courts will be completely resurfaced and four pickleball courts will be striped for use as well. This approximately \$75,000 project is being supported with \$20,000 from the Branch County Community Foundation Tennis Fund.

Rocket Football / Soccer Field – The rocket football and soccer field renovation at Heritage Park has been completed. The City is irrigating the field daily to grow grass and we hope to have the field ready for play by the end of July. Between the excavation contractor and portable irrigation, the City will have approximately \$40,000 into the project.

11. Request from ASAMA Coldwater Mfg., Inc., 180 ASAMA Parkway, for Industrial Facilities Tax Abatement Agreement and request to set public hearing for June 26, 2023, for application for Industrial Facilities Tax Abatement Certificate.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Johnson, to set a public hearing for June 26, 2023, as presented.

Ayes: 7

Nays: 0

Motion carried.

12. Memo from Paul Jakubczak PE, Utility Director, regarding proposed Lease to American Municipal Power, Inc. of a portion of land inside the Michigan Ave. Substation – Consider introduction of Resolution No. 23-45 and Agreement No. A23-12.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to introduce Resolution No. 23-45 (attached in Addendum A) and Agreement No. A23-12, as presented.

Ayes: 7

Nays: 0

Motion carried.

13. Letter from Keith Baker, City Manager, regarding proposed closure of S. Monroe St. for Hops on Monroe special events – Consider adoption of Resolution No. 23-51.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Petzko, to adopt Resolution No. 23-51 (attached in Addendum B), as presented.

Ayes: 7

Nays: 0

Motion carried.

14. Letter from Keith Baker, City Manager, regarding proposed closure of S. Hanchett St. for Two Bandits special events – Consider adoption of Resolution No. 23-46.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Petzko, to adopt Resolution No. 23-46 (attached in Addendum C), as presented.

Ayes: 7

Nays: 0

Motion carried.

15. Letter from Keith Baker, City Manager, regarding proposed closure of S. Monroe St. for Coldwater Noon Club's 102 Party – Consider adoption of Resolution No. 23-47.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 23-47 (attached in Addendum D), as presented.

Ayes: 7

Nays: 0

Motion carried.

16. Letter from Keith Baker, City Manager, regarding request to submit Brownfield Grant Application for 95 S. Fremont St. property – Consider adoption of Resolution No. 23-48.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Resolution No. 23-48 (attached in Addendum E), as presented.

Ayes: 7

Nays: 0

Motion carried.

17. Letter from Keith Baker, City Manager, regarding request to purchase and install decorative arch over S. Monroe Street – Consider adoption of Resolution No. 23-49.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 23-49 (attached in Addendum F), as presented.

Ayes: 7

Nays: 0

Motion carried.

18. FY 2023-24 Budget.

- a. Consider adoption of Resolution No. 23-40 – Budget for Fiscal Year 2023-24.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to adopt Resolution No. 23-40 (attached in Addendum G), as presented.

Ayes: 7

Nays: 0

Motion carried.

- b. Consider adoption of Resolution No. 23-41 – Special and Operating Funds Budget.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to adopt Resolution No. 23-41 (attached in Addendum H), as presented.

Ayes: 7

Nays: 0

Motion carried.

c. Consider adoption of Resolution No. 23-42 – 2015 Unlimited Tax General Obligation Bond.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 23-42 (attached in Addendum I), as presented.

Ayes: 7

Nays: 0

Motion carried.

d. Set millage rate and consider adoption of Resolution No. 23-43 – City Employee Retirement Fund.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to adopt Resolution No. 23-43 (attached in Addendum J), as presented.

Ayes: 7

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

19. Councilmembers Machan and Petzo will serve on the committee and assist with the US 12 Corridor Enhancement Project Grant.
20. Closed session pursuant to Section 8(h) of PA 267 of 1976 to consider material exempt from discussion or disclosure by state or federal statute – a written legal opinion.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to enter into Closed session pursuant to Section 8(h) of PA 267 of 1976 to consider material

exempt from discussion or disclosure by state or federal statute – a written legal opinion, as presented.

ROLL CALL VOTE

Ayes: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: None.

Motion carried. (6:12 p.m.)

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Knaack, to reconvene to Regular Meeting of June 12, 2023 as presented.

Ayes: 8

Nays: 0

Motion carried. (6:50 p.m.)

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:50 p.m.



Shauna Chávez
City Clerk, CMC