

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



May 25, 2022  
4:00 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

COLDWATER DOWNTOWN DEVELOPMENT AUTHORITY  
Special Meeting

**MEMBERS PRESENT:** Brad Rockey, John Rucker, Michael Caywood, Chris Howell, Matt Biolchini, and Courtney Dirschell (via Zoom).

**MEMBERS ABSENT:** Mayor Kramer, Makayla Bendele and One vacancy.

**OTHERS PRESENT:** Audrey Tappenden, Dean Walrack, Katie Higgs and Shauna Chávez.

**CALL TO ORDER:** President Rockey called the meeting to order at 4:00 p.m.

**PUBLIC COMMENTS** (unrelated to items on the agenda)

- None.

**CONSENT AGENDA**

1. DDA Regular Minutes of April 27, 2022.

**Board Action:** Motion by Member John Rucker, and seconded by Member Caywood, to approve DDA Regular Minutes of April 25, 2022 with the following correction under item number four: Motion by Member Michael Caywood, and seconded by Member John Rucker, to approve The Corner Farmers Market Sponsorship Request in the amount of \$1,500.00, vote: ayes: 5, nays: 0, Motion carried, as presented.

Ayes: 5

Nays: 0

Motion carried.

2. Monthly Financial Report for April, 2022.

**Board Action:** Motion by Member John Rucker, and seconded by Member Michael Caywood, to approve the monthly financial report for April, 2022, and bills in the amount of \$2,479.06, as presented.

Ayes: 5

Nays: 0

Motion carried.

3. Courtney Dirschell & Audrey Tappenden - Main Street NOW Conference Report.

**Board Action:** None.

4. Director's Report.

**Board Action:** None.

5. Date Selection for Strategy Implementation Workshop.

By consensus, the board chose June 21, 2022 for the next Special Meeting and chose to continue with the regular meeting for June 22, 2022.

6. Audrey Tappenden and Katie Higgs – Bylaws Workshop.

**Board Action:** Members volunteered for a variety of committees to help promote downtown.

#### **OLD BUSINESS**

- None.

#### **NEW BUSINESS**

7. Audrey Tappenden – Press Release regarding MCRP Grant to Renovate 27 Marshall St.

**Board Action:** None.

**ADJOURNMENT** – Next meetings, Special Meeting June 21, 2022 and the Regular Meeting June 22, 2022.

Noting no further business to come before the DDA Board, President Rockey adjourned the meeting at 5:37 p.m.



Deputy City Clerk  
City of Coldwater