

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



May 22, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL AGENDA
Regular Meeting

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmember Travis Machan representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Johnson, to excuse the absence of, Emily Rissman, as presented.

Ayes: 8

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Paul Jakubczak, Sheila Puffenberger, Bryan Torres-Alcantar, Haylee Richards, Shauna Chávez and Don Reid.

PUBLIC COMMENTS

- Haylee Richards – Economic Development Intern introduced herself.

CONSENT AGENDA (Item Numbers 1-4):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of May 8, 2023 (item removed from the Consent Agenda for separate action).

2. Historic District Commission Regular Minutes of December 14, 2022.
3. City of Coldwater quarterly 2023 MERS DB Statement.
4. Police Department Activity Report for 1st Quarter, 2023.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, and seconded by Councilmember Beckwith, to approve consent agenda items 2-4, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

1. City Council Regular Minutes of May 8, 2023.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to approve the City Council Regular Minutes of May 8, 2023 with the following corrections: Adding Councilmembers Johnson and Beckwith's yes votes to paragraph 16, Resolution No. 23-23 and Agreement No. A23-08, as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC HEARING

Mayor Kramer opened the public hearing at 5:32 p.m.

5. Memo from Keith Baker, City Manager, regarding FY 2023-24 budget.

Public Comments:

- None.

Mayor Kramer closed the public hearing at 5:34 p.m.

END OF PUBLIC HEARING

Presentation from Bryan Torres-Alcantar, OJT student in the IT Dept.

Council Action: None — Presentation only.

6. Bills and Accounts: \$168,412.15.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to approve Bills and Accounts in the amount of \$168,412.15, as presented.

Ayes: 8

Nays: 0

Motion carried.

7. City Manager's Report.

Street Paving Decision Making — I have recently received some questions about how the City decides which streets are paved each year. First, all streets are evaluated and rated annually. These are called PASER ratings that are used statewide. The worst streets are generally targeted first unless there are other factors to consider (such as the need for underground utility reconstruction). In addition, it is important to note that it is cheaper to repave streets that may not be "that bad" before letting them get to be too deteriorated.

To avoid paving streets that need utility work, the CBPU must have enough funds to replace water and sewer mains or lead water lines before the street will be scheduled for work. In addition, street funds can't be used to repair utilities and vice-versa. Therefore, the City is currently targeting streets that don't require major utility reconstruction and only if they don't have lead water lines or after the lead water lines have been replaced by the CBPU.

This year's list of streets scheduled to be repaved this summer include Butters Ave. (US-12 to Race St.), West Pearl St. (Jay St. to US-12), S. Sprague St. (US-12 to Washington St.), Sauk River Dr. (S. Michigan Ave. to S. Sprague St.), Arapaho Ln., Appaloosa Tr., Shoshoni Pass, Northshore Dr., Candlewood Ct., Chestnut Run and Willow Lane.

Vandalism — The restroom at Waterworks Park was recently vandalized with restroom stall doors ripped out and removed from the building by a group who were caught on a security camera footage that has been turned over to the police department. In addition, the new 4 Corners Park firepit was also vandalized and currently out of service. Anyone seeing damage to any of the City's parks or facilities should call 911 to report.

Community Events:

Memorial Day Ceremonies — The community will celebrate Memorial Day on Monday May 29, 2023 with a ceremony beginning at 8:30 a.m. in the 4 Corners Park followed by a parade and ceremony at Oak Grove Cemetery at 10:30 a.m. City and CBPU offices will also be closed in observance of Memorial Day and reopen on Tuesday May 30, 2023.

Strawberry Fest — The annual festival is only one month away! The fun starts at 9 a.m. and runs until 3 p.m. on Saturday June 17, 2023 with craft vendors, food, kids' activities, music and hopefully lots of Strawberries. Come downtown to experience the fun! We are also looking for volunteers that day to help us set up in the morning from 5:45 a.m. - 9:00 a.m. and some more from 2:45 p.m. - 4:30 p.m.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to approve and place on file the City Manager’s Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

8. Letter from Erica Donihue, Children’s Services Coordinator, Branch District Library, regarding proposed Story Walk installation at Heritage Park – Consider adoption of Resolution No. 23-38.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to adopt Resolution No. 23-38 (attached in Addendum A), as presented.

Ayes: 8

Nays: 0

Motion carried.

9. Memo from Paul Jakubczak PE, Utility Director, regarding proposed Lease to American Municipal Power, Inc. of a portion of land inside the Bennett Street substation – Consider adoption of Resolution No. 23-27 and approval of Agreement No. A23-09.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Resolution No. 23-27 (attached in Addendum B) and approve Agreement No. A23-09, as presented.

Ayes: 8

Nays: 0

Motion carried.

10. Memo from Paul Jakubczak PE, Utility Director, regarding Public Electric Vehicle Charging (PEVC) Rate request – Consider adoption of Ordinance No. 859.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to adopt Ordinance No. 859 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

11. Letter from Keith Baker, City Manager, regarding proposed Design Contract for Rotary Park Project (west side) – Consider adoption of Resolution No. 23-37 and approval of Agreement No. A23-11.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Petzko, to adopt Resolution No. 23-37 (attached in Addendum D) and approve Agreement No. A23-11, as presented.

Ayes: 8

Nays: 0

Motion carried.

12. Letter from Keith Baker, City Manager, regarding waste contract extension – Consider adoption of Resolution No. 23-39 and approval of Agreement No. A23-10.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to adopt Resolution No. 23-39 (attached in Addendum E) and approve Agreement No. A23-10, as presented.

Ayes: 8

Nays: 0

Motion carried.

13. Letter from Keith Baker, City Manager, regarding appointment of Coordinator and Contact Person for Title VI Non-Discrimination, LEP and ADA Plans – Consider adoption of Resolution No. 23-44.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to adopt Resolution No. 23-44 (attached in Addendum F), as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

14. Closed session pursuant to Section 8(c) of PA 267 of 1976 to discuss negotiation of a collective bargaining agreement.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to enter into closed session pursuant to Section 8(c) of PA 267 of 1976 to discuss negotiation of a collective bargaining agreement, as presented.

ROLL CALL VOTE

Ayes: Beckwith, Hazelbaker, Houtz, Johnson, Knaack, Machan, Petzko and Mayor Kramer.

Nays: None.

Motion carried. (6:17 p.m.)

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Knaack, to reconvene to Regular Meeting of May 22, 2023 as presented.

Ayes: 8

Nays: 0

Motion carried. (6:54 p.m.)

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:55 p.m.



Shauna Chávez
City Clerk, CMC