

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



May 9, 2022
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

Meeting is live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

OTHERS PRESENT: Keith Baker, Tom Eldridge, Megan Angell, Dean Walrack, Paul Jakubczak, Joe Scheid, Susan Heath and four others.

PUBLIC COMMENTS

- Robert Travelbee, 114 Northshore Drive, addressed the Council with concerns of automobile speeders driving near his home; and unleashed dogs in and near the dog park.

CONSENT AGENDA (Item Numbers 1-9):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of April 25, 2022.
2. Downtown Development Authority Special Minutes of April 12, 2022.

3. Recreation Board Regular Minutes of February 9, 2022.
4. Board of Public Utilities' Regular Minutes of April 14, 2022.
5. Board of Public Utilities' Reports and Financial Statements for March, 2022.
6. City of Coldwater monthly Financial Report for March, 2022.
7. City of Coldwater Investment Report for March 31, 2022.
8. Police Department Activity Report for 1st Quarter, 2022.
9. Letter from Keith Baker, City Manager, regarding 2022 Memorial Day Events and proposed temporary closure of US-12 on May 30, 2022 – Consider adoption of Resolution No. 22-41.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Johnson, to approve Consent Agenda Items 1-9 (item 9 attached in Addendum A), as presented.

Ayes: 9

Nays: 0

Motion carried.

END OF CONSENT AGENDA

10. Bills and Accounts: \$351,442.35.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Beckwith, to approve Bills and Accounts in the amount of \$351,442.35, as presented.

Ayes: 9

Nays: 0

Motion carried.

11. City Manager's Report.
 - **Washington/Perkins/Michigan Ave./Sprague Reconstruction Project** – Work is scheduled to begin on this \$1.2 million utility and road reconstruction project the first

week of June. Concord Excavating of Concord, MI is the general contractor. Sprague St. will serve as the detour route while S. Michigan Ave. is being reconstructed and then S. Michigan Ave. will be used as a detour while Sprague St. is being worked on.

- **Memorial Day Observances** – The annual Memorial Day service downtown and at Oak Grove Cemetery will be taking place on Monday May 30, 2022. The ceremony downtown begins at 8:30 a.m. in the 4 Corners Park with the ceremonies at the cemetery beginning at approximately 10:30 a.m. We would like to recognize and thank Mr. Jerry Ford for his leadership and organization of this annual event. In addition, the City/CBPU offices will be closed on Monday May 30, 2022 in observance of Memorial Day.
- **Strawberry Fest** – The City's annual Strawberry Fest will be held downtown on Saturday June 18, 2022 from 9 a.m. to 3 p.m. Crafters, food vendors, musical performances and of course strawberries will fill downtown for the first time in over a year. Vendors are still encouraged to contact the Coldwater Recreation Department to reserve a spot.
- **Downtown Spring Maintenance** – Flower pots are out. A centerpiece plant will be added once temperatures permit. The parking lot landscaping has been cleaned up and mulched. Streets have been swept and will be swept again before Memorial Day. Parking lot maintenance projects have been scheduled. We ask that downtown property owners take a look at their buildings or properties and wash windows, clean or repair awnings and generally pick up around their business in anticipation of a busy summer downtown.
- **DDA Façade Grants** – The Downtown Development Authority has matching grant funds available to assist with exterior maintenance and improvement projects such as new signage, façade painting, new awnings, and building tuckpointing among others. Contact Economic Development Assistant Audrey Tappenden at 279-6913 for more information.
- **Volunteer Opportunities** – Unfortunately, there is never enough time, funding or manpower to get everything accomplished the City would like to do. However, that's where residents and local community-based organizations can come to the rescue! The City has opportunities to put volunteers to work. Often, we can provide materials and supplies, we just need your time and expertise. If you have a favorite park, pet project or idea and would like to help organize a group project or would like to volunteer, please contact Municipal Services Director Todd Mistor at 279-6936 for more information.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve and place on file the City Manager's Report, as presented.

Ayes: 9

Nays: 0

Motion carried.

12. Letter from Keith Baker, City Manager, regarding PILOT for Old Mill Race Apartments – Consider introduction of Ordinance No. 851.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to introduce for first reading Ordinance No. 851, as presented.

Ayes: 9

Nays: 0

Motion carried.

13. Memo from Paul Jakubczak, CBPU Director, regarding approval of assumption of interest of the Village of Union City in the Fremont and AMPGS Power Sales Contracts - Consider adoption of Resolution No. 22-40 and approval of Agreement No. A22-18.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to adopt Resolution No. 22-40 and approve Agreement No. A22-18 (attached in Addendum B), as presented.

Ayes: 9

Nays: 0

Motion carried.

14. Letter from Keith Baker, City Manager, regarding farm lease for the Bailey Farm – Consider adoption of Resolution No. 22-42 and approval of Agreement No. A22-12.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Petzko, to adopt Resolution No. 22-42 and approve Agreement No. A22-12 (attached in Addendum C), as presented.

Roll Call Vote:

Ayes: Councilmembers: Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmembers: None.

Motion carried.

15. Letter from Keith Baker, City Manager, regarding proposed sale of vacant lot at 212 Henry Street – Consider adoption of Resolution No. 22-43 and approval of Agreement No. A22-11.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Johnson, to adopt Resolution No. 22-43 and approve Agreement No. A22-11 (attached in Addendum D), as presented.

Roll Call Vote:

Ayes: Councilmembers: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson and Mayor Kramer.

Nays: Councilmembers: None.

Motion carried.

16. Letter from Keith Baker, City Manager, regarding request from Jim’s Place Billiards LLC for approval of application for an On-Premises Banquet Facility Permit – Consider adoption of Resolution No. 22-45.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to adopt Resolution No. 22-45 (attached in Addendum E), as presented.

Ayes: 9

Nays: 0

Motion carried.

17. Letter from Dean Walrack, Planning and Zoning Administrator, regarding rezoning at N. Willowbrook Rd. - Consider adoption of Ordinance No. 850.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Ordinance No. 850 (attached in Addendum F), as presented.

Ayes: 9

Nays: 0

Motion carried.

18. Letter from Megan Angell, City Attorney, regarding proposed amendment to Uniform Traffic Code to add Exhibition Driving – consider introduction of Ordinance No. 852.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to introduce for first reading Ordinance No. 852, as presented.

Ayes: 9

Nays: 0

Motion carried.

19. Memo from Joseph Scheid, Director of Public Safety, requesting approval for the purchase of two patrol vehicles – Consider adoption of Resolution No. 22-44.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Machan, to adopt Resolution No. 22-44 (attached in Addendum G), as presented.

Ayes: 9

Nays: 0

Motion carried.

20. Memo from Keith Baker, City Manager, regarding Second Budget Amendments for FY 2021-2022.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Johnson, to approve the Second Budget Amendments for FY 2021-2022, as presented.

Ayes: 9

Nays: 0

Motion carried.

21. Letter from Keith Baker, City Manager, regarding setting public hearing for FY 2022-23 budget – Consider adoption of Resolution No. 22-46.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to adopt Resolution No. 22-46 (attached in Addendum H), as presented.

Ayes: 9

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

22. Letter from Keith Baker, City Manager, regarding bid for resurfacing of Public Safety Building Parking Lot – Consider adoption of Resolution No. 22-48.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to adopt Resolution No. 22-48 (attached in Addendum I), as presented.

Ayes: 9

Nays: 0

Motion carried.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:23 p.m.



Susan E. Heath, CMC, MiPMC
City Clerk