

Minutes of the Regular Meeting of the
Coldwater Board of Public Utilities

Coldwater Board of Public Utilities
Coldwater, Michigan

April 14, 2022
5:00 p.m.
Council Chamber

Regular Meeting

PRESENT: Members:
President Stevens, Vice President Ohm, Travis Machan, John Wellet, Terry Whelan

Others:
Director Jakubczak, Nicki Luce, John Springhall, Brian Musselman, Jodi Beckhusen, Keith Baker, Tom Eldridge, Mike Reen

ABSENT: None

CALL TO ORDER:

Meeting called to order by President Stevens

NOTICE OF MEETING:

A notice of the meeting was posted in accordance with Michigan Public Act No. 267.

PUBLIC COMMENT:

None

It was noted that there were no public comment emails received as of 3:30 p.m. prior to the meeting.

CONSENT AGENDA

NOTE: The items listed in the Consent Agenda are considered to be routine by the Board and its Director and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen. In this event, the item will be removed from the Consent Agenda and Board action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held March 2, 2022.
2. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held February 7, 2022.
3. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held March 3, 2022.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for February 2022.
2. Bills and Accounts for period ending March 31, 2022.
3. Power Supply Cost Projections.
4. MERS Defined Benefit Pension Plan Statement for the year ending December 31, 2021.

MOTION: Member Wellet moved that the Consent Agenda items be approved as presented.

Member Machan seconded the motion.

Motion carried unanimously.

REGULAR AGENDA

BIOSOLIDS SERVICES AGREEMENT:

To continue to have biosolids removed from the Water Resource Recovery Facility (WRRF), staff recommended the renewal of a Biosolids Services Agreement with Sexton Farms, LLC effective May 1, 2022 for a cost of \$.03/per gallon.

MOTION: Member Ohm moved to approve renewing the Biosolids Services Agreement contract with Sexton Farms, LLC as presented.

Member Whelan seconded the motion.

Motion carried unanimously.

BUDGET WORKSHOP DISCUSSION:

After Board discussion, it was decided the annual strategic CBPU Budget Workshop for 2022 will be held Wednesday, May 4, 2022 upon the conclusion of the CBPU Board meeting.

CYBER/PHYSICAL SECURITY UPDATE:

Due to the absence of IT Director, Pat Pool, the Cyber and Physical Security update was postponed until the May Board meeting.

FIBER CONSTRUCTION UPDATE:

Customer Service Director, Jodi Beckhusen, updated the Board on the progress of Phase II of the fiber project.

PUBLIC COMMENT:

None

NEW BUSINESS:

DIRECTOR'S REPORT:

- The Power Cost Adjustment for the March billing was \$0.010110. The PCA for secondary meters was \$.010413.
- A reminder to CBPU customers who may need some assistance with their utilities. Electric disconnects begin again after April 15th. The CBPU encourages any customer who needs utility bill assistance to contact our Customer Service Team at (517) 279-9531 to ask about available resources in our community. Customers may also call 2-1-1 or visit www.mi211.org for energy assistance information or learn about agencies that can help with utilities and other housing needs.
- Spring hydrant flushing is scheduled for the week of April 18th. Staff will be working two shifts, 6:00 a.m. to 2:00 p.m. and 2:00 p.m. to 10:00 p.m. They will start in Ward 1 and move to Wards 4, 2 and 3 respectively throughout the remainder of the week. During hydrant flushing you may notice discoloration of your water. If this occurs,

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slowly run cold water out of your faucet until the water becomes clear. This process will remove sediment from the system that naturally accumulates.

- Staff will soon begin replacing lead services lines for approximately 1,290 customers within the City. The initial schedule will be determined based on planned road construction and ratings. This project will take approximately three years to complete.
- Just a reminder that IGS notified the CBPU back in May 2021 that they will no longer provide our customers a home warranty service at the end of our contract term which is May 24, 2022. Those customers who wish to continue this service will be billed by IGS directly.
- In observance of Good Friday, the City/CBPU offices will close at noon on Friday, April 15th.

DATE OF NEXT MEETING:

The date of the next regular meeting is **Wednesday, May 4, 2022 at 5:00 p.m.**

ADJOURNMENT:

Noting no other business to come before the Board, President Stevens adjourned the meeting at 5:12 p.m.

Respectfully Submitted,



Nicki Luce, Secretary
Coldwater Board of Public Utilities