

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



April 11, 2022
5:30 p.m.
(517) 279-9501
www.coldwater.org

**CITY COUNCIL MINUTES
REGULAR MEETING**

Meeting is live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Chad Johnson, representing the 2nd Ward; Councilmember Michael Beckwith, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Johnson, to excuse the absence of Councilmembers Jim Knaack and John Petzko, as presented.

Ayes: 7

Nays: 0

Motion carried.

OTHERS PRESENT: Keith Baker, Tom Eldridge, Megan Angell, Dean Walrack, Paul Jakubczak, Joe Scheid, Pat Beeman, Audrey Tappenden, Lisa Miller, Katie Higgs, Susan Heath, Scott Ladd and Shana Grife.

*Councilmember Petzko arrived at 5:31 p.m.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-2):

The items listed in the Consent Agenda are considered to be routine by the City Council and the

City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of March 28, 2022.
2. City of Coldwater monthly Financial Report for February, 2022.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Machan, seconded by Councilmember Houtz, to approve Consent Agenda Items 1-2, as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF CONSENT AGENDA

PUBLIC HEARING

3. Letter from Megan Angell, City Attorney, regarding amendment to Agreement No. A15-01 Contract for Conditional Transfer of Property from Coldwater Township to the City of Coldwater on Fiske and Jonesville Roads – Consider adoption of Resolution No. 22-30 and approval of Agreement No. A22-14.

Mayor Kramer opened the Public Hearing at 5:32 p.m.

City Attorney Megan Angell was on hand to present information and answer Councilmember's questions.

Public Comment: None.

Mayor Kramer closed the Public Hearing at 5:42 p.m.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Rissman, to adopt Resolution No. 22-30 and approve Agreement No. A22-14 (attached in Addendum A), as

presented.

Ayes: 8

Nays: 0

Motion carried.

4. Letter from Megan Angell, City Attorney, regarding revoking two Contracts for Conditional Transfer of Property and Implementing a new Contract for Conditional Transfer of Property from Coldwater Township to the City of Coldwater on N. Willowbrook Road – Consider:
 - a. adoption of Resolution No. 22-27 and approval of Agreement No. A22-06;
 - b. adoption of Resolution No. 22-28 and approval of Agreement No. A22-07; and
 - c. adoption of Resolution No. 22-29 and approval of Agreement No. A22-08.

Mayor Kramer opened the Public Hearing at 5:43 p.m.

City Attorney Megan Angell was on hand to present information and answer Councilmember's questions.

Public Comment: None.

Mayor Kramer closed the Public Hearing at 5:49 p.m.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to adopt Resolution No. 22-27 and approve Agreement No. A22-06 (attached in Addendum B), as presented.

Ayes: 8

Nays: 0

Motion carried.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Beckwith, to adopt Resolution No. 22-28 and approve Agreement No. A22-07 (attached in Addendum B), as presented.

Ayes: 8

Nays: 0

Motion carried.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to adopt Resolution No. 22-29 and approve Agreement No. A22-08 (attached in Addendum B), as presented.

Ayes: 8

Nays: 0

Motion carried.

END OF PUBLIC HEARING

5. Bills and Accounts: \$216,449.24.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to approve Bills and Accounts in the amount of \$216,449.24, as presented.

Ayes: 8

Nays: 0

Motion carried.

6. City Manager's Report.

- **Sidewalk Project Underway** – Work continues on the City's sidewalk repair and improvement project. Work has been completed on Morse, Smith, Cutter, Central Park and Vans streets. Work continues on other streets within the 2nd Ward and downtown. A separate project of hydraulic lifting sections of sidewalk downtown to level and reduce safety hazards will also start the week of April 18, 2022.
- **City YouTube Channel** – This is a reminder that the City of Coldwater has a YouTube Channel! Archived meetings and the City's four live cameras are available for viewing 24/7. Check it out at <https://www.youtube.com/channel/UCv9D0xATZ18lnDzhWVEtnIA>.
- **Recreation Sponsorships** – Sales continue for softball and little league field and outfield banner sponsorships. Field sponsorships are \$800/yr. with a four-year commitment. Outfield banner sponsorships are \$300/yr. with a two-year commitment. Five field sponsors and nineteen banner sponsors have already stepped up to help raise over \$27,000.00.

- **Good Friday Office Closure** – In observation of the Good Friday holiday, the City/CBPU offices will be closed beginning at 12 p.m. on Friday April 15, 2022. Offices will reopen after the Easter holiday on Monday April 18, 2022.
- **Hydrant flushing starts on Monday, April 18, 2022** – CBPU crews will begin semi-annual city-wide hydrant flushing during the third week of April. During hydrant flushing you may notice discoloration of your water. If this occurs slowly run cold water out of your faucet until the water becomes clear. This process removes sediment from the City's water distribution system that naturally accumulates and gives staff an opportunity to exercise and repair, if necessary, the City's fire hydrants to ensure proper operation.
- **Employee Recognition** – We would like to congratulate Firefighter Aaron Cutler for completing his probationary period and one-year anniversary with the Coldwater Fire Department on April 4, 2022. Congratulations Firefighter Cutler!
- **Community Events** – After a two-year hiatus, the Mother's Day Car Show and Swap meet returns to the Branch County Fairgrounds on Saturday and Sunday May 7 and 8, 2022.
- **Employment Opportunities** – The City is seeking persons interested in filling both full time and part time seasonal positions in the Municipal Services Department. Set your schedule, work outdoors and help make the City a nicer place to be. Applicants can apply on-line at the City's website www.coldwater.org or by stopping in to City Hall. Starting wage is \$15/hr. 20-40 hrs./week.
- **New Spring Banners** – I would like to recognize our CEDAM Fellow Katie Higgs on her design for the new spring banners downtown. They look great!



Council Action: Motion by Councilmember Houtz, seconded by Councilmember Beckwith, to approve and place on file the City Manager's Report, as presented.

Ayes: 8

Nays: 0

Motion carried.

7. Letter from Keith Baker, City Manager, regarding POAM Union Contract – Consider adoption of Resolution No. 22-17 and approval of Agreement No. A22-09.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 22-17 and approve Agreement No. A22-09 (attached in Addendum C), as presented.

Ayes: 8

Nays: 0

Motion carried.

8. Letter from Keith Baker, City Manager, regarding proposed sale of 10 S. Monroe Street (Lefty's Lounge) – Consider introduction of Sales Agreement No. A22-15 and Development Agreement No. A22-16.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to introduce for first reading Agreement Nos. A22-15 and A22-16, as presented.

Roll Call Vote:

Ayes: Councilmembers: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson and Mayor Kramer.

Nays: Councilmembers: None.

Motion carried.

9. Letter from Keith Baker, City Manager, regarding DDA Repayment Agreement for 58-60 W. Chicago St. (Taylor's building) Renovation Project – Consider adoption of Resolution No. 22-26 and approval of Agreement No. A22-13.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Rissman, to adopt Resolution No. 22-26 and approve Agreement No. A22-13 (attached in Addendum D), as presented.

Ayes: 8

Nays: 0

Motion carried.

10. Letter from Audrey Tappenden, President, The Corner Farmers Market, regarding 2022 Farmers' Market location – Consider adoption of Resolution No. 22-32.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Resolution No. 22-32 (attached in Addendum E), as presented.

Ayes: 8

Nays: 0

Motion carried.

11. Letter from Keith Baker, City Manager, regarding approval of street paving bid – Consider adoption of Resolution No. 22-24.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to adopt Resolution No. 22-24 (attached in Addendum F), as presented.

Ayes: 8

Nays: 0

Motion carried.

12. Letter from Keith Baker, City Manager, regarding approval of sidewalk repair bid – Consider adoption of Resolution No. 22-31.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Beckwith, to adopt Resolution No. 22-31 (attached in Addendum G), as presented.

Ayes: 8

Nays: 0

Motion carried.

13. Letter from Keith Baker, City Manager, regarding updated bank signatories – Consider adoption of Resolution No. 22-25.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Johnson, to adopt Resolution No. 22-25 (attached in Addendum H), as presented.

Ayes: 8

Nays: 0

Motion carried.

14. Presentation of the 2021 Annual Police Department Report by Joseph Scheid, Public Safety Director.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:51 p.m.

A handwritten signature in blue ink that reads "SEHeath".

Susan E. Heath, CMC, MiPMC
City Clerk