

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



**April 10, 2023**  
5:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

## **CITY COUNCIL MINUTES REGULAR MEETING**

### **CALL MEETING TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**MEMBERS PRESENT:** Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmember John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz representing the 4th Ward.

**Council Action:** Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to excuse the absence of Councilmember Chad Johnson and Councilmember Michael Beckwith, as presented.

Ayes: 7

Nays: 0

Motion carried.

**OTHERS PRESENT:** Megan Angell, Joe Scheid, Tom Eldridge, Patrick Beeman, Paul Jakubczak, Bryan Torres-Alcantar, Shauna Chávez; Don Reid and Bill Flickinger.

### **PUBLIC COMMENTS**

- None.

### **CONSENT AGENDA (Item Numbers 1-7):**

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of March 27, 2023.
2. Planning Commission Regular Minutes of March 6, 2023.
3. Board of Public Utilities' Regular Minutes of March 2, 2023.
4. Michigan South Central Power Agency Board Regular Minutes of February 2, 2023.
5. Board of Public Utilities' Reports and Financial Statements for February, 2023.
6. City of Coldwater monthly Financial Report for February, 2023.
7. S&P Global Ratings Report.

**ACTION ON THE CONSENT AGENDA**

**Council Action:** Motion by Councilmember Houtz, seconded by Councilmember Rissman, to approve Consent Agenda Items 1-7, as presented.

Ayes: 7

Nays: 0

Motion carried.

**END OF CONSENT AGENDA**

**PUBLIC HEARING**

Mayor Kramer opened the public hearing at 5:32 p.m.

8. Letter from Megan Angell, City Attorney, regarding Amendment to Agreement No. A22-08 to Add Voter Provision – Consider adoption of Resolution No. 23-25 and approval of Agreement No. A23-05.

Public Comments:

- None.

Mayor Kramer closed the public hearing at 5:34 p.m.

**END OF PUBLIC HEARING**

**Council Action:** Motion by Councilmember Houtz, seconded by Councilmember Rissman, to adopt Resolution No. 23-25 (attached in Addendum A) and approve Agreement No. A23-05, as presented.

Ayes: 7

Nays: 0

Motion carried.

9. Bills and Accounts: \$137,101.46.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Petzko, to approve Bills and Accounts in the amount of \$137,101.46, as presented.

Ayes: 7

Nays: 0

Motion carried.

10. City Manager's Report.

**Sidewalk Project Underway** — Work will begin soon on this year's sidewalk repair and improvement project. Sidewalk repairs will be made on E. Chicago, W. Chicago and a number of other locations. Concord Excavating of Concord, MI is the contractor. There will be intermittent lane closures on US-12 to facilitate the work.

**Downtown Development Authority WTVB Radio Promotion** — On Wednesday, April 12, 2023 the Downtown Development Authority will take over the WTVB radio station alongside Ken Delaney from 6 – 10 a.m. Several DDA board members and business owners will join throughout the session to talk about their Main Street committee projects, grant awards, business anniversaries and the positive momentum of Coldwater's downtown.

**Downtown Cleanup Day – April 21, 2023** — Speaking of downtown, a downtown cleanup event will be held on **April 21, 2023 from 3 – 4:30 p.m.** Volunteers will meet in the NW corner of 4-Corners Park next to Southern Michigan Bank & Trust and work their way through the downtown parking lots and along US-12 to help improve the appearance of the district and community. Gloves and trash bags will be provided. Volunteers are encouraged to bring wide shovels, rakes, and brooms if they have extras. A pizza party will be held immediately after the cleanup sponsored by Broadway Grille as a thank you for those that join in the work.

**CBPU Hydrant Flushing** — Spring hydrant flushing is scheduled for the week of April 17, 2023. CBPU staff will be working two shifts, 6:00 a.m. to 2:00 p.m. and 2:00 p.m. to 10:00 p.m. They will start in Ward 1 and move to Wards 4, 2 and 3 respectively throughout the remainder of the week. During hydrant flushing you may notice discoloration of your water. If this occurs, slowly run cold water out of your faucet until the water becomes clear. This process will remove sediment from

the system that naturally accumulates. You can learn more about hydrant flushing and discover our *NEW* hydrant flushing map at <http://ow.ly/zgpn50Nuiu4>

**Waterworks Park** — Continuing with the improvement to Waterworks Park, the CBPU has installed a new lookout platform on the North side of the Sauk River. This platform allows patrons of the park an enhanced view of the river. A second platform is planned to be installed on the South side of the park in the near future.



**Employment Opportunities** — The City is seeking persons interested in filling both full time and part time seasonal positions in the Municipal Services Department. Set your schedule, work outdoors and help make the City a nicer place to be. Applicants can apply on-line at the City’s website [www.coldwater.org](http://www.coldwater.org) or by stopping in to City Hall. Starting wage is \$15/hr. 20-40 hrs./week.

**Joint Meeting Reminder** — The City Council, DDA, CBPU and Planning Commission will be having a joint board meeting on Monday April 17, 2023. The meeting will be held at 5:30 p.m. at the City’s Robert W. Browne Recreation Center community room.

**Council Action:** Motion by Councilmember Hazelbaker, seconded by Councilmember Knaack, to approve and place on file the City Manager’s Report, as presented.

Ayes: 7

Nays: 0

Motion carried.

- 11. Memo from Paul Jakubczak PE, Utility Director, regarding proposed Lease to American Municipal Power, Inc. of a portion of land inside the Bennett Street substation – Consider introduction of Resolution No. 23-27 and Agreement No. A23-09.

**Council Action:** Motion by Councilmember Knaack, seconded by Councilmember Machan, to introduce for first reading Resolution No. 23-27 and Agreement No. 23-09, as presented.

Roll Call Vote:

Ayes: Councilmembers: Rissman, Machan, Knaack, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmembers: None.

Motion carried.

- 12. Presentation by Joe Scheid, Public Safety Director, of the 2022 Annual Police Department Report.

**Council Action:** None — Presentation only.

**PUBLIC COMMENTS**

- None.

**UNFINISHED BUSINESS**

- None.

**NEW BUSINESS**

13. Councilmember Knaack expressed concerns that he and other Ward 2 residents have regarding blocking the view between Thompson Blvd and Trail Tree Village.

**ADJOURNMENT**

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:22 p.m.



Shauna Chávez  
City Clerk, CMC