

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



March 27, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Pro Tem Hazelbaker called the meeting to order with the following Councilmembers present: Councilmember Emily Rissman representing the 1st Ward; Councilmember Chad Johnson representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmember Scott Houtz representing the 4th Ward.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Beckwith, to excuse the absence of Travis Machan, Jim Knaack and Mayor Kramer, as presented.

Ayes: 6

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Joe Scheid, Tom Eldridge, Dave Schmaltz, Samantha Albright, Dean Walrack, Harold Jenkins, Brian Musselman, Paul Jakubczak, Bryan Torres-Alcantar, Shauna Chávez; Don Reid, Bill Flickinger, Pam Blough, Michael Reen, Frank Russo plus nine others.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-5):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these

items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of March 13, 2023.
2. Zoning Board of Appeals' Non-Quorum Minutes of September 21, 2022.
3. Zoning Board of Appeals' Regular Minutes of October 19, 2022.
4. Downtown Development Authority Regular Minutes of February 22, 2023.
5. Memo from Mayor Kramer regarding board reappointments.
 - Board of Public Utilities – Scott Ohm – term expires May, 2028.
 - Construction Board of Appeals – David Cole – term expires May, 2028.
 - Planning Commission – Michael Beckwith – term expires April, 2024; Jessika Cole and Jeff Budd – terms expire May, 2026.
 - Property Maintenance Code Board of Appeals – Joe Gaglio – term expires April, 2028.
 - Recreation Board - Rosemary Rial – term expires May, 2028.
 - Zoning Board of Appeals – David Sattler, Gordon Swan, and Jim Bilsborrow, Alternate – terms expire May, 2026.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Consent Agenda Items 1-5, as presented.

Ayes: 6

Nays: 0

Motion carried.

END OF CONSENT AGENDA

PUBLIC HEARING

6. Letter from Keith Baker, City Manager, regarding Rotary Park Grant Application – Consider adoption of Resolution No. 23-12.

Mayor Pro Tem Hazelbaker opened the public hearing at 5:37 p.m.

Pam Blough, a licensed landscape architect assisting with the grant application presented information and answered questions.

Public Comments:

- Michael Reen, North Chain Lake Association Board Member — Expressed concerns regarding the Rotary Park Improvement Project.
- Frank Russo, North Chain Lake Association Board Member — Expressed concerns regarding the Rotary Park Improvement Project.
- An additional North Chain Lake Association Board Member who did not give his name also expressed concerns regarding the Rotary Park Improvement Project.

Mayor Pro Tem closed the public hearing at 5:50 p.m.

END OF PUBLIC HEARING

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Johnson, to adopt Resolution No. 23-12 (attached in Addendum A), as presented.

Ayes: 6

Nays: 0

Motion carried.

7. Bills and Accounts: \$64,381.80.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Petzko, to approve Bills and Accounts in the amount of \$64,381.80, as presented.

Ayes: 6

Nays: 0

Motion carried.

8. City Manager's Report.

- **Special PD Patrol Vehicle Graphics** — Public Safety Director Scheid and I were interested in reflecting the Coldwater Police Department's partnership with the Coldwater Community Schools and have come up with a plan to install new graphics on the patrol vehicles used by the two School Resource Officers. The new design should be ready in the near future.
- **Utility Shut Offs & Assistance** — A reminder to CBPU customers who may need some assistance with their utilities. Electric disconnects begin again after April 15, 2023. The CBPU encourages any customer who needs utility bill assistance to contact our Customer Service Team at (517)

279-9531 to ask about available resources in our community. Customers may also call 2-1-1 or visit www.mi211.org for energy assistance information or learn about agencies that can help with utilities and other housing needs.

- **City Property Tax Comparison** — The City of Coldwater’s property tax millage rate is often compared to other communities by members of the public. Here is a breakdown of Coldwater’s millage rates and of some surrounding communities. This is for all city, county, school and state millage levies.

<u>Homestead (PRE)</u>	<u>Non-Homestead</u>	
39.9227	57.9227	City of Coldwater
41.5549	59.2813	City of Bronson
41.6013	59.2323	City of Hillsdale
43.7071	61.3933	City of Sturgis
44.3010	62.3998	Village of Quincy
45.0268	63.0268	City of Three Rivers
54.5506	72.3798	City of Marshall

- **Employment Opportunities** — The City is seeking persons interested in filling both full time and part time seasonal positions in the Municipal Services Department. Set your schedule, work outdoors and help make the City a nicer place to be. Applicants can apply on-line at the City’s website www.coldwater.org or by stopping in to City Hall. Starting wage is \$15/hr. 20-40 hrs./week.
- **Employee Recognition** — We would like to recognize Mechanic David Dyer on his one-year anniversary with the City’s Municipal Services Department. Congratulations DJ!
- **Good Friday Office Closure** — In observation of the Good Friday holiday, the City/CBPU offices will be closed beginning at 12:00 pm on Friday April 7, 2023. Offices will reopen after the Easter holiday on Monday April 10, 2023.

***Front Yard Parking Prohibited* *Monthly Yard Waste & Brush Pick Monday April 3, 2023.**

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Houtz, to approve and place on file the City Manager’s Report, as presented.

Ayes: 6

Nays: 0

Motion carried.

9. Memo from Brian Musselman, Water/WRRF Superintendent, regarding proposed grant application for Clean Water State Revolving Fund (CWSRF) and setting a public hearing for April 24, 2023 – Consider adoption of Resolution No. 23-22.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to adopt Resolution No. 23-22 (attached in Addendum B), as presented.

Ayes: 6

Nays: 0

Motion carried.

10. Letter from Megan Angell, City Attorney, regarding proposed First Amendment to Sales Agreement to Schmitz Holding, Inc. – Consider introduction of Resolution No. 23-23 and Agreement No. A23-08.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to introduce for first reading Resolution No. 23-23 and Agreement No. A23-08, as presented.

ROLL CALL VOTE:

Ayes: Councilmembers: Rissman, Johnson, Beckwith, Petzko, Houtz and Mayor Pro Tem Hazelbaker.

Nays: Councilmembers: None.

Motion Carried.

11. Presentation by Samantha Albright, Deputy Assessor, and Dean Walrack, GIS Coordinator of the 2022 Annual Neighborhood Services Department Report.

Council Action: None — Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Pro Tem Hazelbaker adjourned the regular meeting at 6:18 p.m.



Shauna Chávez
City Clerk, CMC