

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



March 22, 2023
8:00 a.m.
(517) 279-9501
www.coldwater.org

COLDWATER DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting

MEMBERS PRESENT: Michael Caywood, Brad Rockey, John Rucker, Chris Howell, Matt Biolchini and Courtney Dirschell.

MEMBERS ABSENT: Makayla Bendele, Patrick Kelley and Mayor Kramer.

OTHERS PRESENT: Audrey Tappenden, Keith Baker, Shauna Chávez; Christine Delaney and Deb Prater.

CALL TO ORDER: President Michael Caywood called the meeting to order at 8:00 a.m.

PUBLIC COMMENTS (unrelated to items on the agenda)

- None.

CONSENT AGENDA (Items 1-6)

1. Economic Vitality Committee Minutes of February 21, 2023.
2. Promotion Committee Minutes of February 21, 2023.
3. Regular Meeting Minutes of February 22, 2023.
4. Design Committee Minutes of March 14, 2023.
5. Promotion Committee Minutes of March 14, 2023.
6. Economic Vitality Committee Minutes of March 16, 2023.

Board Action: Motion by Member Brad Rockey, and seconded by Member Chris Howell, to approve consent agenda items 1-6, as presented.

Ayes: 6

Nays: 0

Motion Carried.

END OF CONSENT AGENDA

7. February 2023 Bills and Accounts: \$24,185.23

Board Action: Motion by Councilmember Brad Rockey, seconded by Councilmember Chris Howell, to approve Bills and Accounts in the amount of \$24,185.23, as presented.

Ayes: 6

Nays: 0

Motion Carried.

*Member Makayla Bendele arrived at 8:03 a.m.

8. Coldwater Country Conference and Visitor's Bureau Update – Deb Prater, Director

Board Action: None — Presentation only.

9. Tibbits Update – Christine Delaney, Director

- Comedy Fest this Saturday.
- Summer Theatre coming up.
- New Tibbits website coming in April.

10. Director's Report – Audrey Tappenden

Board Action: None.

OLD BUSINESS

- None.

NEW BUSINESS

11. Spring Cleanup workplan.

Board Action: Motion by Councilmember Makayla Bendele, seconded by Councilmember Courtney Dirschell, to approve the workplan for the downtown spring cleanup, as presented.

Ayes: 6

Nays: 0

Motion Carried.

PUBLIC COMMENTS (unrelated to items on the agenda)

- None.

ADJOURNMENT – Next meeting April 26, 2023.

Noting no further business to come before the DDA Board, President ~~Rocky~~ Caywood adjourned the meeting at 8:39 a.m.



Shauna Chávez
City Clerk/CMC
City of Coldwater