

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



**March 16, 2022**  
4:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

## Zoning Board of Appeals Minutes

### Regular Meeting

#### ROLL CALL

**MEMBERS PRESENT:** The meeting was called to order by Chairman Gordon Swan at 4:30 p.m. with the following members present: David Cole and David Sattler.

**MEMBERS ABSENT:** Mike Eddy, Joseph Hayes, and Alternate Members Jim Bilsborrow and Jeff Holbrook.

**Board Action:** Motion by member David Cole, and seconded by member David Sattler, to excuse the absence of members Mike Eddy and Joseph Hayes, as presented.

Ayes: 3

Nays: 0

Motion carried.

**OTHERS PRESENT:** Administrator Dean Walrack and Susan Heath.

#### MINUTES

1. Regular Meeting of December 15, 2021.

**Board Action:** Motion by member David Sattler, and seconded by member David Cole, to approve the Regular Meeting minutes of December 15, 2021, as presented.

Ayes: 3

Nays: 0

Motion carried.

#### PUBLIC COMMENTS

- None.

## **PUBLIC HEARING**

2. **ZBA22-01** A request from **Mark & Kathy Barone** located at 135 Willow Ln. to consider a 10 ft. dimensional variance from Section 3.1.2.D to construct a single-family home nearer or upon a Side Yard property line.

Administrator Walrack noted the petitioner has asked to postpone this review at least until the April 20, 2022 ZBA Meeting.

## **OLD BUSINESS**

- None.

## **NEW BUSINESS**

3. Zoning Board of Appeals Member Skill Set – Administrator Walrack presented information compiled by Community Development Fellow Katie Higgs for ZBA review and discussion. The following list of outlined skills are suggested rather than required, with the ZBA to consider any edits or additions.

ZBA Skill Set:

- Architecture/Landscape Architecture
- Building Construction/Engineering
- Land Use Planning & Zoning
- Real Estate/Development/Law
- GIS/AutoCAD
- Judicial/Appellate Review

Chairman Gordan Swain expressed a desire to see more Cultural Diversity on the ZBA, which the above list may not promote; he also suggested that the addition of an Outdoors Person, Hunter, Environmentalist and Naturalist should be considered for addition to the list.

**ADJOURNMENT – Next meeting 4:30 p.m. April 20, 2022.**

Meeting adjourned at 4:53 p.m.



Susan E. Heath, CMC, MiPMC  
City Clerk