

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



March 13, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Pro Tem Hazelbaker called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmember Scott Houtz representing the 4th Ward.

Council Action: Motion by Mayor Pro Tem Hazelbaker, seconded by Councilmember Beckwith, to excuse the absence of Councilmember Chad Johnson and Mayor Kramer, as presented.

Ayes: 7

Nays: 0

Motion carried.

OTHERS PRESENT: Keith Baker, Megan Angell, Paul Jakubczak, Joe Scheid, Melanie Beyer, Tom Eldridge, Dave Schmaltz, Bryan Torres-Alcantar, Shauna Chávez; Don Reid, Michael Reen and Kim Hemker.

PUBLIC COMMENTS

- Public Safety Director Scheid introduced Officer Melanie Beyer.
- Michael Reen, North Chain Lake Association Board Member — Expressed concerns regarding the Rotary Park Improvement Project.
- Kim Hemker, Executive Director of the Coalition Against Domestic Violence — Presented information on upcoming events.

CONSENT AGENDA (Item Numbers 1-9):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of February 27, 2023.
2. Coldwater Public Library Advisory Board Regular Minutes of February 6, 2023.
3. Planning Commission Regular Minutes of December 5, 2022.
4. Recreation Board Regular Minutes of January 4, 2023.
5. Board of Public Utilities' Regular Minutes of February 1, 2023.
6. Michigan South Central Power Agency Board Regular Minutes of January 5, 2023.
7. Board of Public Utilities' Reports and Financial Statements for January, 2023.
8. City of Coldwater monthly Financial Report for January, 2023.
9. Recreation Department Spring/Summer Activity Guide 2023.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to approve Consent Agenda Items 1-9, as presented.

Ayes: 7

Nays: 0

Motion carried.

END OF CONSENT AGENDA

10. Bills and Accounts: \$232,447.97.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$232,447.97, as presented.

Ayes: 7

Nays: 0

Motion carried.

11. City Manager's Report.

- **Coldwater Area Chamber of Commerce Awards Business of the Year – CBPU** — The Coldwater Board of Public Utilities (CBPU) is pleased to announce that they have been selected as the Chamber of Commerce's 2022 Business of the Year. The Business of the Year award recognizes "a business, small or large, that goes out of its way to become a community partner. The business donates time, resources, and leadership to support projects and activities that benefit the community." This is a reflection of all of our dedicated CBPU staff. Congratulations on the well deserved recognition.
- **Young Professional of the Year – Audrey Tappenden** — Our very own Audrey Tappenden was recently awarded the 2022 Young Professional of the Year by the Coldwater Area Chamber of Commerce. Audrey is dedicated, hardworking and enthusiastic in all that she does for the community. This recognition is well deserved and we at the City of Coldwater are lucky to have her on our team!
- **Firefighter Andrew Paulun – Five Year Anniversary** — We would like to congratulate Firefighter Andrew Paulun on his five-year anniversary with the Coldwater Fire Department. Firefighter Paulun has a degree from Spring Arbor University and advanced training in confined space and high angle rescue among others. We would like to thank Firefighter Paulun for his dedication and commitment to our community.
- **Spring Recreation Programs** — Registration is underway for numerous men's, women's and youth spring leagues and programs. In addition, vendors can register for this year's Strawberry Fest and Apple Fest. Details on programs and how to register can be found at the City's website www.coldwater.org, the Coldwater Recreation Department Facebook page or by calling 278-8566.
- **Spring Clean Up** — In spite of the recent snow, Spring and warmer weather is on the way! We would like to remind residents to bag yard waste (including leaves) in paper bags for curb side pick-up. Regular weekly yard waste collection is scheduled to begin on Monday April 3, 2023. Monthly brush pick-up began on Monday March 6, 2023 as a result of the recent ice storm.
- **Front Yard Parking** — Residents are also reminded to not park on grass or in front yards. Front yard parking of vehicles is a violation of the City's property maintenance code and is subject to a ticket and fine.
- **Daylight Saving Time** — Daylight saving time begins this Sunday March 12, 2023. Don't forget to set your clocks ahead one hour when you go to bed Saturday night!

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to approve and place on file the City Manager's Report, as presented.

Ayes: 7

Nays: 0

Motion carried.

12. Letter from Keith Baker, City Manager, regarding proposed closure of South Monroe Street on April 29, 2023 from 6am until Noon for the 13th Annual Walk A Mile in Their Shoes Event – Consider adoption of Resolution No. 23-21.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 23-21 (attached in Addendum A), as presented.

Ayes: 7

Nays: 0

Motion carried.

13. Memo from Paul Jakubczak PE, CBPU Director, regarding AMP board representation – Consider adoption of Resolution No. 23-13.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to adopt Resolution No. 23-13 (attached in Addendum B), as presented.

Ayes: 7

Nays: 0

Motion carried.

14. Memo from Paul Jakubczak PE, CBPU Director, regarding proposed Power Sales Contract and Supplemental Agreement with American Municipal Power regarding R.I.C.E. Peaking Project – Consider adoption of Resolution No. 23-19 and approval of Agreement No. A23- 07.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Machan, to adopt Resolution No. 23-19 (attached in Addendum C) and approve Agreement No. A23- 07, as presented.

Ayes: 7

Nays: 0

Motion carried.

15. Letter from Keith Baker, City Manager, regarding proposed Grant Application for Rotary Park Improvement Project and setting a public hearing for March 27, 2023.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Houtz, to set a public hearing for March 27, 2023, as presented.

Ayes: 7

Nays: 0

Motion carried.

16. Letter from Keith Baker, City Manager, regarding MDOT Act 51 Annual Mileage Report – Consider adoption of Resolution No. 23-05.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to adopt Resolution No. 23-05 (attached in Addendum D), as presented.

Ayes: 7

Nays: 0

Motion carried.

17. Letter from Keith Baker, City Manager, regarding proposed fire protection agreement with Girard Township – Consider adoption of Resolution No. 23-18 and approval of Agreement No. A23-01.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to adopt Resolution No. 23-18 (attached in Addendum E) and approve Agreement No. A23-01, as presented.

Ayes: 7

Nays: 0

Motion carried.

* Councilmember Johnson arrived at 6:11 p.m.

18. Letter from Keith Baker, City Manager, regarding 4th of July fireworks contract – Consider adoption of Resolution No. 23-17 and approval of Agreement No. A23-06.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Knaack, to adopt Resolution No. 23-17 and approve Agreement No. A23-06 (Attached in Addendum F), as presented.

Ayes: 8

Nays: 0

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Pro Tem Hazelbaker adjourned the regular meeting at 6:16 p.m.



Shauna Chávez
City Clerk, CMC