

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



January 25, 2023
8:00 a.m.
(517) 279-9501
www.coldwater.org

COLDWATER DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting

MEMBERS PRESENT: Brad Rockey, John Rucker, Michael Caywood, Courtney Dirschell, Matt Biolchini, and Chris Howell.

MEMBERS ABSENT: Makayla Bendele, Mayor Kramer and Patrick Kelley.

OTHERS PRESENT: Audrey Tappenden, Dean Walrack, Julie Santure, Lisa Miller, Keith Baker, Tom Eldridge, Shauna Chávez; Bill Flickinger and Christine Delaney.

CALL TO ORDER: President Brad Rockey called the meeting to order at 8:00 a.m.

PUBLIC COMMENTS (unrelated to items on the agenda)

- Bill Flickinger gave update on his downtown building 22 W. Chicago St.

CONSENT AGENDA (Items 1-4)

1. DDA Regular Meeting Minutes of November 16, 2022.
2. Economic Vitality Committee Minutes of 12.16.22.
3. Economic Vitality Committee Minutes of 01.06.23.
4. Organization Committee Minutes of 01.11.23.
5. Design Committee Minutes of 1.12.23.
6. Promotions Subcommittee Minutes of 1.17.23.
7. Economic Vitality Committee Minutes of 01.19.23.
8. November and December Bills and Accounts \$66,196.82.
9. CEDAM Fellowship Report.
10. 2022 Impact Report.

END OF CONSENT AGENDA

Board Action: Motion by Member Michael Caywood, and seconded by Member Courtney Dirschell, to approve consent agenda items 1-10, as presented.

Ayes: 6

Nays: 0

Motion Carried.

11. Tibbits Update – Christine Delaney, Director.

- Chicago Tribute concert this weekend.
- Dressing Rooms renovations almost complete.
- Updated fire alarm system installation complete.

12. Director’s Report – Audrey Tappenden.

Board Action: None – Presentation only.

13. Apple Fest Survey Results and 2023 Festival Plans — Julie Santure, Community Enrichment Director.

Board Action: None.

14. Economic Vitality Report

a) Appropriations Request: Love Local Event — Mike Caywood.

Board Action: Motion by Member John Rucker, and seconded by Member Courtney Dirschell, to approve the Downtown Workplan and Appropriations request in the amount of \$1,530.00, as presented.

Ayes: 6

Nays: 0

Motion Carried.

15. Promotion Committee Appropriations Request: Event Photography — Courtney Dirschell.

Board Action: Motion by Member Michael Caywood, and seconded by Member Chris Howell, to approve the Downtown Event Photography Appropriations request in the amount of \$800.00, as presented.

Ayes: 6

Nays: 0

Motion Carried.

16. Promotion Committee Appropriations Request: Tibbits Playbill Ad — Chris Howell.

Board Action: Motion by Member Michael Caywood, and seconded by Member Matt Biolchini, to approve the Tibbits Playbill Ad Appropriations request in the amount of \$1,030.00, as presented.

Ayes: 6

Nays: 0

Motion Carried.

17. Election of Officers: President and Vice President.

Board Action: Motion by Member Brad Rockey, and seconded by Member Courtney Dirschell, to elect Member Michael Caywood as DDA Board President, as presented.

Ayes: 6

Nays: 0

Motion Carried.

Board Action: Motion by Member Courtney Dirschell, and seconded by Member Michael Caywood, to elect Member Brad Rockey as DDA Board Vice President, as presented.

Ayes: 6

Nays: 0

Motion Carried.

OLD BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT – Next meeting February 22, 2023.

Noting no further business to come before the DDA Board, President Rocky adjourned the meeting at 9:25 a.m.

A handwritten signature in blue ink that reads "Shauna Chavez". The signature is written in a cursive style.

City Clerk