

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



January 23, 2023
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; and Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

OTHERS PRESENT: Keith Baker, Megan Angell, Dean Walrack, Joe Scheid, Tom Eldridge, Lisa Miller, Audrey Tappenden, Julie Santure, Samantha Albright, Pat Pool, Bryan Torres-Alcantar, Shauna Chávez; Don Reid, Sheriff C. John Pollack, Bill Flickinger, Corey Donner, Scott Morrison, plus two others.

PUBLIC COMMENTS

- Sheriff C. John Pollack presented the Sheriff's Department Report through December, 2022.

CONSENT AGENDA (Item Numbers 1-4):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of January 9, 2023.
2. Coldwater Public Library Advisory Board Regular Minutes of December 5, 2022.

3. Coldwater Housing Commission Regular Minutes of December 13, 2022.
4. City of Coldwater Investment Report for December 31, 2022.

ACTION ON THE CONSENT AGENDA

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Johnson, to approve Consent Agenda Items 1-4, as presented.

Ayes: 9

Nays: 0

Motion carried.

END OF CONSENT AGENDA

PUBLIC HEARING

5. Memo from Debra Sikorski, NSD Director/Assessor, regarding an Application for Obsolete Property Rehabilitation Exemption Certificate for Donner Properties, LLC, 53 E. Chicago St. – Consider adoption of Resolution No. 23-02.

Mayor Kramer opened the public hearing at 5:36 p.m.

Deputy City Assessor Samantha Albright presented information and answered questions. Property owner Corey Donner answered questions.

Public Comments:

- None.

Mayor Kramer closed the public hearing at 5:38 p.m.

END OF PUBLIC HEARING

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to adopt Resolution No. 23-02 (attached in addendum A), as presented.

Ayes: 9

Nays: 0

Motion carried.

6. Bills and Accounts: \$160,664.69.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to approve Bills and Accounts in the amount of \$160,664.69, as presented.

Ayes: 9

Nays: 0

Motion carried.

7. City Manager's Report.

- **2022 Refuse and Recycling Report** — The City's waste hauler, Republic Waste Services, reported they collected 3,329 tons of refuse and 514.17 tons of recyclables from the City's 3,000 customers in 2022. This represents an approximately 13.4% recycling level. Information about the City's refuse collection program can be found on the City's website at www.coldwater.org.
- **Police Department** — We would like to recognize SGT Cody Longrey for 5 years of service this week. SGT Longrey is our K-9 officer and is currently assigned as a supervisor on the night shift. He does a great job and is an integral member of our team.
- **Winter Fest 2023!** — Mark your calendars for the third annual Coldwater Winter Fest on Saturday January 28, 2023 from 10:00-2:00 p.m. Professional wood carving demonstrations, inflatables, smores, hot chocolate, Kiwanis cardboard sled racing, horse drawn wagon rides, sled dog demonstrations, pop-up ice skating pond, and an evening concert with a Chicago tribute band at the Tibbits Opera House are among the planned events. Come to Heritage Park and the Robert W. Browne Recreation Center to experience all of the fun! Contact the Coldwater Recreation Department at 517-278-8566 for more information. With the projected temperatures we hope to be able to make snow toward the end of next week.
- **Love, Local Downtown Event** — We're gearing up for a Love Local event! Come to Downtown Coldwater on Saturday February 4, 2023 beginning at 11 a.m. to enjoy a soup/chili cook-off, Valentine's retail shopping, piano music, a card-making station, and more. Tickets for the soup/chili cook-off are just \$5 per person. All other activities are free to the public.
- **Daddy Daughter Dance** — This popular social event is for girls in kindergarten through 6th grade that are attending a Coldwater School and their dads, grandfathers, or other influential male figure in their life is scheduled for Saturday February 11, 2023. Spend an evening of fun with your special girl! There will be dancing, pictures, flowers and refreshments. Sign up at www.coldwater.org or by calling 517-278-8566 for assistance.

- **Citizens Academy** — The Coldwater Citizens Academy kicks off next Thursday January 26, 2023 at 6 p.m. with sixteen registered participants. The first session is covering the Council-Manager form of government, role of the City Attorney and responsibilities of the City Clerk and Finance departments. A tour of the Henry L. Brown Municipal Building will follow the presentations.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to approve and place on file the City Manager’s Report, as presented.

Ayes: 9

Nays: 0

Motion carried.

8. Letter from Megan Angell, City Attorney, regarding proposed revision to Chapter 210 Purchasing and Contracts and Purchasing Policy No. P23-01 – Consider adoption of Ordinance No. 857 and adoption of Resolution No. 23-01.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to adopt Ordinance No. 857 and Resolution No. 23-01 (attached in Addendum B), as presented.

Ayes: 9

Nays: 0

Motion carried.

9. Memo from Patrick Pool, Information Technology Director, regarding proposed purchase of upgraded camera system and equipment for the Henry L. Brown Municipal Building – Consider adoption of Resolution No. 23-03.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to adopt Resolution No. 23-03 (attached in Addendum C), as presented.

Ayes: 9

Nays: 0

Motion carried.

10. Letter from Keith Baker, City Manager, regarding bid for downtown restrooms – Consider adoption of Resolution No. 23-04.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 23-04 (attached in Addendum D), as presented.

Ayes: 9

Nays: 0

Motion carried.

11. Presentation by Julie Santure, Community Enrichment Director, of the Recreation 2022 Annual Report.

Council Action: None — Presentation only.

12. Presentation by Audrey Tappenden, Main Street Director/Economic Development Coordinator, regarding downtown update.

Council Action: None — Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:37 p.m.



Shauna Chávez
City Clerk