

Commercial / Entertainment / Religious Use:

- Open to the general public or for a public gathering place
- Any tent area greater than 400 sq. feet
- If the tent area is 144 sq. feet or greater and there are 2 or more side flaps/walls affixed to the tent structure or on site for use.
- Transient merchants using a tent must submit documentation of fire rating or copy of label, which is affixed to the tent, before Transient Merchant permit is issued

Permit fee waived for non-profit, civic, or religious organizations

Private Use:

- Private use is defined as any individual, group, organization or team where the use of the structure is limited only to members of that affiliation. The temporary structure is *not* open to the general public for use or assembly
- Any tent area greater than 400 sq. feet or larger must have a permit if there are 2 or more side flaps/walls affixed to the tent structure or on site for use.

Private Residential / Recreational Camping Use:

No permit required

What will be required to allow assembly and use of a Temporary Structure?

- Application and payment of a \$25.00 permit fee (*waived for non-profit, civic, or religious organizations*)
- An approved inspection and issuance of an Occupancy Permit from Neighborhood Services
 - *Applicant must call to schedule this inspection at least 24 hours in advance*
- Structure covering must be of approved non-combustible material in accordance with National Fire Protection Association (NFPA) 701 testing standards
- Structure must be identified with owner's name and address
- Location of structure must meet zoning and building code requirements
- All structures must have fire extinguishing device type 4A, 40-60 B&C, located not more than 50' travel distance. All structures will be required to have minimum 1 qualified extinguisher.
- Storage of flammable or combustible liquids or gases will not be permitted within the structure
- Travel distance to any exit from structure cannot exceed 75 feet while open to public with minimum 2 exits
- Any occupant load exceeding 50 persons shall be required to submit floor plan layout with application
- Any occupant load exceeding 300 persons will require suppression system installed and approved by the Coldwater Fire Department. This requirement may be waived with approval of the Coldwater Fire Department and /or Neighborhood Services Building Department provided all life-safety issues are adequately addressed.



COLDWATER
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Temporary Structures Permit Application



Temporary Structures Defined: Tents, membrane structures and other structures erected for a period of less than 180 days.

Property Owner: _____ **Phone:** _____

Current Address: _____
Number, Street, City, State, Zip

Location of Structure: _____
Number, Street, City, State, Zip

Contractor: _____

Contractor Address: _____
Number, Street, City, State, Zip

Type of Temporary Structure: _____

Use of Temporary Structure: _____

Square Footage of Structure: _____ **Is use for profit?** Y N

Total occupant load of Structure: _____ **Period of Use (Days):** _____

Applicant/Organization: _____ **Phone:** _____

Current Address: _____
Number, Street, City, State, Zip

Applicant Signature: _____ **Date:** _____

Office Use Only	
Paid:	Type: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit
Entered in Casselle:	<input type="checkbox"/>
Entered in BSA:	<input type="checkbox"/>
Stipulations:	

Zoning Official Approval:	Date: _____
Building Official Approval:	Date: _____