



**Coldwater Board of Public Utilities**  
Commercial & Industrial Prescriptive Application  
for Lighting Energy Efficiency Incentives

## 2011 LIGHTING INCENTIVE PROGRAM APPLICATION

### Instruction for Use:

- Step 1: Determine Eligibility:** Equipment must be installed at facilities served by the Coldwater Board of Public Utilities. Projects must result in an improvement in energy efficiency. Equipment must meet the specifications as explained in this application.
- Step 2: Pre-Approval Application:** E-mail, mail or fax a completed copy of the application, including the Incentive Application Checklist. Pre-approval is required for all projects. Please provide all required documentation including:
- An itemized quote with intended manufacturer equipment model/part number.
  - Manufacturer specification sheets for all equipment.
- Step 3: Install Equipment:** New equipment must be installed and old equipment removed. Only new products which are exact product types listed in the attached worksheet are eligible for prescriptive incentives.
- Step 4: Project Completion:** E-mail, mail or fax a signed and complete copy of the application and all required documentation including installed equipment specifications, itemized invoices and final calculation of energy savings. Calculate the total incentive per the attached worksheet. Forms must be received within 30 days of installation.

### Return completed application and required materials to (choose a method):

**Mail to:**

Coldwater Board of Public Utilities  
Energy Optimization Program  
1 Grand Street  
Coldwater, MI 49036

**Email scanned copies to:**

[EOProgram@coldwater.org](mailto:EOProgram@coldwater.org)

**Fax to:** (517) 278-2947

*For more detailed instructions, please refer to the Terms and Conditions included with this application. Please call (517) 279-9531 for questions about the application and/or pre-approval before installation.*



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## 2011 INCENTIVE APPLICATION CHECKLIST

PRE-APPROVAL APPLICATION
<p><b><u>Required Attachment</u></b></p> <p>Customer Information</p> <p>Itemized Quote with equipment model numbers</p> <p>Manufacturer Specification Sheets</p> <p><b><u>Incentive Worksheet</u></b></p> <p>Lighting</p> <p>Application Date: _____</p> <p>Expected Completion Date: _____</p>

FINAL APPLICATION
<p><b><u>Required Attachment</u></b></p> <p>Customer Information</p> <p>Itemized Quote with equipment model numbers</p> <p>Manufacturer Specification Sheets</p> <p>Signed Final Application Agreement</p> <p><b><u>Incentive Worksheet</u></b></p> <p>Lighting</p> <p>Final Application Date: _____</p>

<b><u>FINAL APPLICATION ONLY</u></b>	
Project Category	Incentive Amount
LIGHTING	
TOTAL INCENTIVES	

**Coldwater Board of Public Utilities**  
 Energy Optimization Program  
 1 Grand Street  
 Coldwater, MI 49036

**Phone: (517) 279-9531**  
**Fax: (517) 278-2947**  
[EOProgram@coldwater.org](mailto:EOProgram@coldwater.org)



## Coldwater Board of Public Utilities

### Commercial & Industrial Prescriptive Application for Lighting Energy Efficiency Incentives

#### Customer Information (Please Print)

Name of Business		Phone		Email Address	
Mailing Address			City	State	Zip Code
Installation Address			City	State	Zip Code
			COLDWATER	MI	49036
Utility Account Number		Hours of Operation: Is this a 24-hour facility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Please indicate annual hours of operation →
Building Use – Please Check One from the list provided below					
<input type="checkbox"/> Office <input type="checkbox"/> Retail Warehouse <input type="checkbox"/> Restaurant <input type="checkbox"/> Grocery/Supermarket <input type="checkbox"/>			<input type="checkbox"/> Manufacturing <input type="checkbox"/> Lodging <input type="checkbox"/> School/College <input type="checkbox"/> Healthcare <input type="checkbox"/> Other		
How did you learn about the program? (please check a box below)					
<input type="checkbox"/> CBPU Staff	<input type="checkbox"/> CBPU Website	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Bill Insert	<input type="checkbox"/> Mailing	<input type="checkbox"/> Contractor
<input type="checkbox"/> Other					
Name of Installing Contractor		Address		City	State
Contractor Phone		Contractor Email			
<p>I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All rules of this incentive program have been followed; 3. I have read and understand the terms and conditions included with this document.</p> <p>I agree to verification of equipment installation which may include site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages. Please sign and complete below.</p>					
Signature		Print Name		Date Submitted	
				Date Installed	
PROGRAM USE ONLY					
Date Received	Post Inspection Required?		Incentive Approved		Date Approved
	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Inspection Date:		Amount:	\$	



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## 2011 FINAL APPLICATION AGREEMENT

As an eligible Coldwater Board of Public Utilities Customer, I certify the indicated energy efficiency measures were installed in 2011. The energy optimization measures are installed in a qualifying facility and not for resale and meet the items as listed in the energy optimization program Terms and Conditions. Incentive payment will be based upon the Final Application meeting the program Terms and Conditions. I have read and understand the program requirement and measure specification and program guidelines set forth in this application and the program Terms and Conditions and agree to abide by these requirements. Furthermore, I concur that I must meet all eligibly criteria in order to be paid under this program and not receive incentives from any other utility for the same project.

I certify that the information on this application is true and accurate. By submitting this application, I authorize the Coldwater Board of Public Utilities and its consultants to utilize my account information and project data. I understand that this information is confidential and will only be used to evaluate my application for compliance with the program.

INCENTIVES REQUESTED		
TOTAL PROJECT COST		TOTAL INCENTIVE REQUESTED
CUSTOMER SIGNATURE		
PRINT NAME	DATE	ACTUAL COMPLETION DATE

FOR FINAL APPLICATIONS, SIGN AND SUBMIT ONLY AFTER ALL EQUIPMENT HAS BEEN INSTALLED. A CUSTOMER SIGNATURE IS REQUIRED FOR PAYMENT.

PAYMENT RELEASE AUTHORIZATION (OPTIONAL)		
CUSTOMER SIGNATURE	PRINT NAME	DATE
<b>CHECK SHOULD BE MADE PAYABLE TO:</b>		
PAYEE: COMPANY/INDIVIDUAL NAME		
MAILING ADDRESS		
CITY	STATE	ZIP CODE
CONTACT PHONE NUMBER		
TAXPAYER ID#	TAX STATUS – CORPORATION, TAX EXEMPT, OTHER	



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**LIGHTING RETROFIT INCENTIVES WORKSHEET**

Equipment Type	Incentive	Unit	# of Units	Total Incentive
<b>Compact Fluorescents – ENERGY STAR Qualified</b>				
CFL - Screw-in (≤ 31 Watts) - Replacing Incandescent	\$2.00	Lamp		
CFL - Screw-in (> 31 Watts) - Replacing Incandescent	\$5.00	Lamp		
CFL Reflector Flood Lamp - Replacing Incandescent Flood Lamp	\$5.00	Lamp		
Compact Fluorescent Fixture - Replacing Incandescent	\$22.00	Fixture		
42W 8 Lamp High Bay Compact Fluorescent Fixture	\$75.00	Fixture		
<b>Standard Linear Fluorescent Retrofit (T12 to T8 or T5)</b>				
1 Lamp, 4ft T5	\$10.50	Fixture		
2 Lamp, 4ft T5	\$15.00	Fixture		
3 Lamp, 4ft T5	\$18.00	Fixture		
4 Lamp, 4ft T5	\$21.00	Fixture		
1 lamp, 4ft T8	\$7.50	Fixture		
2 lamp, 4ft T8	\$9.00	Fixture		
3 lamp, 4ft T8	\$16.50	Fixture		
4 lamp, 4ft T8	\$19.50	Fixture		
1 lamp, 8ft T8	\$10.50	Fixture		
2 lamp, 8ft T8	\$13.50	Fixture		
1 lamp, 2ft T8	\$7.50	Fixture		
2 lamp, 2ft T8	\$9.00	Fixture		
3 lamp, 2ft T8	\$9.30	Fixture		
4 lamp, 2ft T8	\$12.00	Fixture		
1 lamp, 3ft T8	\$7.50	Fixture		
2 lamp, 3ft T8	\$9.00	Fixture		
3 lamp, 3ft T8	\$12.75	Fixture		
4 lamp, 3ft T8	\$18.00	Fixture		
				<b>Incentive Subtotal (page 1)</b>

**LIGHTING RETROFIT INCENTIVES WORKSHEET**

Equipment Type	Incentive	Unit	# of Units	Total Incentive
<b>High Output (HO) Linear Fluorescents (T12 to T8HO or T5HO)</b>				
1 lamp, 8ft T8 HO	\$18.00	Fixture		
2 lamp, 8ft T8 HO	\$24.00	Fixture		
1 Lamp T5 HO	\$12.00	Fixture		
2 Lamp T5 HO	\$16.50	Fixture		
3 Lamp T5 HO	\$19.50	Fixture		
4 Lamp T5 HO	\$22.50	Fixture		
<b>High Performance (HP) and Low Wattage (LW) 4-foot Linear Fluorescents. All lamps are 4ft unless otherwise stated.</b>				
1 lamp HP T8, replacing T8	\$4.00	Fixture		
2 lamp HP T8, replacing T8	\$6.00	Fixture		
3 lamp HP T8, replacing T8	\$10.00	Fixture		
4 lamp HP T8, replacing T8	\$12.00	Fixture		
1 lamp LW HP T8, replacing T8	\$6.00	Fixture		
2 lamp LW HP T8, replacing T8	\$9.00	Fixture		
3 lamp LW HP T8, replacing T8	\$15.00	Fixture		
4 lamp LW HP T8, replacing T8	\$18.00	Fixture		
1 lamp HP T8, replacing T12	\$6.00	Fixture		
2 lamp HP T8, replacing T12	\$8.00	Fixture		
3 lamp HP T8, replacing T12	\$12.00	Fixture		
4 lamp HP T8, replacing T12	\$16.00	Fixture		
2 lamp HP T8, replacing T12 8ft 1 lamp	\$15.00	Fixture		
4 lamp HP T8, replacing T12 8ft 2 lamp	\$22.50	Fixture		
2 lamp HP T8, replacing T12 HO 8ft 1 lamp	\$20.00	Fixture		
4 lamp HP T8, replacing T12 HO 8ft 2 lamp	\$30.00	Fixture		
<b>Incentive Subtotal (page 2)</b>				

**LIGHTING RETROFIT INCENTIVES WORKSHEET**

Equipment Type	Incentive	Unit	# of Units	Total Incentive
<b>Interior High-Intensity Discharge (HID) to Fluorescent Fixtures</b>				
3 Lamp T5 HO, replacing 250W HID	\$80.00	Fixture		
4 Lamp T5 HO, replacing 400W HID	\$96.00	Fixture		
6 Lamp T5 HO, replacing 400W HID	\$150.00	Fixture		
Two 6 Lamp T5 HO, replacing 1000W HID	\$300.00	Fixture		
4 Lamp 32W T8, replacing 250W HID	\$75.00	Fixture		
6 Lamp 32W T8, replacing 400W HID	\$80.00	Fixture		
8 Lamp 32W T8, replacing 400W HID	\$100.00	Fixture		
Two 8 lamp 32W T8, replacing 1000W HID	\$200.00	Fixture		
Pulse Start Metal Halide (retrofit only)	\$75.00	Fixture		
<b>Exterior High-Intensity Discharge (HID) Conversion</b>				
LED or Induction replacing ≤175W HID	\$120.00	Fixture		
LED or Induction replacing 176W to 250W HID	\$150.00	Fixture		
LED or Induction replacing 251W to 400W HID	\$180.00	Fixture		
<b>Garage High-Intensity Discharge (HID) Conversion</b>				
LED or Induction replacing ≤175W HID	\$120.00	Fixture		
LED or Induction replacing 176W to 250W HID	\$150.00	Fixture		
LED or Induction replacing 251W to 400W HID	\$180.00	Fixture		
<b>Exit Sign Conversion</b>				
LED Exit Signs Electronic Fixtures Retrofit or Replacement	\$12.50	Fixture		
<b>Controls</b>				
Occupancy Sensors (≤ 500 Watts Controlled)	\$30.00	Sensor		
Occupancy Sensors (> 500 Watts Controlled)	\$50.00	Sensor		
Central Lighting Control	\$600.00	10,000 SF		
Switching Controls for Multilevel Lighting	\$600.00	10,000 SF		
Daylight Sensor Controls	\$900.00	10,000 SF		
Exterior Lighting Bi-level Control w/Override, 150W to 1000W HID	\$125.00	Fixture		
<b>Incentive Subtotal (page 3)</b>				
<b>Total Lighting Incentive</b>				



# Coldwater Board of Public Utilities

## Commercial & Industrial Prescriptive Application for Lighting Energy Efficiency Incentives

### Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by December 31, 2011. An original signed application and invoices for materials and labor must be delivered to CBPU Energy Optimization Program, 1 Grand Street, Coldwater, MI 49036, emailed to [EOprogram@coldwater.org](mailto:EOprogram@coldwater.org), or faxed to (517) 278-2947 **within 30 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with 1) an invoice itemizing the new equipment purchased and 2) the manufacturer (OEM) specification sheets. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Energy Savings:** Projects must result in reduced electric energy use due to improvement in the system efficiency; control upgrades may also qualify. Reduced electric use resulting from peak shaving, demand limiting, fuel switching, power generation, renewable energy, or operating schedule changes does not qualify. To qualify lighting, the lighting must be used a minimum of 1,800 hours per year.
4. **Compliance:**
  - a. All projects must comply with applicable federal, state, and local laws.
  - b. All equipment must be new or retrofitted with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed or permanently disconnected.
  - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
  - d. Only one incentive will be granted for each project.
  - e. All projects must be retrofit/replacement installation in an existing building (not available for new construction).
  - f. If the project is in a leased building, the term of the lease must be at least five (5) years.
  - h. All replaced lighting equipment must be permanently removed from service and disposed of and/or recycled properly and in accordance with all if any, local and/or State laws and ordinances.
  - j. The cost of disposing and/or recycling any and all replaced lighting equipment shall be the responsibility of the Applicants.
5. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 30 calendar days. Incomplete applications will either delay payments or result in denial of application approval. The Coldwater Board of Public Utilities reserves the right to refuse payment and participation if the customer or contractor violates program terms and conditions. All projects exceeding \$2,000 of incentives will be inspected prior to incentive payment. The Coldwater Board of Public Utilities must receive 100% of the energy savings for the rated life of the product(s) or for a period of three (3) years from the receipt of rebate, whichever is less. If you do not provide the energy savings, if the facility in which the installed projects are located closes or ceases operation within the three (3) years, you shall refund a prorated amount of dollars based on the time installed.
6. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
7. **Publicity:** The Coldwater Board of Public Utilities reserves the right to publicize your participation in this program, unless you specifically request otherwise.
8. **Program Discretion:** Program funds are limited. Incentives are available on a first-come, first-served basis. Incentive amounts and offerings are subject to change or termination without notice at the discretion of the Coldwater Board of Public Utilities.
9. **Logo Use:** Customers or allies may not use the Coldwater Board of Public Utilities name or logo in any marketing, advertising, or promotional material without written permission.
10. **Disclaimers:** The Coldwater Board of Public Utilities:
  - a. Does not endorse any particular manufacturer, product, labor or system design by offering these programs;
  - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
  - c. Does not expressly or implicitly warrant the performance of installed equipment or contract's quality of work (contact your contractor for detailed warranties);
  - d. Is not responsible for the proper disposal/recycling of any waste generated as a result of this project;
  - e. Is not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

#### **INCENTIVE LIMIT:**

All incentive projects must receive written approval BEFORE project installation. Incentives for measures can be up to the purchase price of a specific measure but shall not exceed the incentives set by the Coldwater Board of Public Utilities for each measure.

#### **ELIGIBILITY:**

These incentives are offered by the Coldwater Board of Public Utilities to electric customers only; water, wastewater, and telecommunication customers are not eligible. For questions regarding eligibility, call (517) 279-9531.