

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



August 10, 2020
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free number:

1-888-475-4499 or 1-877-853-5257 (Meeting ID: 821-4234-7979) Participant ID is not required.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” Those calling in will be able to hear the audio of the City Council meeting, but their microphone will be muted. At the time for Public Comment, press *9 on your telephone, and you will be called upon. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

ROLL CALL

Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Knaack, to excuse the absence of Chad Johnson, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

OTHERS PRESENT: Keith Baker, Megan Angell, Tom Eldridge, Susan Heath, Jeff Budd, Dean Walrack, Pat Pool and three others.

PUBLIC COMMENTS

- None.

CONSENT AGENDA (Item Numbers 1-6):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of July 27, 2020.
2. Board of Public Utilities' Regular Minutes of July 1, 2020.
3. Michigan South Central Power Agency Regular Minutes of June 4, 2020.
4. Board of Public Utilities' Reports and Financial Statements for June, 2020.
5. City of Coldwater monthly Financial Report for June 30, 2020.
6. Memo from Tom Eldridge, Finance Director with MERS 2019 Actuarial Valuation Report.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to approve Consent Agenda Items 1-6, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Rissman, Machan, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF CONSENT AGENDA

7. Bills and Accounts: \$291,879.43.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$291,879.43, as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Rissman, Machan, Knaack, Petzko, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

8. City Manager's Report.

- **Hops on Monroe** – Enjoy corn hole, giant Jenga, entertainment, food trucks and craft beer at Hops on Monroe. The weekly event will be held from 5 to 9 p.m. on Thursday nights from August 6, 2020 to September 3, 2020. S. Monroe Street will be closed for plenty of room to socially distance yourselves outdoors while enjoying the music, food and games. The entertainer for August 13, 2020 is Delbert Walling with Head 2 Hock and Flora & Lily food trucks as well as Taco Loco and Broadway Grille. There will be plenty of hand sanitizer, wipes and masks are encouraged (when not otherwise eating and drinking!).
- **Entertainment Under the Stars** – The first week of EUTS was very successful with just under 100 in attendance and a great performance by the Jim Stout Band. Social distancing was observed and many in the audience wore their masks. The new location was also well received. The summer concert series takes place at 7 p.m. on Tuesday nights in Heritage Park. This week's entertainer is Scotty Butters.
- **Apple Fest** – We are sad to report that this year's Apple Fest & Craft Show has been canceled due to the recent amendments to the Safe Start Order limiting outdoor gatherings to 100 people and concerns regarding COVID-19. The City of Coldwater is dedicated to protecting its residents and we appreciate your understanding. Although this event cancellation saddens us, we are excited for the smaller events, such as Entertainment Under the Stars, and Hops on Monroe, which as noted will continue as planned.
- **N. Monroe Street & Smith Street Project** – Concord Excavating out of Concord, MI is scheduled to begin work on N. Monroe Street and Smith Street the week of August 17, 2020. The project includes the replacement of a deep sanitary sewer manhole and sewer line on Smith Street (between Morse St. and Central Park Drive) and road repair

as well as replacing the water main on N. Monroe Street and reconstructing the road thereafter. Work is expected to be completed by November 15, 2020. Residents are asked to avoid these areas during construction. Access will be limited to local traffic only.

- **Community Video Cameras** – The City/CBPU is installing additional cameras. Locations include the Bishop Ave. water tower, to pan across the new elementary school and Heritage Park; N. Willowbrook Dr. water tower which will show the I-69/US-12 interchange and surrounding area. Finally, a camera has been installed on S. Monroe Street to view the street and special events that occur downtown. These are in addition to existing cameras on the top of the library and in Heritage Park.
- **New Police Officer** – The latest addition to the Coldwater Police Department is a familiar face to Branch County residents. Officer Al Fleming joined the CPD after serving over 20 years as a deputy with the Branch County Sheriff’s Department. We would like to welcome Officer Fleming to the department and organization.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to approve and place on file the City Manager’s Report, as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Rissman, Machan, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

9. Letter from Keith Baker, City Manager, regarding Personnel Manual Policy No. P20-02, for the City of Coldwater and Coldwater Board of Public Utilities – Consider adoption of Resolution No. 20-44.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to adopt Resolution No. 20-44 and approve Policy No. P20-02 (attached in Addendum A), as presented.

Roll Call Vote:

Ayes: Councilmember: Rissman, Machan, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

10. Letter from Megan Angell, City Attorney, regarding amending Codified Ordinances, Chapter 880, Marihuana Establishments, to Delay the Acceptance of Certain Marihuana Establishment License Applications – Consider introduction of Ordinance No. 837.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to introduce for first reading Ordinance No. 837, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

PUBLIC COMMENTS

- None

UNFINISHED BUSINESS

- None.

NEW BUSINESS

11. Councilmember Rissman asked about providing City support for the police and fire departments in connection with Pines Behavioral.
12. Councilmember Knaack thanked City Staff and Second Story Marketing for their efforts toward Hops on Monroe; and asked about Kiwanis Hill regarding winter skiing.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:17 p.m.



Susan E. Heath, CMC
City Clerk