

Minutes of the Regular Meeting of the
Coldwater Board of Public Utilities

Coldwater Board of Public Utilities
Coldwater, Michigan

August 4, 2021
5:00 p.m.
Council Chamber

Regular Meeting

PRESENT: Members:
President Stevens, Vice President Ohm, John Wellet, Terry Whelan

Others:
Director Budd, Nicki Luce, Pat Pool, Brian Musselman, Jodi Shook, Tom
Eldridge, Jim Odneal, Damian Cole, Eric Duda, Don Reid

ABSENT: Travis Machan

CALL TO ORDER:

Meeting called to order by President Stevens

NOTICE OF MEETING:

A notice of the meeting was posted in accordance with Michigan Public
Act No. 267.

PUBLIC COMMENT:

None

It was noted that there was no public comment emails received as of 3:30
p.m. prior to the meeting.

CONSENT AGENDA

NOTE: The items listed in the Consent Agenda are considered to be routine by the
Board and its Director and will be enacted by one motion. There will be no
separate discussion of these items unless requested by a Board Member or
citizen. In this event, the item will be removed from the Consent Agenda and
Board action will be taken separately on said item. Those items so approved
under the heading "Consent Agenda" will appear in the Board minutes in their
proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held July 7, 2021.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for June 2021.
2. Bills and Accounts for period ending July 31, 2021.
3. Power Supply Cost Projections.
4. MERS Defined Benefit Pension Plan Statement for quarter ending June 30, 2021.

MOTION: Member Wellet moved that the Consent Agenda items be approved as presented.

Member Whelan seconded the motion.

Motion carried unanimously.

Director Budd introduced CBPU new hires: Damian Cole, Water Department Utility Worker and Eric Duda, Network Technician. Each provided a brief bio to the Board.

REGULAR AGENDA

MERS 2020 DEFINED BENEFIT PLAN ACTUARIAL VALUATION REPORT:

Finance Director, Tom Eldridge, presented the MERS 2020 Defined Benefit Plan Actuarial Valuation Report and summarized the results for the Board.

WILLOWBROOK SANITARY SEWER UPGRADE:

Because the development of housing is mutually beneficial to both the City and CBPU, Director Budd recommended the Board approve 25% of the cost allocation towards improvements to the sanitary sewer if found actual flows from the future construction of apartments on Willowbrook Road overwhelm capacity.

MOTION: Member Ohm moved to approve CBPU contribute 25% of the cost allocation towards improvements to the sanitary sewer that serves the property located on Willowbrook Road if found to be needed in the future.

Member Wellet seconded the motion.

Motion carried unanimously.

SANITARY SEWER CAPACITY:

Director Budd shared with the Board the results of a recent sanitary sewer capacity analysis completed by Fishbeck.

AGREEMENT NO. A21-15, ANGOLA ROAD FARM LEASE:

To reduce maintenance costs on a six-acre piece of property located at 231 North Angola Road, Director Budd recommended the Board approve the lease as presented in Agreement No. A21-15 and forward to City Council for introduction.

MOTION: Member Whelan moved to approve Agreement No. A21-15 and forward to City Council for introduction.

Member Wellet seconded the motion.

Motion carried unanimously.

Member Whelan left the meeting at 5:41 p.m.

ASPEN WIRELESS PROGRESS REPORT:

Pat Pool, IT Director, updated the Board on the progress of Phase II of the fiber project.

PUBLIC COMMENT:

None

NEW BUSINESS:

DIRECTOR'S REPORT:

- The Power Cost Adjustment for the June billing was \$.01119. The PCA for secondary meters was \$.01153.
- We want to welcome Damian Cole and Eric Duda to the organization. Damian has been hired as a Utility Worker in the Water Department and Eric as a Network Technician in the Telecom Department. Damian is a graduate of Coldwater High School and was CBPU's first Internet Technologies OJT student back in 2018. Eric comes to us from the City of Marshall where he has spent the last three years as an Apprentice Lineman and Fiber Net Technician.

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- An automated transfer switch has been ordered for the Water Resource Recovery Facility (WRRF). Once installed, the switch will automatically start the backup generator to power a majority of the plant to avoid sanitary overflow when the plant is not being staffed. With our increased system flow, the time the plant can be without power is less than 30 minutes. Currently, the switch to backup generation is a manual process. The cost for the switch was \$15,500 through Cummins and \$12,659 for the installation by Jepson Electric for a total cost of \$28,159.
- A section of Waterworks Park is closed in order to restore the location after being devastated by natural forces and improper parking. Signs and fences have been placed throughout the area to protect newly planted grass, flowers, etc. as they take root. The natural environment of Waterworks Park is essential to maintaining riverbanks, roadways and the safety of our citizens. This is because local waterways erode the soil and make the ground unstable without natural vegetation. This section of Waterworks Park is estimated to remain closed until the fall.
- A picture of a CBPU bucket truck was recently published in the American Public Power Association's (APPA) daily newsletter. The caption reads, *"When you see CBPU trucks around the City of Coldwater, we hope that gives you a sense of security; knowing that we work hard to provide safe, reliable, and energy-efficient utilities to you!"*
- The Water Department crew repaired a 27" deep sewer on US-12 and a water main on Pelton and Green Streets.

DATE OF NEXT MEETING:

The date of the next regular meeting is **Wednesday, September 1, 2021 at 5:00 p.m.**

ADJOURNMENT:

Noting no other business to come before the Board, President Stevens adjourned the meeting at 6:02 p.m.

Respectfully Submitted,



Nicki Luce, Secretary
Coldwater Board of Public Utilities