

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



June 28, 2021
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

This meeting will be an in-person meeting for all Councilpersons and members of the public except that Councilperson Rissman will attend by telephone or video conferencing due to current military duty. She may be contacted regarding any business that will come before the Council at the meeting by email at erissman@coldwater.org up to 3:30 p.m. on the day of the meeting or by contacting City Manager Keith Baker at kbaker@coldwater.org. This meeting is also live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Pro Tem Randall Hazelbaker called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman (attending via telephone or video conferencing due to current military duty) and Travis Machan, representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack, representing the 2nd Ward; Councilmember Scott Houtz, representing the 4th Ward. Councilmember Rissman had received no email comments before 3:30 p.m. prior to the meeting.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to excuse the absence of Councilmembers John Petzko, Michael Beckwith and Mayor Kramer, as presented.

Ayes: 6

Nays: 0

Motion carried.

OTHERS PRESENT: Megan Angell, Keith Baker, Tom Eldridge, Pat Pool, Susan Heath, Joe Scheid, Jeff Budd, Deb Sikorski, Audrey Tappenden, Lisa Miller and Dean Walrack; Melissa Austin, Dan Corwin and Don Reid.

PUBLIC COMMENTS

None.

CONSENT AGENDA (Item Numbers 1-9):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of June 14, 2021.
2. Coldwater Public Library Advisory Board Regular Minutes of March 8, 2021.
3. Coldwater Public Library Advisory Board Regular Minutes of April 12, 2021.
4. Coldwater Public Library Advisory Board Regular Minutes of May 10, 2021.
5. Coldwater Housing Commission Regular Minutes of May 11, 2021.
6. Downtown Development Authority Regular Minutes of May 26, 2021.
7. Memo from Mayor Kramer regarding board reappointments/appointment.
 - Coldwater Housing Commission – Michelle Sandahl – term expires July, 2026
 - Coldwater Library Advisory Board – Ralph Stevens – term expires May 2026; Makayla Bendele – partial term expires May 2023.
8. Letter from Sean Watson, Director of Video Services, and Terry Ann Whelan, Superintendent/Chief Financial Officer, Coldwater Community Schools, requesting \$20,000.00 funding for FY 2020-21 – Per Councilmember Knaack's request, Item 8 removed from Consent Agenda.
9. Letter from Keith Baker, City Manager, regarding MDOT Trunkline Permit and Maintenance Contract and Signatory – Consider adoption of Resolution No. 21-55, and approval of Agreement No. A21-11.

END OF CONSENT AGENDA

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to

approve Consent Agenda Items 1-7 & 9 (item 9 attached in Addendum A), as presented.

Ayes: 6

Nays: 0

Motion carried.

END OF CONSENT AGENDA

8. Letter from Sean Watson, Director of Video Services, and Terry Ann Whelan, Superintendent/Chief Financial Officer, Coldwater Community Schools, requesting \$20,000.00 funding for FY 2020-21.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to table Item 8 until the next meeting, as presented.

Ayes: 6

Nays: 0

Motion carried.

PUBLIC HEARING

10. Memo from Debra Sikorski, NSD Director/Assessor, regarding application for Obsolete Property Rehabilitation Act (OPRA) tax exemption certificate for 27 Marshall St., LLC – Consider adoption of Resolution No. 21-53.

Mayor Pro Tem Hazelbaker opened the Public Hearing at 5:37 p.m.

Assessor Sikorski was on hand to present information regarding application for Obsolete Property Rehabilitation Act (OPRA) tax exemption certificate for 27 Marshall St., and answer Councilmember's questions.

Public Comments:

None.

Mayor Pro Tem Hazelbaker closed the Public Hearing at 5:38 p.m.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Houtz, to adopt Resolution No. 21-53 (attached in Addendum B), as presented.

Ayes: 6

Nays: 0

Motion carried.

END OF PUBLIC HEARING

11. Bills and Accounts: \$40,663.05.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to approve Bills and Accounts in the amount of \$40,663.05, as presented.

Ayes: 6

Nays: 0

Motion carried.

12. City Manager's Report.

- **Storm Clean Up** – In response to the storms that rolled through on Sunday June 20, 2021, the City is conducting a special brush pick up for the remainder of the month of June. Residents should follow the normal rules for placing brush at the side of the road (rules can be found on the City's website and in the City Calendar). Questions can be directed to the City, at 279-9501.
- **Upcoming Events:**
 - Entertainment Under the Stars – Come out and enjoy musical entertainment Tuesday evenings beginning July 20, 2021 and continuing through August. For the second year, the concerts will be held in Heritage Park and begin at 7 p.m. Heritage Park provides plenty of shade, room to socially distance, close proximity to public restrooms and quieter surroundings. Come down and enjoy a night of great (and free!) music in a beautiful setting. We want to thank our numerous sponsors who help present EUTS.
 - Downtown Farmer's Market – The Farmer's Market kicks off this Saturday June 26, 2021 and is returning to the downtown NW corner of the 4 Corners Park (next to Southern Michigan Bank & Trust Loan Center). Hours are from 9 a.m. to 1 p.m. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other local products.
 - Hops on Monroe – After a resounding successful first year, the second year of this downtown event will once again offer food trucks, craft beers and beverage service from Broadway Grille, musical entertainment and outdoor games. The event is

scheduled for Thursdays in July and August from 5 to 9 p.m. on S. Monroe Street. The first Hops on Monroe is scheduled for Thursday July 1, 2021.

- **City Project Update:**

Pilot Knob Park – A new fishing dock has been installed on the channel adjacent to Pilot Knob Park on Lucky Drive. The dock provides access to the water for fishing and nature viewing. Residents and visitors are asked to respect the adjacent neighbors and keep the area free of litter.

Four Corners Park – Work has begun on the renovation of the NE and SE corners of Four Corners Park. New decorative pavers, lighting, landscaping and displays for the restored military monuments will be installed as part of the project. While it is difficult to see the trees removed, I believe the finished product will be well worth it. Did you know that the last time the parks have been updated was nearly 50 years ago?!

MDOT US-12 Repaving – Work is now scheduled to begin the second week of July. There will be a number of lane closures for sanitary sewer repairs prior to the milling and paving of US-12 from Western Ave. on the West side of the City to Michigan Ave. on the East side of the City. Please use caution traveling through the construction zone.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Machan, to approve and place on file the City Manager’s report, as presented.

Ayes: 6

Nays: 0

Motion carried.

13. Letter from Melissa Austin, Grant/Financial Coordinator, Coach Eby Youth & Family Center regarding request for approval of a Charitable Gaming License – Consider adoption of Resolution No. 21-52.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to adopt Resolution No. 21-52 (attached in Addendum C), as presented.

Ayes: 6

Nays: 0

Motion carried.

14. Memo from Audrey Tappenden, regarding a local recommendation for consideration for approval qualified licensees’ applications to the Michigan Liquor Control Commission (MLCC) for a social district permit – Consider adoption of Resolution No. 21-54.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Houtz, to adopt Resolution No. 21-54 (attached in Addendum D), as presented.

Ayes: 6

Nays: 0

Motion carried.

15. Memo from Debra Sikorski, NSD Director/Assessor, regarding proposed purchase of up to two tax foreclosed properties from the State of Michigan – Consider adoption of Resolution No. 21-51.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to adopt Resolution No. 21-51 (attached in Addendum E), as presented.

Ayes: 6

Nays: 0

Motion carried.

16. Memo from Joseph Scheid, Public Safety Director, regarding purchase of Taser 7 equipment and accessories – Consider adoption of Resolution No. 21-49.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to adopt Resolution No. 21-49 (attached in Addendum F), as presented.

Ayes: 6

Nays: 0

Motion carried.

17. Letter from Keith Baker, City Manager, regarding amendment to the Smith and North Monroe Road and Utility Improvements project contract with Concord Excavating & Grading, Inc. of Concord, MI – Consider adoption of Resolution No. 21-50.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Machan, to adopt Resolution No. 21-50 (attached in Addendum G), as presented.

Ayes: 6

Nays: 0

Motion carried.

18. Letter from Keith Baker, City Manager, regarding proposed sale of vacant lot at 69 Thompson Blvd. – Consider introduction of Agreement No. A21-09.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Houtz, to introduce for first reading Agreement No. A21-09, as presented.

Ayes: 6

Nays: 0

Motion carried.

PUBLIC COMMENTS

- Dan Corwin, 22 Lilly St., spoke in opposition to the City purchase of two tax foreclosed properties from the State of Michigan.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Pro Tem Hazelbaker adjourned the regular meeting at 6:11 p.m.



Susan E. Heath, CMC, MiPMC
City Clerk