

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



June 14, 2021
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers: **1-888-475-4499 or 1-877-853-5257 (Meeting ID: 850-3909-9621)** Participant ID is not required. Callers wishing to give public comment may call in before the meeting starts and wait in a "virtual waiting room." Those calling in will be able to hear the audio of the City Council meeting, but their telephone/microphone will be muted. At the time for Public Comment, press *9 on your telephone to "raise your hand," and you will be called upon. Once you have been called upon, press *6 to unmute your telephone/microphone so that you may be heard. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmember Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward. All Councilmembers were located inside the City of Coldwater Council Chambers during this electronic meeting. There were no email comments received before 3:30 p.m. prior to the meeting.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to excuse the absence of Councilmembers Emily Rissman and Chad Johnson, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Machan, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

OTHERS PRESENT: Megan Angell, Tom Eldridge, Sheila Puffenberger, Pat Pool, Shauna Chávez, Susan Heath, Joe Scheid, Jeff Budd, Jim Odneal, Deb Sikorski, Audrey Tappenden, Cathy Gordon and Dean Walrack; Fishbeck representatives, Caitlin Wineka and Jeff Brown; Christopher Caywood, owner of 8 S. Monroe St.; Don Reid and three others.

PUBLIC COMMENTS

None.

CONSENT AGENDA (Item Numbers 1-9):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of May 24, 2021.
2. Downtown Development Authority Regular Minutes of April 28, 2021.
3. Recreation Board Regular Minutes of April 14, 2021.
4. Planning Commission Regular Minutes of May 3, 2021.
5. Board of Public Utilities' Regular Minutes of May 5, 2021.
6. Michigan South Central Power Agency Board Regular Minutes of April 1, 2021.
7. Michigan South Central Power Agency Board Special Minutes of April 21, 2021.
8. Board of Public Utilities' Reports and Financial Statements for April, 2021.
9. City of Coldwater monthly Financial Report for April 30, 2021.

END OF CONSENT AGENDA

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to approve Consent Agenda Items 1-9, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Machan, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF CONSENT AGENDA

PUBLIC HEARING

10. Memo from Jeffrey Budd, CBPU Director, regarding the Drinking Water State Revolving Fund Project Plan – Consider adoption of Resolution No. 21-47.

Mayor Kramer opened the Public Hearing at 5:33 p.m.

CBPU Director Budd, along with Fishbeck representatives, Caitlin Wineka and Jeff Brown, presented information regarding the Drinking Water State Revolving Fund Project Plan, and answered Councilmember's questions.

Public Comments:

None.

*Councilmember Chad Johnson joined the meeting in the Council Chambers at 5:39 p.m.

Mayor Kramer closed the Public Hearing at 5:40 p.m.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Hazelbaker, to adopt Resolution No. 21-47 (attached in Addendum A), as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Machan, Johnson, Knaack, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF PUBLIC HEARING

PUBLIC HEARING

11. Memo from Debra Sikorski, NSD Director/Assessor, regarding application for Obsolete Property Rehabilitation Act (OPRA) tax exemption certificate for 8 S. Monroe St. – Consider adoption of Resolution No. 21-46.

Mayor Kramer opened the Public Hearing at 5:54 p.m.

Assessor Sikorski and property owner Christopher Caywood, were on hand to present information regarding application for Obsolete Property Rehabilitation Act (OPRA) tax exemption certificate for 8 S. Monroe St., and answer Councilmember's questions.

Public Comments:

None.

Mayor Kramer closed the Public Hearing at 5:57 p.m.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Beckwith, to adopt Resolution No. 21-46 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF PUBLIC HEARING

12. Bills and Accounts: \$273,080.91.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Johnson, to approve Bills and Accounts in the amount of \$273,080.91, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

13. City Manager's Report.

- **Upcoming Events:**

Strawberry Fest – Strawberry Fest is back! Over 120 vendors are registered (so far!) to sell their wares in downtown Coldwater. Strawberry Fest will be held on Saturday June 19, 2021 from 9 a.m. to 3 p.m. Vendors will be spread out farther along US-12 to provide additional room to social distance.

Entertainment Under the Stars – Come out and enjoy musical entertainment Tuesday evenings beginning July 20, 2021 and continuing through August. For the second year, the concerts will be held in Heritage Park and begin at 7 p.m. Heritage Park provides plenty of shade, room to socially distance, close proximity to public restrooms and quieter surroundings. Come down and enjoy a night of great (and free!) music in a beautiful setting. We want to thank our numerous sponsors who help present EUTS.

Downtown Farmer's Market – The Farmers Market kicks off on Saturday June 26, 2021 and is returning to the downtown NW corner of the 4 Corners Park (next to Southern Michigan Bank & Trust Loan Center). Hours are from 9 a.m. to 1 p.m. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other local products.

Tibbits Summer Theater – The professional summer theater season will also look different this year due to the Covid-19 pandemic but as they say, "the show must go on!" For the second year in a row, the season will be kicking off the weekend of June 18, 2021 with a Broadway musical cabaret show at The Ponds of Coldwater event facility. The full season and more information can be found at www.tibbits.org.

Hops on Monroe – After a resounding successful first year, the second year of this downtown event will once again offer food trucks, craft beers and beverage service from Broadway Grille, musical entertainment and outdoor games. The event is scheduled for Thursdays in July and August from 5 to 9 p.m. on S. Monroe Street. The first Hops on Monroe is scheduled for Thursday July 1, 2021.

- **City Project Update:**

N. Monroe Street – The new water and sewer mains have been installed and work has begun on the repair and replacement of sections of concrete curbs, gutter and sidewalks. The project is scheduled to be completed by the July 4th weekend.

MDOT US-12 Repaving – Work on US-12 is set to begin shortly. There will be a number of lane closures for sanitary sewer repairs prior to the milling and paving of US-12 from Western Ave. on the West side of the city to Michigan Ave. on the East side of the city. Please use caution when traveling through the construction zone.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Houtz, to approve and place on file the City Manager’s report, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

14. FY 2021-22 Budget.

- a. Consider adoption of Resolution No. 21-32 – Budget for Fiscal Year 2021-22.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to adopt Resolution No. 21-32 (attached in Addendum C), as presented.

Roll Call Vote:

Ayes: Councilmember: Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Machan and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

- b. Consider adoption of Resolution No. 21-33 - Special and Operating Funds Budget.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Petzko, to adopt Resolution No. 21-33 (attached in Addendum D), as presented.

Roll Call Vote:

Ayes: Councilmember: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Machan, Johnson and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

- c. Consider adoption of Resolution No. 21-34 - 2015 Unlimited Tax General Obligation Bond.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Beckwith, to adopt Resolution No. 21-34 (attached in Addendum E), as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Machan, Knaack, Johnson and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

- d. Set millage rate and consider adoption of Resolution No. 21-35 - City Employee Retirement Fund.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Knaack, to adopt Resolution No. 21-35 (attached in Addendum F), as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Machan, Johnson, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

15. Memo from Jim Odneal, Engineering and Technical Services Director, regarding Demand Response Program – Consider adoption of Resolution No. 21-44.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Johnson, to adopt Resolution No. 21-44 (attached in Addendum G), as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Machan, Johnson, Knaack, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

16. Memo from Jeffrey Budd, CBPU Director, regarding the PGS Resources Settlement Agreement – Consider adoption of Resolution No. 21-48, approving Agreement No. A21-08.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 21-48 and approve Agreement No. A21-08 (attached in Addendum H), as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

17. Memo from Debra Sikorski, Neighborhood Services Director/Assessor, regarding an Application for Obsolete Property Rehabilitation Exemption Certificate for 27 Marshall Street, LLC and setting a public hearing for June 28, 2021.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to set a public hearing for June 28, 2021, to review the Application for Obsolete Property Rehabilitation Exemption Certificate for 27 Marshall Street, LLC, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

18. Memo from Debra Sikorski, NSD Director/Assessor, regarding updates to Building Code Fee Schedule – Consider adoption of Ordinance No. 846.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Beckwith, to adopt Ordinance No. 846 (attached in Addendum I), as presented.

Roll Call Vote:

Ayes: Councilmember: Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Machan and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

19. Letter from Megan Angell, City Attorney, regarding amendment to prohibition on drinking in public areas – Consider adoption of Ordinance No. 847.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Ordinance No. 847 (attached in Addendum J), as presented.

Roll Call Vote:

Ayes: Councilmember: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Machan, Johnson and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

20. Letter from Megan Angell, City Attorney, regarding transfer of record title to Englewood real estate to Housing Commission to assist in repositioning under the Rental Assistance

Demonstration (RAD) program – Consider adoption of Resolution No. 21-38 and approval of Agreement No. A21-07.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Knaack, to adopt Resolution No. 21-38 and approve Agreement No. A21-07 (attached in Addendum K), as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Machan, Johnson, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:35 p.m.



Susan E. Heath, CMC, MiPMC
City Clerk