

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



June 8, 2020
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free number:

1-888-475-4499 or 1-877-853-5257 (Meeting ID: 831 1397 7067) Participant ID is not required.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” Those calling in will be able to hear the audio of the City Council meeting, but their microphone will be muted. At the time for Public Comment, press *9 on your telephone, and you will be called upon. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

ROLL CALL

Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Chad Johnson representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to excuse the absence of Councilmember Jim Knaack, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

*Councilmember Jim Knaack arrived to the meeting at 5:32 p.m.

OTHERS PRESENT: Keith Baker, Megan Angell, Tom Eldridge, Susan Heath, Pat Pool, Dean Walrack, Jeff Budd, Dave Schmaltz, Josh Covert and three others.

PUBLIC COMMENTS

- Josh Covert spoke regarding medical marihuana ordinance.

CONSENT AGENDA (Item Numbers 1-10):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of May 26, 2020.
2. Downtown Development Authority Minutes of January 22, 2020.
3. Downtown Development Authority Special Minutes of May 12, 2020.
4. Planning Commission Special Minutes of April 20, 2020.
5. Zoning Board of Appeals Minutes of February 19, 2020.
6. Board of Public Utilities' Regular Minutes of May 6, 2020.
7. Michigan South Central Power Agency Regular Minutes of March 5, 2020.
8. Michigan South Central Power Agency Special Minutes of April 24, 2020.
9. City of Coldwater monthly Financial Report for April, 2020.
10. Letter from Janice Murphy, Manager/Secretary, Branch County Fair, requesting permission to hold the Annual Branch County Fair Parade on Saturday, August 8, 2020.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to approve Consent Agenda Items 1-10, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF CONSENT AGENDA

PUBLIC HEARINGS

11. Memo from Keith Baker, City Manager, regarding FY 2020-21 Budget and Public Hearing on FY 2020-21 Budget.

Mayor Kramer opened the Public Hearing at 5:37 p.m.

Public Comment:

- None.

Manager Baker presented the FY 2020-21 Budget and answered Councilmember questions.

Mayor Kramer closed the Public Hearing at 5:45 p.m.

END OF PUBLIC HEARINGS

12. Bills and Accounts: \$95,861.79.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$95,861.79, as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

13. City Manager's Report.

- **Downtown Art Walk** – The second annual Arts Alive Art Walk is scheduled for Saturday July 11, 2020 from 2 to 10 p.m. on S. Monroe Street in Downtown Coldwater. Food, entertainment, activities and of course artists demonstrating, displaying and selling their artwork will make for a great afternoon downtown.
- **Entertainment Under the Stars** – Due to the Covid-19 pandemic and restrictions on outdoor events the annual summer concert series has been rescheduled and will now be held on Tuesday evenings in August. In addition, this year's series of concerts will be held in Heritage Park and begin at 7 p.m. Come down and enjoy a night of music in a beautiful setting.
- **Downtown Farmer's Market** – The Downtown Farmers Market kicks off on Saturday June 27, 2020 to provide additional space for social distancing, the market will be located this year at the Hal and Lillian Creal AYSO Soccer Complex at the corner of Marshall Street and State Street. Hours are from 9 a.m. to 1 p.m. Come enjoy a morning out and pick up your fruits, vegetables, homemade baked goods and other local products.
- **Tibbits Summer Theater** – The professional summer theater season will also look different this year due to the Covid-19 pandemic but as they say "the show must go on!" The season will be kicking off the weekend of July 9 through 11, 2020 with a Broadway musical cabaret show. The full season and more information can be found at www.tibbits.org.
- **Hops on Monroe** – The inaugural year of this downtown event will offer food trucks, beverage service from Broadway Grille, entertainment and outdoor games. The event is scheduled for Thursdays from 5 to 9 p.m. on S. Monroe Street. Due to the pandemic and Governor's orders, the event has been moved from Thursdays in July to Thursdays in August.
- **City Project Update 1st & 2nd Ward Sidewalk Replacement** – Work is wrapping up on Perkins, Washington and Pearl Streets and the contractor is progressing towards Morse St. and Michael Dr. Residents are asked to drive safely through the work zones.
- **Lucky Drive** – Stormwater drainage work was completed this week on Lucky Drive. Crews installed a drain pipe in front of three residences to alleviate ponding and stormwater runoff during normal rain events and reworked the outlet to the river. With the high river and lake levels as well as high ground water table, future flooding will still remain a concern.
- **Milnes Plaza Parking Lot & Apartment Project** – Work has resumed after the Covid-19 related shut down. Contractors for the City will be completing the sidewalk and

alley behind the block of businesses facing US-12. The apartment building general contractor is still working towards a September completion of the project.

- **Rumsey & Roosevelt Plaza Parking Lot Repairs** – Excel Paving will be completing the sealcoating of Rumsey Plaza parking lot this Saturday June 6, 2020 and will also be making asphalt repairs to Roosevelt Plaza parking lot in preparation of sealcoating that parking lot as well in the near future.
- **Ordinance No. 831** – In presenting and adopting this ordinance, which addresses the discharge of weapons in the City, we mistakenly identified Asama as the company requesting this change and it was actually another company. We apologize to Asama for associating them with this ordinance.
- **Unity Rally** – Made note and give some acknowledgement to Public Safety Director Joe Scheid and Deputy Police Chief Patrick Beeman and the police and fire department staffs in their preparation for the very peaceful unity rally that took place last Friday. Would also like to acknowledge some community participants who helped bring structure to the event, Terri Huffman, Tim Hart who MC'd the event and Kim Hemker, who helped provide structure and format to the event. The police department grilled hot dogs for the crowd with the hot dogs and buns provided by Clemens and Aunt Millie's respectively.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to approve and place on file the City Manager's Report, as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Rissman, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

14. Memo from Jeffrey Budd, Utility Director, regarding Outdoor Lighting Service Rate "OL" Change – Consider adoption of Resolution No. 20-23.

Council Action: Motion by Councilmember Houtz, seconded by Councilmember Machan, to adopt Resolution No. 20-23 (attached in Addendum A), as presented.

Roll Call Vote:

Ayes: Councilmember: Rissman, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

15. Letter from Dave Schmaltz, Fire Chief, regarding Automatic Mutual Aid with the Village of Quincy – Consider adoption of Resolution No. 20-24 and approval of Agreement No. A20-06.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 20-24 and approve Agreement No. A20-06 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

16. Letter from Dean Walrack, Planning/Zoning Administrator, regarding amending Codified Ordinances, Planning and Zoning Code, to Allow Certain Marihuana Establishments as a Special Use - Consider introduction of Ordinance No. 832.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to introduce for first reading Ordinance No. 832, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmember: Johnson and Knaack.

Motion carried.

17. Letter from Megan Angell, City Attorney, regarding amending Codified Ordinances, Chapter 880, Business Regulations, to Allow Certain Marihuana Establishments in the City - Consider introduction of Ordinance No. 833.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Machan, to introduce for first reading Ordinance No. 833, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmember: Johnson and Knaack.

Motion carried.

18. Letter from Keith Baker, City Manager, regarding entering into a Professional Services Agreement with C2AE Engineers for the reconstruction of Sauk River Dr. – Consider adoption of Resolution No. 20-25 and approval of Agreement No. A20-07.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Knaack, to adopt Resolution No. 20-25 and approve Agreement No. A20-07 (attached in Addendum C), as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:15 p.m.

A handwritten signature in blue ink that reads "SEHeath". The signature is written in a cursive, flowing style.

Susan E. Heath, CMC
City Clerk