

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



May 11, 2020  
5:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

## CITY COUNCIL MINUTES REGULAR MEETING

**Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.**

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free number:

**1-888-475-4499 or 1-877-853-5257 (Meeting ID: 816 3909 7810) Participant ID is not required.**

Callers wishing to give public comment may call in before the meeting starts and wait in a virtual waiting room." Those calling in will be able to hear the audio of the City Council meeting, but their microphone will be muted. At the time for Public Comment, press \*9 on your telephone, and you will be called upon. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, [bit.ly/ColdwaterVideo](http://bit.ly/ColdwaterVideo) or on Skitter channel 61.

### CALL MEETING TO ORDER

### ROLL CALL

Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1<sup>st</sup> Ward; Councilmember Jim Knaack, representing the 2<sup>nd</sup> Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3<sup>rd</sup> Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4<sup>th</sup> Ward.

**Council Action:** Motion by Councilmember Hazelbaker, seconded by Councilmember Houtz, to excuse the absence of Councilmember Chad Johnson, as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Rissman, Machan, Knaack, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

**OTHERS PRESENT:** Keith Baker, Megan Angell, Tom Eldridge, Susan Heath, Joe Scheid, Cathy Gordon, Jerry Anderson and two others.

**PUBLIC COMMENTS**

- None.

**CONSENT AGENDA (Item Numbers 1-8):**

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of April 27, 2020.
2. Board of Public Utilities' Regular Minutes of March 4, 2020.
3. Board of Public Utilities' Special Minutes of April 23, 2020.
4. Michigan South Central Power Agency Regular Minutes of January 10, 2020.
5. Board of Public Utilities' Reports and Financial Statements for February, 2020.
6. Board of Public Utilities' Reports and Financial Statements for March, 2020.
7. City of Coldwater monthly Financial Report for March, 2020.
8. Police Department Activity Report for 1st Quarter, 2020.

**ACTION ON CONSENT AGENDA**

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to approve Consent Agenda Items 1-8, as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Rissman, Machan, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

### END OF CONSENT AGENDA

9. Bills and Accounts: \$63,106.71.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Houtz, to approve Bills and Accounts in the amount of \$63,106.71, as presented.

Roll Call Vote:

Ayes: Councilmember: Rissman, Machan, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

10. City Manager's Report.

- **Milnes Parking Lot and Lofts Project** – Work is scheduled to begin the week of May 11, 2020, on the restoration of the sidewalk and alley behind the businesses on US-12 that back up to the Milnes parking lot. The contractor for the apartment building is scheduled to resume work on the building next week as well. Parrish Excavating is the contractor for the underground utility work, parking lot, alley and sidewalk.
- **2020 Sidewalk Replacement Project** – Work is scheduled to begin on the repair and replacement of concrete sidewalks in the 1<sup>st</sup> and 2<sup>nd</sup> Wards the week of May 11, 2020. Work is expected to start on Perkins Street between Division St. and S. Hudson St. Traffic will be maintained in those neighborhoods where work is underway but we ask residents to be cautious around workers and work sites. Parrish Excavating is the contractor for the project.
- **Lucky Drive Drainage Improvements** – After much delay due first to weather and then the shutdown, work is set to begin the week of May 11, 2020, on the completion of drainage improvements along Lucky Drive. Parrish Excavating is the contractor for the project.
- **Allen Ave. Reconstruction Project** – Work is also scheduled to resume on the Allen Ave. reconstruction project. Final grading, restoration and final asphalt paving have yet to be completed. Thompson Construction is the contractor for this project.
- **Downtown Spring Maintenance** – Flower pots are out. A centerpiece plant will be

added once temperatures permit. The parking lots will be cleaned up and mulched in the next couple of weeks. Streets have been swept and will be swept again before Memorial Day. Parking lot maintenance projects have been scheduled for Rumsey and Roosevelt plazas in addition to the annual restriping of Chandler and Tibbits plazas. The new bike racks will be installed shortly and we ask that downtown property owners take a look at their buildings or properties from a customer's perspective and clean up around them in anticipation of reopening of downtown once the pandemic quarantine eases.

- **Summer Recreation Programs** – Due to the ongoing Covid-19 pandemic situation, we regret to announce that the remainder of the Summer recreation programs sponsored by the City of Coldwater including the summer camp program, youth tennis lessons, t-ball, baseball and softball, plus adult softball have been canceled. While disappointing, each of these activities encourage large group gatherings and sharing of equipment and therefore present opportunities for further spread of the coronavirus. In addition, the R.W. Browne Recreation Center will remain closed as the summer months are the slowest period of usage during the year. We are looking forward to planning our Fall and Winter programs which will begin in August.
- **Donations** – The City of Coldwater would like to thank the staff at the Walmart Distribution Center for their donation of hand sanitizer to the Coldwater Police and Fire departments.

**Council Action:** Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to approve and place on file the City Manager's Report, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

11. Presentation: Cathy Gordon, Executive Director, Coldwater Housing Commission with Jerry Anderson, of Federal Consulting Group, to explain the Housing Commission intent to reposition from public housing to a Section 8 type funding under the Rental Assistance Demonstration (RAD) program.

**Council Action:** None – Presentation only.

12. Letter from Megan Angell, City Attorney, regarding amendment to Chapter 698, Weapons and Explosives for purpose of culling or hunting wild animals – Consider introduction of Ordinance No. 831.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Petzko, to introduce for first reading Ordinance No. 831, as presented.

Roll Call Vote:

Ayes: Councilmember: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

13. Presentation: Keith Baker, City Manager, and Tom Eldridge, Finance Director, regarding Budget for FY 2020-21.

**Council Action:** None – Presentation only.

#### **PUBLIC COMMENTS**

- None.

#### **UNFINISHED BUSINESS**

- None.

#### **NEW BUSINESS**

- None.

#### **ADJOURNMENT**

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 7:16 p.m.



Susan E. Heath, CMC  
City Clerk