

Minutes of the Electronic Special Meeting  
of the Coldwater Board of Public Utilities

Coldwater Board of Public Utilities  
Coldwater, Michigan

April 23, 2020  
5:30 p.m.

**Electronic Special Meeting**

**Any interested person or group may address the Coldwater Board of Public Utilities on any agenda item when recognized by the presiding officer or upon request of any Board Member. Also, any interested person or group may address the Coldwater Board of Public Utilities on any matter of CBPU concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Board.**

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers:

**1-888-475-4499 or 1-877-853-5257 (Meeting ID: 875 7037 9439)** Participant ID is not required.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” Those calling in will be able to hear the audio of the CBPU Board meeting, but their microphone will be muted. At the time for public comment, press \*9 on your telephone, and you will be called upon. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, [bit.ly/ColdwaterVideo](https://bit.ly/ColdwaterVideo) or on Skitter channel 61.

**ADMINISTRATION OF OATH OF OFFICE:**

Susan Heath, City Clerk, administered the oath of office to Terry Whelan and Chris Stevens

**CALL TO ORDER:**

Meeting called to order by President Stevens

**ROLL CALL:**

**PRESENT:** Members:  
President Stevens, Vice President Ohm, Travis Machan, John Wellet, Terry Whelan

Others:

Director Budd, Nicki Luce, Pat Pool, Megan Angell, Jim Odneal, Andrew Cameron

ABSENT: None

PUBLIC COMMENTS:

None

APPROVAL OF PROJECT IV PURCHASE AGREEMENT:

In order to take Project IV and its debt off of the Michigan South Central Power Agency's balance sheet and incorporate unto the CBPU's, staff recommended the Board approve the Agreement of Purchase as presented and authorize Director Budd to execute.

MOTION: Member Machan moved to approve the Agreement of Purchase for Project IV as presented and authorize Director Budd to execute.

Member Ohm seconded the motion.

Upon roll call vote, the following voted:

"AYE": Vice President Ohm, Member Machan, Member Wellet, Member Whelan, President Stevens

"NAY": None

Motion carried unanimously.

BUTTERS AVENUE SUBSTATION MV CABLE BID RECOMMENDATION:

Bids for the MV underground cable for the Butters Avenue substation circuit exits were received. GRP Engineering, Inc. evaluated all bids and recommended the low bid submitted by Power Line Supply. Staff supports GRP's recommendation for awarding the bid to Power Line Supply in the amount not to exceed \$131,200.

MOTION: Member Ohm moved to approve the bid from Power Line Supply for the MV underground cable for the Butters Avenue substation circuit exits in the amount not to exceed \$131,200.

Member Wellet seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Member Machan, Member Wellet, Member Whelan, Vice President Ohm, President Stevens

“NAY”: None

Motion carried unanimously.

PHASE II FIBER CONSTRUCTION RECOMMENDATIONS:

Bid packages were received from four vendors for the construction of the Phase II fiber project. Aspen Wireless evaluated all bids. Staff supports Aspen’s recommendations of adding a 15% contingency and splitting the awards in the following manner: \$667,700.67 to Western Telecom for fiber splicing, aerial fiber and under fiber installation; \$615,662.56 to NC Underground for underground infrastructure; and \$258,214.82 to B&M Ashmund for aerial fiber and under fiber installation for a total construction cost not to exceed \$1,541,578.05.

MOTION: Member Wellet moved to approve \$667,700.67 to Western Telecom for fiber splicing, aerial fiber and under fiber installation; \$615,662.56 to NC Underground for underground infrastructure; and \$258,214.82 to B&M Ashmund for aerial fiber and under fiber installation for a total construction cost not to exceed \$1,541,578.05.

Member Whelan seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Member Wellet, Member Whelan, Vice President Ohm, Member Machan and President Stevens

“NAY”: None

Motion carried unanimously.

PUBLIC COMMENTS:

Our Coldwater Facebook page, via text, said have a good day and be safe.

ADJOURN:

MOTION: Member Machan moved that the meeting be adjourned.

Member Ohm seconded the motion.

Upon roll call vote, the following voted:

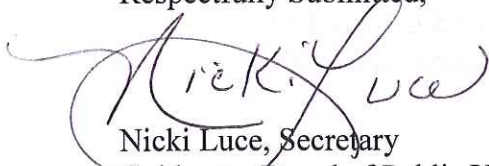
“AYE”: President Stevens, Vice President Ohm, Member Machan, Member Wellet and Member Whelan

“NAY”: None

Motion carried unanimously.

Meeting adjourned at 5:47 p.m.

Respectfully Submitted,



Nicki Luce, Secretary  
Coldwater Board of Public Utilities