

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



March 8, 2021
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers: 1-888-475-4499 or 1-877-853-5257 (Meeting ID: 867-4993-0907) Participant ID is not required. Callers wishing to give public comment may call in before the meeting starts and wait in a "virtual waiting room." Those calling in will be able to hear the audio of the City Council meeting, but their telephone/microphone will be muted. At the time for Public Comment, press *9 on your telephone to "raise your hand," and you will be called upon. Once you have been called upon, press *6 to unmute your telephone/microphone so that you may be heard. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmember Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward.

The Mayor indicated he was located in Venice, Florida, Councilmember Rissman indicated she was located in Augusta, Michigan, and all other Councilmembers indicated they were located inside the City of Coldwater during this electronic meeting. There were no email comments received before 3:30 p.m. prior to the meeting.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to excuse the absence of Councilmember Chad Johnson, as presented.

Roll Call Vote:

Ayes: Councilmember: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmember: None.

OTHERS PRESENT: Keith Baker, Megan Angell, Tom Eldridge, Sheila Puffenburger, Sue Heath, Shauna Chávez, Todd Mistor, Jeff Budd, Julie Santure, Pat Beeman; Don Reid, Christopher Caywood and Mike Caywood, plus three others.

*Councilmember Chad Johnson arrived at 5:34 p.m. (indicated he was located inside the City of Coldwater and had received no email comments for tonight's meeting prior to 3:30 p.m.).

PUBLIC COMMENTS

None.

CONSENT AGENDA (Item Numbers 1-9):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of February 22, 2021.
 - Closed Session Minutes of February 22, 2021.
2. Downtown Development Authority Regular Minutes of January 27, 2021.
3. Board of Public Utilities' Regular Minutes of February 3, 2021.
4. Michigan South Central Power Agency Board Regular Minutes of January 13, 2021.
5. Michigan South Central Power Agency Board Work Session Minutes of January 13, 2021.
6. Board of Public Utilities' Reports and Financial Statements for January, 2021.
7. City of Coldwater monthly Financial Report for January, 2021.
8. City of Coldwater quarterly 2020 MERS DB Statement.
9. City of Coldwater annual 2020 MERS DB Statement.

END OF CONSENT AGENDA

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to approve Consent Agenda Items 1-9, as presented.

Roll Call Vote:

Ayes: Councilmember: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF CONSENT AGENDA

10. Bills and Accounts: \$121,520.53.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Machan, to approve Bills and Accounts in the amount of \$121,520.53, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

11. City Manager's Report.

- **Spring Recreation Programs** – Registration is underway for Spring 4 on 4 adult volleyball, men's, women's and co-ed softball and youth baseball and softball. Precautions will be in place for participants. In addition, the City is expanding the hours of the Robert W. Browne Recreation Center. Details on hours and program registration can be found at the City's website www.coldwater.org, the Coldwater Recreation Department Facebook page or by calling 278-8566.
- **Spring Clean Up** – Residents are reminded that monthly brush pick-up and weekly yard waste pick-up will begin the first week of April. In addition, Coldwater and Coldwater Township residents can drop off brush and yard waste at the City's Municipal Services

Department yard located at 45 Industrial Ave. during normal business hours. Residents are also reminded to keep their properties cleaned up and park vehicles appropriately. Please do your part to help make and keep Coldwater an attractive community in which to live and work.

- **Putnam Project** – Replacement of the roof and repairs of the east side soffit and fascia are underway. DMS crews have begun cleaning out the building. An asbestos and lead based paint testing company has collected samples from throughout the building and we are awaiting the results. The City's work is intended to keep the building from further deterioration. The City is accepting development proposals for the building.
- **Fire Department Utility Truck** – the City just took possession of a new Fire Department utility truck to replace the 1985 grass rig which had been donated by the Michigan Dept. of Natural Resources. The truck will be used for off road purposes and general transportation.
- **Recognition of School Resource Officer Robin Swartz** – who organized public safety employees and their families to participate in the 2021 National Honor Society Bunny Hop Event this past weekend.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Houtz, to approve and place on file the City Manager's report, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

12. Letter from Keith Baker, City Manager, regarding Western Avenue resurfacing project bid award – Consider adoption of Resolution No. 21-10.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Johnson, to adopt Resolution No. 21-10 (attached in Addendum A), as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

13. Letter from Keith Baker, City Manager, regarding Sauk River Drive improvements project bid award – Consider adoption of Resolution No. 21-11.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Machan, to adopt Resolution No. 21-11 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Rissman, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

14. Letter from Keith Baker, City Manager, regarding proposed sale of vacant lot at 28 Thompson Blvd. – Consider introduction of sales Agreement No. A21-04.

Council Action: Motion by Councilmember Knaack, seconded by Councilmember Houtz, to introduce for first reading sales Agreement No. A21-04, as presented.

Roll Call Vote:

Ayes: Councilmember: Rissman, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

15. Letter from Megan Angell, City Attorney, regarding real estate easement for 8 S. Monroe Street property – Consider introduction of easement Agreement No. A21-03.

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to introduce for first reading easement Agreement No. A21-03, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz,

Rissman and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

16. Letter from Todd Mistor, Municipal Services Director, regarding Oak Grove Cemetery storage garage bid award – Consider adoption of Resolution No. 21-15.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to adopt Resolution No. 21-15 (attached in Addendum C), as presented.

Roll Call Vote:

Ayes: Councilmember: Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

17. Memo from Joseph Scheid, Director of Public Safety, regarding approval for the purchase of a new police patrol vehicle – Consider adoption of Resolution No. 21-16.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to adopt Resolution No. 21-16 (attached in Addendum D), as presented.

Roll Call Vote:

Ayes: Councilmember: Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

18. Memo from Jeffrey Budd, CBPU Director, regarding amendment to Rules, Regulations & Rates, Chapter 1044.03, Electric Regulations, Solar Net Billing program revision – Consider introduction of Ordinance No. 843.

Council Action: Motion by Councilmember Machan, seconded by Councilmember Johnson, to introduce for first reading Ordinance No. 843, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

19. Presentation of the 2020 Annual Recreation Department Report by Julie Santure, Community Enrichment Director.

Council Action: None – Presentation only.

20. Discussion regarding Strawberry Fest.

Council Action: None – Discussion only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None

NEW BUSINESS

21. Discussion regarding Fund Balance Projects.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to have staff proceed with plans for items identified under Proposal A (downtown restrooms, additional sidewalks, soccer fields, canoe/kayak launch, Four Corners Park) for the Fiscal Year 2021-2022 and to utilize approximately \$830,000.00 of fund balance, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 7:24 p.m.

A handwritten signature in blue ink that reads "SEHeath". The signature is written in a cursive, flowing style.

Susan E. Heath, CMC
City Clerk