

Minutes of the Regular Meeting
of the Coldwater Board of Public Utilities

Coldwater Board of Public Utilities
Coldwater, Michigan

March 3, 2021
5:00 p.m.

Regular Meeting

Any interested person or group may address the Coldwater Board of Public Utilities on any agenda item or on any matter of CBPU concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Board.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers:

1-888-475-4499 (Meeting ID: 841 8493 7518), a Participant ID is not required.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” Those calling in will be able to hear the audio of the CBPU Board meeting, but their telephone/microphone will be muted. At the time for Public Comment, press *9 on your telephone to “raise your hand”, and you will be called upon. Once you have been called upon, press *6 to unmute your telephone/microphone so that you may be heard. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter Channel 61.

CALL TO ORDER:

Meeting called to order by President Stevens

ROLL CALL:

PRESENT: Members:
President Stevens, Vice President Ohm, Travis Machan, John Wellet, Terry Whelan

Others:
Director Budd, Nicki Luce

Via Zoom:
Pat Pool, Brian Musselman, Jodi Shook, Tom Eldridge, Jim Odneal, Mark Beauchamp, Don Reid

ABSENT: None

PUBLIC COMMENT:

None

It was noted that there was no public comment emails received as of 3:30 p.m. prior to the meeting.

CONSENT AGENDA

NOTE: The items listed in the Consent Agenda are considered to be routine by the Board and its Director and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen. In this event, the item will be removed from the Consent Agenda and Board action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held February 3, 2021.
2. Closed Session of the Board of Directors held February 3, 2021.
3. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held January 13, 2021.
4. Work Session of the Michigan South Central Power Agency Board of Commissioners held January 13, 2021.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for January 2021.
2. Bills and Accounts for period ending February 28, 2021.
3. Power Supply Cost Projections.

MOTION: Member Machan moved that the Consent Agenda items be approved as presented.

Member Ohm seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Vice President Ohm, Member Machan, Member Wellet, Member Whelan, President Stevens

“NAY”: None

Motion carried unanimously.

REGULAR AGENDA

WATER AND WASTEWATER RATE ADJUSTMENTS:

Mark Beauchamp of Utility Financial Solutions (UFS) presented the Water and Wastewater Cost of Service and Rate Design Reports. Staff recommended the proposed rate adjustments effective July 1, 2021.

MOTION: Member Ohm moved to approve the proposed Water and Wastewater rate adjustments and forward Resolution No. 21-13 to City Council for its approval.

Member Wellet seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Member Machan, Member Wellet, Member Whelan, Vice President Ohm, President Stevens

“NAY”: None

Motion carried unanimously.

SOLAR NET BILLING PROGRAM REVISIONS:

To allow commercial customers the ability to utilize solar generation to reduce their electrical consumption, staff presented revisions to the Solar Net Billing Program for consideration.

MOTION: Member Wellet moved to approve the revisions to the Solar Net Billing Program and forward Ordinance No. 843 to City Council for introduction.

Member Whelan seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Member Wellet, Member Whelan, Vice President Ohm, Member Machan, President Stevens

“NAY”: None

Motion carried unanimously.

SAUK RIVER DRIVE WATER MAIN REPLACEMENT BID RECOMMENDATION:

Construction bids for the replacement of the Sauk River Drive water main were received. Fishbeck evaluated all bids and recommended the low bid submitted by Parrish Excavating, Inc. Staff supports Fishbeck's recommendation for awarding the bid to Parrish Excavating, Inc. in the amount of \$581,746.

MOTION: Member Machan moved to approve the bid from Parrish Excavating, Inc. for the replacement of the Sauk River Drive water main in the amount of \$581,746.

Member Wellet seconded the motion.

Upon roll call vote, the following voted:

"AYE": Member Whelan, Vice President Ohm, Member Machan, Member Wellet, President Stevens

"NAY": None

Motion carried unanimously.

COUNCIL CHAMBER UPGRADE PRESENTATION:

IT Director, Pat Pool, shared with the Board a presentation of the recent Council Chamber AV upgrades.

ASPEN WIRELESS PROGRESS REPORT:

IT Director, Pat Pool, updated the Board on the progress of Phase II of the fiber project.

PUBLIC COMMENT:

None

NEW BUSINESS:

DIRECTOR'S REPORT:

- Power supply cost for January was \$.06571 kWh, resulting in a PCA of \$.0057 kWh. Secondary meter is \$.0059 kWh.

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- Kelli and Marvin Nantz have announced their retirement from the City and CBPU. Kelli has been with the organization since 1986 and Marvin since 2000. Both have been outstanding employees. This will result in new positions opening up for Payroll/Staff Accountant as well as a new Engineering Technician. We wish them nothing but the best in their future endeavors.
- Jill Ware has accepted the position of Customer Service Representative and will be starting on March 9th.
- Showtime is now available as a premium service through Skitter TV. The cost is \$11 per month.
- With the completion of the AV system, we are moving forward with patching the holes and providing a new paint job for the Council Chamber.
- WRRF staff replaced the deflector plate on the screw pump that was installed back in 1999.
- CBPU received a *Certificate of Recognition* from the ERA for its participation and successful evaluation in the Discharge Monitoring Report – Quality Assurance (DMR-QA) 40 Study at the WRRF laboratory.
- Coldwater has been declared a disadvantaged community and therefore has been awarded a Drinking Water State Revolving Fund (DWSRF) grant that will allow us up to a \$3M low interest loan to assist with lead and copper removal as well as other improvements needed at the Water plant.

A thank you note was received from Tibbits Opera Foundation and Arts Council, Inc. for our sponsorship of the 2021 Summer Theatre.

DATE OF NEXT MEETING:

The date of the next regular meeting is **Wednesday, April 7, 2021 at 5:00 p.m.**

ADJOURN:

MOTION: Member Machan moved that the meeting be adjourned.

Member Wellet seconded the motion.

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Upon roll call vote, the following voted:

“AYE”: President Stevens, Vice President Ohm, Member Machan, Member Wellet, Member Whelan

“NAY”: None

Motion carried unanimously.

Meeting adjourned at 6:10 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Nicki Luce".

Nicki Luce, Secretary
Coldwater Board of Public Utilities