

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



**February 28, 2022**  
5:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

**CITY COUNCIL MINUTES  
REGULAR MEETING**

Meeting is live-streamed on YouTube at, [bit.ly/ColdwaterVideo](http://bit.ly/ColdwaterVideo) or on Skitter channel 61.

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MEMBERS PRESENT:** Mayor Tom Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1<sup>st</sup> Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3<sup>rd</sup> Ward; Councilmember Scott Houtz, representing the 4<sup>th</sup> Ward.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Houtz, to excuse the absence of Councilmembers Chad Johnson, Jim Knaack and Randall Hazelbaker, as presented.

Ayes: 6

Nays: 0

Motion carried.

**OTHERS PRESENT:** Keith Baker, Tom Eldridge, Megan Angell, Jeff Budd, Dean Walrack, Joe Scheid, Audrey Tappenden, Katie Higgs, Dave Schmaltz, Susan Heath, Nicki Luce, Kathi Holt, Sarah Zimmer and Michael Caywood.

**PUBLIC COMMENTS**

- None

**CONSENT AGENDA (Item Number 1):**

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed

from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of February 14, 2022.

#### **ACTION ON CONSENT AGENDA**

**Council Action:** Motion by Councilmember Petzko, seconded by Councilmember Machan, to approve Consent Agenda Item 1, as presented.

Ayes: 6

Nays: 0

Motion carried.

#### **END OF CONSENT AGENDA**

2. Bills and Accounts: \$129,726.10.

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Machan, to approve Bills and Accounts in the amount of \$129,726.10, as presented.

Ayes: 6

Nays: 0

Motion carried.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Houtz, to move Item #5 – proposed sale of 17 Thompson Blvd – to the end of the meeting, as presented.

Ayes: 6

Nays: 0

Motion carried.

3. City Manager's Report.

- **2021 Property Tax Assessment Notices** – Residents and property owners will be

receiving their Notice of Assessment and Taxable Valuation notices from the City the week of February 28th. Anyone having questions or concerns should contact the City Assessor's office in the Neighborhood Services Department at 279-6929.

- **Spring Recreation Programs** – Registration is underway for Spring 4 on 4 adult volleyball, men's, women's and co-ed softball, and youth baseball and softball. Details on hours and program registration can be found at the City's website [www.coldwater.org](http://www.coldwater.org), the Coldwater Recreation Department Facebook page, or by calling 278-8566.
- **Family Fun Night** – this year's event was cancelled due to lack of interest and registrations.
- **Spring Clean Up** – It may not seem like it, but Spring is just around the corner! Residents are reminded that monthly brush pick up and weekly yard waste pick up will start up again the first week of April. In addition, Coldwater and Coldwater Township residents can drop off brush and yard waste at the City's Municipal Services Department yard located at 45 Industrial Ave. during normal business hours. Residents are also reminded to keep their properties (and porches) cleaned up and park vehicles appropriately. Vehicles are not allowed to be parked on the grass in the front yard. Please do your part to help keep Coldwater an attractive community in which to live and work.
- **Flood Awareness** – With the recent snow melt and rains, this is my annual reminder that the City of Coldwater participates in the National Flood Insurance Program (NFIP) as administered through the Federal Emergency Management Agency (FEMA). As a part of the City of Coldwater's participation in the program, the City provides information regarding the flood hazard for properties within the community. The City's Neighborhood Services Department has Flood Insurance Rate Maps (FIRM) available for those parts of the community within the Special Flood Hazard Area (1% chance flood – a.k.a. 100 yr. floodplain) that are within the city limits as of the most recently adopted FIRM maps effective April 19, 2010. These maps can be viewed by visiting the Neighborhood Services Department in City Hall. More information can be found on the FEMA website at [www.fema.gov](http://www.fema.gov) or by contacting Neighborhood Services at 279-6929.

**Council Action:** Motion by Councilmember Petzko, seconded by Councilmember Houtz, to approve and place on file the City Manager's Report, as presented.

Ayes: 6

Nays: 0

Motion carried.

4. Consider adoption of Resolution No. 22-11 in recognition of the departure of Jeff Budd, CBPU Director, former City Manager, and former Finance Director.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Beckwith, to adopt Resolution No. 22-11 (attached in Addendum A), as presented.

Ayes: 6

Nays: 0

Motion carried.

\*Councilmember Randall Hazelbaker, representing Ward 4, arrived at 5:50 p.m.

5. Memo from Keith Baker, City Manager, regarding first budget amendments for FY 2021-2022.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Hazelbaker, to approve first budget amendments for FY 2021-2022, as presented.

Ayes: 7

Nays: 0

Motion carried.

6. Presentation of the Corridor Enhancement Plan: Audrey Tappenden and Dean Walrack.

**Council Action:** None – Presentation only.

7. Presentation of the 2021 Annual Fire Department Report by David Schmaltz, Fire Chief.

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to approve and place on file the 2021 Annual Fire Department Report, as presented.

Ayes: 7

Nays: 0

Motion carried.

8. Letter from Keith Baker, City Manager, regarding proposed sale of 17 Thompson Blvd. – Consider adoption of Resolution No. 22-10, and approval of sales Agreement No. A22-01.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Houtz, to adopt Resolution No. 22-10 and approve Agreement No. A22-01 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmembers: Machan, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmembers: Rissman.

Motion carried.

#### **PUBLIC COMMENTS**

- None.

#### **UNFINISHED BUSINESS**

- None.

#### **NEW BUSINESS**

9. Closed session pursuant to Section 8(c) of PA 267 of 1976 to discuss collective bargaining agreement.

**Council Action:** None – Item removed from agenda.

#### **ADJOURNMENT**

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 7:20 p.m.



Susan E. Heath, CMC, MiPMC  
City Clerk