

Minutes of the Regular Meeting of the  
Coldwater Board of Public Utilities

Coldwater Board of Public Utilities  
Coldwater, Michigan

February 5, 2020  
5:00 P.M.  
Council Chamber

Regular Meeting

PRESENT: Members:  
President Stevens, Vice President Ohm, Travis Machan, John Wellet

Others:  
Director Budd, Nicki Luce, Pat Pool, John Springhall, Brian Musselman,  
Jodi Shook, Jon Foley, Bob Worley, Jim Odneal, Tom Eldridge, Jeff  
Stanton, Don Reid, Jim Measel

ABSENT: Christine Zuzga

CALL TO ORDER:

Meeting called to order by President Stevens

NOTICE OF MEETING:

A notice of the meeting had been posted in accordance with Michigan  
Public Act No. 267.

PUBLIC COMMENTS:

None

**CONSENT AGENDA**

NOTE: The items listed in the Consent Agenda are considered to be routine by the Board and its Director and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen. In this event, the item will be removed from the Consent Agenda and

Board action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held January 9, 2020.
2. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held December 13, 2019.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for November 2019.
2. Board of Public Utilities Operation Reports and Financial Statements for December 2019.
3. Bills and Accounts for period ending December 31, 2019.

MOTION: Member Machan moved that the Consent Agenda items be approved as presented.

Member Ohm seconded the motion.

Motion carried unanimously.

John Springhall, Electric Superintendent, introduced recent new hire Jeff Stanton, Journeyman Lineman. Jeff provided a brief bio to the Board.

REGULAR AGENDA

MERS – ADDITIONAL DEFINED BENEFIT CONTRIBUTION CORRECTION:

Due to a clerical error found after the December 17, 2019 minutes were approved, Director Budd recommended the Board approve a correction from the word “monthly” to “annual” in the following sentence, “Director Budd recommended a one-time payment to the MERS Defined Benefit Plan of \$200,000 and increase the annual contribution from \$780,000 to \$960,000.”

MOTION: Member Ohm moved to approve a correction to the December 17, 2019 minutes from the word “monthly” to “annual” in the following sentence, “Director Budd recommended a one-time payment to the MERS Defined Benefit Plan of \$200,000 and increase the annual contribution from \$780,000 to \$960,000.”

Member Machan seconded the motion.

Motion carried unanimously.

BIG BOY LIFT STATION REPLACEMENT:

Director Budd presented a contract to the Board from Gorman-Rupp in the amount of \$121,750 for the purchase of an above ground lift station to replace the Big Boy wastewater lift station.

MOTION: Member Ohm moved to authorize Director Budd to sign the contract with Gorman-Rupp in the amount of \$121,750 for the purchase of an above ground lift station to replace the Big Boy wastewater lift station.

Member Wellet seconded the motion.

Motion carried unanimously.

VIBRATORY PLOW PURCHASE:

In preparation of completing the Fiber To The Home project, bids were received for a vibratory plow. After reviewing specifications and watching demonstrations, staff recommended the Board approve the bid from Vermeer in the amount of \$29,136.18.

MOTION: Member Wellet moved to approve the bid from Vermeer in the amount of \$29,136.18 for a vibratory plow.

Member Machan seconded the motion.

Motion carried unanimously.

ASPEN WIRELESS PROGRESS REPORT:

IT Director, Pat Pool, updated the Board on the progress of Phase I of the fiber project. He presented the in-progress project milestones, the change orders and the cost of the project to date of \$921,313. The expected date of completion has been delayed until February 15, 2020. Mr. Pool also informed the Board that the contract with Aspen Wireless is now finalized for Phase II and construction plans will be revealed next month. A tour of the fiber splicing trailer will also be made available at that time.

PUBLIC COMMENTS:

None

NEW BUSINESS:

DIRECTOR'S REPORT:

- Jeff Stanton has accepted a Journeyman Lineman position with the CBPU. He has spent the last four years working for the Village of Union City. Jeff recently received his certification, graduating from the Joint Michigan Apprenticeship Program (JMAP). He and his wife have two children. His starting date was February 3<sup>rd</sup>.
- Cheryl Robison has announced her retirement from the organization effective February 28<sup>th</sup>. Cheryl has worked as the Receptionist for the past three plus years. Her infectious smile and effervescent personality will truly be missed. We wish her well in her retirement.
- Winter Fest in downtown Coldwater was held on Saturday, January 25<sup>th</sup>. The Water Department, DMS and a third entry from a mixture of departments submitted "snowman" entries. Although not top winners, we truly appreciate all of their efforts.
- The Michigan Department of Environment, Great Lakes, and Energy (EGLE) is requiring Lead & Water Service Notifications be sent notifying all customers that our records indicate they may possibly have a lead service line in their home. Notifications are expected to be mailed within the next couple of months.

A thank you note was received from the Branch Area Food Pantry for our donation to their holiday project box.

DATE OF NEXT MEETING:

The date of the next regular meeting is Wednesday, March 4, 2020 at 5:00 p.m.

CLOSED SESSION PURSUANT TO SECTION 8(d) OF PA 267 OF 1976 TO DISCUSS LAND ACQUISITION.

MOTION: Member Wellet moved to adjourn into closed session pursuant to Section 8(d) of PA 267 of 1976 to discuss land acquisition.

Member Machan seconded the motion.

Coldwater Board of Public Utilities  
Regular Meeting Continued  
February 5, 2020

Upon roll call vote, the following voted:

“AYE”: President Stevens, Vice President Ohm, Member Machan and  
Member Wellet

“NAY”: None

President Stevens called the regular meeting back to order.

ADJOURN:

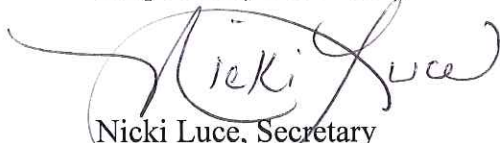
MOTION: Member Ohm moved that the meeting be adjourned.

Member Machan seconded the motion.

Motion carried unanimously.

Meeting adjourned at 5:53 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nicki Luce". The signature is written in black ink and is positioned above the typed name and title.

Nicki Luce, Secretary  
Coldwater Board of Public Utilities