

Minutes of the Electronic Regular Meeting
of the Coldwater Board of Public Utilities

Coldwater Board of Public Utilities
Coldwater, Michigan

February 3, 2021
5:00 p.m.

Electronic Regular Meeting

Any interested person or group may address the Coldwater Board of Public Utilities on any agenda item or on any matter of CBPU concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Board.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers:

1-888-475-4499 or 1-877-853-5257 (Meeting ID: 852 3924 0422), a Participant ID is not required.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” Those calling in will be able to hear the audio of the CBPU Board meeting, but their telephone/microphone will be muted. At the time for Public Comment, press *9 on your telephone to “raise your hand”, and you will be called upon. Once you have been called upon, press *6 to unmute your telephone/microphone so that you may be heard. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter Channel 61.

CALL TO ORDER:

Meeting called to order by President Stevens

ROLL CALL:

PRESENT: Members:
President Stevens, Vice President Ohm, Travis Machan, John Wellet, Terry Whelan

Others:
Director Budd, Nicki Luce, Pat Pool, Jodi Shook, Bob Granger, Tom Eldridge, Jim Odneal, Keith Baker, Christine Delaney, Pam Sullivan, Scott Kieseewetter, Don Reid

ABSENT: None

All Board Members indicated they were located inside the City of Coldwater, County of Branch during this electronic meeting.

PUBLIC COMMENT:

None

It was noted that there was no public comment emails received as of 3:30 p.m. prior to the meeting.

CONSENT AGENDA

NOTE: The items listed in the Consent Agenda are considered to be routine by the Board and its Director and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or citizen. In this event, the item will be removed from the Consent Agenda and Board action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper form.

MINUTES:

1. Regular Meeting of the Board of Directors held January 6, 2021.
2. Regular Meeting of the Michigan South Central Power Agency Board of Commissioners held December 1, 2020.

DEPARTMENTAL REPORTS:

1. Board of Public Utilities Operation Reports and Financial Statements for December 2020.
2. Bills and Accounts for period ending January 31, 2021.
3. Power Supply Cost Projections.

MOTION: Member Wellet moved that the Consent Agenda items be approved as presented.

Member Machan seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Vice President Ohm, Member Machan, Member Wellet, Member Whelan, President Stevens

“NAY”: None

Motion carried unanimously.

REGULAR AGENDA

TIBBITS SPONSORSHIP REQUEST:

Director Budd described to the Board the changes that Tibbits were forced to make to last year's summer theatre due to COVID-19 and how they will continue going forward this year. Instead of sponsoring a single show as in years past, he explained that Tibbits requested CBPU be a sponsor for the entire 2021 season in addition to renewing the corporate membership for a total investment of \$5,500.00.

MOTION: Member Ohm moved to approve the sponsorship request from Tibbits for a total investment of \$5,500.00.

Member Machan seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Member Machan, Member Wellet, Member Whelan, Vice President Ohm, President Stevens

“NAY”: None

Motion carried unanimously.

POWER SUPPLY COST ADJUSTMENT DISCUSSION:

Director Budd reviewed the MSCPA Twelve Month Billing Projection. Since power supply costs are currently trending downward, he recommended status quo until the results of the next MISO capacity auction are released.

SIX MONTH FINANCIAL REVIEW:

Director Budd reviewed the financial statements for each department and highlighted key aspects of each.

BUTTERS AVENUE SUBSTATION CONSTRUCTION PROGRESS REPORT:

Jim Odneal, Engineering & Technical Services Director, updated the Board on the construction progress of the Butters Avenue substation.

BIG BOY LIFT STATION CONSTRUCTION PROGRESS REPORT:

Jim Odneal, Engineering & Technical Services Director, updated the Board on the construction progress of the Big Boy lift station.

ASPEN WIRELESS PROGRESS REPORT:

IT Director, Pat Pool, updated the Board on the progress of Phase II of the fiber project.

ELECTRIC CAPACITY DISCUSSION:

Scott Kiesewetter, Senior Vice President of Generation and Transmission Operations at American Municipal Power (AMP), discussed the Coldwater “Project V” Peaking Plant.

PUBLIC COMMENT:

None

NEW BUSINESS:

Bob Granger shared a video of the Energy Bike built by CBPU which will be on loan to the Children’s Museum of Branch County.

DIRECTOR’S REPORT:

- Power supply cost for December was \$.06571 kWh, resulting in a PCA of \$.0057 kWh. Secondary meter is \$.0059 kWh.
- SueAnn Aldinger has filled the position of Customer Service Representative due to the retirement of Linda Hyska on January 29. A new Receptionist is in the process of being hired.
- Several departments participated in the Snowman Building Contest for this year’s Winterfest celebration. They were all very well done and creative. The internal winner was the Cemetery Department.
- With the completion of the AV system, we are moving forward with patching the holes and providing a new paint job for the Council Chamber.

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- The Department of Corrections has connected to the CBPU's public water system and will no longer be using their wells.
- A kickoff meeting was held with Donohue & Associates for the WRRF plant study.
- Bids for upgrades to the water main on Sauk River Drive are scheduled to be opened February 12.
- Road and infrastructure improvements on North Monroe Street from US-12 to Grand Street will be started in the spring. Other infrastructure improvements include manhole repairs on US-12.
- Utility Financial Solutions has completed the Water and Wastewater Cost of Service studies. They will be presented at the March Board meeting.
- Matt Metz has obtained his S-4 system operators license issued by the Department of Environment, Great Lakes, & Energy (EGLE).

A thank you note was received from the Branch Area Food Pantry for the financial donations made by employees and the United Steel Workers union.

DATE OF NEXT MEETING:

The date of the next regular meeting is **Wednesday, March 3, 2021 at 5:00 p.m.**

CLOSED SESSION PURSUANT TO SECTION 8(h) OF PA 267 OF 1976 TO DISCUSS MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE:

MOTION: Member Whelan moved to adjourn into closed session pursuant to Section 8(h) of PA 267 of 1976 to discuss material exempt from discussion or disclosure by state or federal statute.

Member Wellet seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Member Wellet, Member Whelan, Vice President Ohm, Member Machan, President Stevens

“NAY”: None

Motion carried unanimously.

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President Stevens called the regular meeting back to order at 7:18 p.m. Director Budd recommended the Board approve to continue to move forward with the Definite Planning Phase (DPP 2) in the development of the Coldwater “Project V” Peaking Plant with the understanding of the risks involved.

MOTION: Member Ohm moved to approve the recommendation of Director Budd to continue to move forward with the Definite Planning Phase (DPP 2) in the development of the Coldwater “Project V” Peaking Plant with the understanding of the risks involved.

Member Wellet seconded the motion.

Upon roll call vote, the following voted:

“AYE”: Vice President Ohm, Member Machan, Member Wellet, Member Whelan, President Stevens

“NAY”: None

Motion carried unanimously.

ADJOURN:

MOTION: Member Machan moved that the meeting be adjourned.

Member Wellet seconded the motion.

Upon roll call vote, the following voted:

“AYE”: President Stevens, Vice President Ohm, Member Machan, Member Wellet, Member Whelan

“NAY”: None

Motion carried unanimously.

Meeting adjourned at 7:22 p.m.

Respectfully Submitted,



Nicki Luce, Secretary
Coldwater Board of Public Utilities