

Council Chamber
Henry L. Brown Municipal Bldg.
One Grand Street
Coldwater, Michigan



January 25, 2021
5:30 p.m.
(517) 279-9501
www.coldwater.org

CITY COUNCIL MINUTES REGULAR MEETING

Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers: [1-888-475-4499](tel:1-888-475-4499) or [1-877-853-5257](tel:1-877-853-5257) (Meeting ID: 828-1319-1714) Participant ID is not required. Callers wishing to give public comment may call in before the meeting starts and wait in a "virtual waiting room." Those calling in will be able to hear the audio of the City Council meeting, but their telephone/microphone will be muted. At the time for Public Comment, press *9 on your telephone to "raise your hand," and you will be called upon. Once you have been called upon, press *6 to unmute your telephone/microphone so that you may be heard. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, bit.ly/ColdwaterVideo or on Skitter channel 61.

CALL MEETING TO ORDER

ROLL CALL

MEMBERS PRESENT: Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1st Ward; Councilmembers Chad Johnson and Jim Knaack, representing the 2nd Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3rd Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4th Ward. The Mayor indicated he was located in Venice, Florida, Councilmember Petzko indicated he was in Okemos, Michigan and all other Councilmembers indicated they were located inside the City of Coldwater during this electronic meeting. There was one email comment received before 3:30 p.m. prior to the meeting (attached in Addendum A).

OTHERS PRESENT: Keith Baker, Megan Angell, Tom Eldridge, Sheila Puffenburger, Shauna Chávez, Dean Walrack, Dave Schmaltz, Todd Mistor, Tom Eldridge, Don Reid, Chad Bush plus two others.

PUBLIC COMMENTS

None.

CONSENT AGENDA (Item Numbers 1-4):

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

1. City Council Regular Minutes of January 11, 2021.
2. Coldwater Housing Commission Regular Minutes of December 8, 2020.
3. City of Coldwater Investment Report for December, 2020.
4. Memo from Mayor Kramer regarding board appointment.
 - Downtown Development Authority – Makayla Bendele – partial term expires September, 2021.

ACTION ON CONSENT AGENDA

Council Action: Motion by Councilmember Hazelbaker, seconded by Councilmember Petzko, to approve Consent Agenda Items 1-4, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

END OF CONSENT AGENDA

5. Bills and Accounts: \$92,935.31.

Council Action: Motion by Councilmember Beckwith, seconded by Councilmember Johnson, to approve Bills and Accounts in the amount of \$92,935.31, as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Rissman, Machan, Johnson, Knaack, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

6. City Manager's Report.

- **Board of Review** – Residents are reminded that the City's Board of Review will be meeting by appointment for anyone wishing to appeal their property tax assessment. The board will be meeting 9 a.m. to 12 p.m. and 1 to 4 p.m. Monday March 8; 2 to 5 p.m. and 6 to 9 p.m. Tuesday March 9; and 9 a.m. to 12 p.m. Wednesday March 10, 2021. Questions should be directed to the City Assessor Deb Sikorski at the Neighborhood Services Department at 279-6929.
- **Police Department Update** – Congratulations to the CPD's newest officer, Ofc. Joe Walker, who completed FTO training on January 22, 2021. Officer Robin Swartz raised \$300.00 as part of the Coldwater High School Ice Bucket Challenge for the Branch County Humane Society. Lockers have been delivered and the new Public Safety Building women's locker room is nearing completion.
- **Fire Department Promotions** – The City of Coldwater would like to announce the promotion of two Coldwater Fire Department members; Chad Hilton to the position of Captain and Jaclyn Supianoski to the position of Lieutenant. Captain Hilton has been with the CFD for over 24 years and Lieutenant Supianoski has been with the CFD for over fifteen years. Congratulations and thank you for your continued service to the City and greater Coldwater community.
- **Recreation Program Changes** – Due to ongoing Covid-19 restrictions, the City's popular Daddy/Daughter Dance and Mother/Son Night events have been canceled for 2021. A themed family night event is being planned in the fall subject to any Covid restrictions later this year. A decision on Strawberry Fest scheduled for June and youth baseball and softball programs will be made in March. Stay tuned!
- **2021 Construction Project Bidding** – Advertisements have been published and specifications are now available for a number of projects scheduled for this summer. The projects include a new watermain on Sauk River Drive. The widening and repaving of Sauk River Drive from S. Michigan Ave. to S. Willowbrook Rd. The proposed milling and paving of Western Ave./State Street from Grand Street west to Bishop Ave. as well as the proposed reconstruction and updating of the NE (next to Putnam bldg..) and SE (next to the library) corners of the 4 Corners Park downtown. Due dates and further information for contractors can be found on the City's website at www.coldwater.org.
- **2021 Construction Projects** – Other planned construction projects include the repaving of US-12 from Michigan Ave. west to Western Ave. (MDOT). Reconstruction of N.

Monroe St. from US-12 to Grand Street (City). The repair of sanitary sewer manholes on US-12 from Butters Ave. to Michigan Ave. (CBPU).

Council Action: Motion by Councilmember Machan, seconded by Councilmember Knaack, to approve and place on file the City Manager's Report, as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Rissman, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

7. Memo from Todd Mistor, Municipal Services Director, regarding purchase of snow plow truck – Consider adoption of Resolution No. 21-05.

Council Action: Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to adopt Resolution No. 21-05 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmember: Rissman, Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

8. Letter from Keith Baker, City Manager, regarding proposed sale of vacant land at 600 W. Chicago Street – Consider introduction of Agreement No. A21-01.

Council extensively discussed this agreement but wanted more information before making a decision at the next council meeting.

Council Action: Motion by Councilmember Petzko, seconded by Councilmember Houtz, to table introduction of Agreement No. A21-01 until more information can be brought to the next council meeting February 8, 2021, as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Knaack, Beckwith, Petzko, Hazelbaker, Houtz, Rissman and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

9. Presentation of the 2020 Annual Fire Department Report by David Schmaltz, Fire Chief.

Council Action: None – Presentation only.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- None.

ADJOURNMENT

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 7:14 p.m.



Shauna Chávez
Deputy City Clerk