

Council Chamber  
Henry L. Brown Municipal Bldg.  
One Grand Street  
Coldwater, Michigan



January 11, 2021  
5:30 p.m.  
(517) 279-9501  
[www.coldwater.org](http://www.coldwater.org)

## CITY COUNCIL MINUTES REGULAR MEETING

**Any interested person or group may address the City Council on any agenda item or on any matter of City concern including items not on the Agenda during the agenda items designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Council.**

For individuals who may wish to give public comment, the method for providing public comment during this remote-participation meeting is to call the following toll-free numbers:

**1-888-475-4499 or 1-877-853-5257 (Meeting ID: 852-5736-5600)** Participant ID is not required.

Callers wishing to give public comment may call in before the meeting starts and wait in a “virtual waiting room.” Those calling in will be able to hear the audio of the City Council meeting, but their telephone/microphone will be muted. At the time for Public Comment, press \*9 on your telephone to “raise your hand,” and you will be called upon. Once you have been called upon, press \*6 to unmute your telephone/microphone so that you may be heard. Callers who do not wish to give public comment are encouraged to view the meeting live-streamed on YouTube at, [bit.ly/ColdwaterVideo](http://bit.ly/ColdwaterVideo) or on Skitter channel 61.

### CALL MEETING TO ORDER

### ROLL CALL

**MEMBERS PRESENT:** Mayor Kramer called the meeting to order with the following Councilmembers present: Councilmembers Emily Rissman and Travis Machan, representing the 1<sup>st</sup> Ward; Councilmember Chad Johnson, representing the 2<sup>nd</sup> Ward; Councilmembers Michael Beckwith and John Petzko, representing the 3<sup>rd</sup> Ward; Councilmembers Randall Hazelbaker and Scott Houtz, representing the 4<sup>th</sup> Ward.

The Mayor indicated he was located in Venice Florida, and all Councilmembers indicated they were located inside the City of Coldwater during this electronic meeting. There were no email comments received before 3:30 p.m. prior to the meeting.

**Council Action:** Motion by Councilmember Hazelbaker, seconded by Councilmember Beckwith, to excuse the absence of Councilmember Jim Knaack, as presented.

Roll Call Vote:

Ayes: Councilmember: Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

**OTHERS PRESENT:** Keith Baker, Megan Angell, Tom Eldridge, Sheila Puffenburger, Susan Heath, Shauna Chávez, Audrey Tappenden, Courtney Dirschell and Don Reid, plus five others.

**PUBLIC COMMENTS**

1. Courtney Dirschell, 2nd Story Marketing: Update on Hops on Monroe and Hoptoberfest.

**CONSENT AGENDA (Item Numbers 2-7):**

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember or citizen. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item. Those items so approved under the heading "Consent Agenda" will appear in the Council minutes in their proper form.

2. City Council Regular Minutes of December 14, 2020.
3. Planning Commission Regular Minutes of December 7, 2020.
4. Board of Public Utilities' Regular Minutes of December 2, 2020.
5. Michigan South Central Power Agency Board Regular Minutes of November 10, 2020.
6. Board of Public Utilities' Reports and Financial Statements for November, 2020.
7. City of Coldwater monthly Financial Report for November, 2020.

**ACTION ON CONSENT AGENDA**

**Council Action:** Motion by Councilmember Petzko, seconded by Councilmember Machan, to approve Consent Agenda Items 2-7, as presented.

Roll Call Vote:

Ayes: Councilmember: Petzko, Hazelbaker, Houtz, Rissman, Machan, Johnson, Beckwith and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

**END OF CONSENT AGENDA**

8. Bills and Accounts: \$311,653.81 (\$75,098.36-Dec.; \$236,555.45-Jan.).

**Council Action:** Motion by Councilmember Johnson, seconded by Councilmember Beckwith, to approve Bills and Accounts in the amount of \$311,653.81, as presented.

Roll Call Vote:

Ayes: Councilmember: Hazelbaker, Houtz, Rissman, Machan, Johnson, Beckwith, Petzko and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

9. City Manager's Report.

- **Kiwanis Hill Snow Maker** – the city has made snow twice so far, with the temperatures cooperating.
- **Winterfest** – the Recreation Department will proceed with this fun annual event, working to maintain compliance with the Covid-19 precautions.
- **Deputy Director of Public Safety Patrick Beeman** – has graduated from a course in staff command.
- **Expressed Appreciation** – City Manager expressed appreciation for the support provided by the council, staff and community, during the loss of his wife, Wendi Baker.

**Council Action:** Motion by Councilmember Johnson, seconded by Councilmember Houtz, to approve and place on file the City Manager's Report, as presented.

Roll Call Vote:

Ayes: Councilmember: Houtz, Rissman, Machan, Johnson, Beckwith, Petzko, Hazelbaker and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

10. Consider adoption of Resolution No. 21-03 in recognition of the retirement of Dave Sattler, DMS Director.

**Council Action:** Motion by Councilmember Hazelbaker, seconded by Councilmember Machan, to adopt Resolution No. 21-03 (attached in Addendum A), as presented.

Roll Call Vote:

Ayes: Councilmember: Rissman, Machan, Johnson, Beckwith, Petzko, Hazelbaker, Houtz and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

11. Letter from Audrey Tappenden, Economic Development Assistant, regarding DDA Application to Michigan Main Street Select Level Program– Consider adoption of Resolution No. 21-01.

**Council Action:** Motion by Councilmember Beckwith, seconded by Councilmember Petzko, to adopt Resolution No. 21-01 (attached in Addendum B), as presented.

Roll Call Vote:

Ayes: Councilmember: Machan, Johnson, Beckwith, Petzko, Hazelbaker, Houtz, Rissman and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

12. Letter from Keith Baker, City Manager, regarding MDOT Contract No. 20-5430 for improvements on Sauk River Drive from S. Michigan Ave. to S. Willowbrook Rd. – Consider adoption of Resolution No. 21-02.

**Council Action:** Motion by Councilmember Machan, seconded by Councilmember Johnson, to adopt Resolution No. 21-02 (attached in Addendum C), as presented.

Roll Call Vote:

Ayes: Councilmember: Johnson, Beckwith, Petzko, Hazelbaker, Houtz, Rissman, Machan and Mayor Kramer.

Nays: Councilmember: None.

Motion carried.

**PUBLIC COMMENTS**

- None

**UNFINISHED BUSINESS**

- None

**NEW BUSINESS**

- None.

**ADJOURNMENT**

Noting no other business to come before Council, Mayor Kramer adjourned the regular meeting at 6:23 p.m.



Susan E. Heath  
City Clerk, CMC, MiPMC